

Digital²

10" Windows Tablet PC

QUICK START

with Windows 8.1

D2-1014W

FCC Warning Statement

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help

INDUSTRY CANADA NOTICES (IC):

This device complies with Industry Canada license-exempt RSS standard(s). Operation is subject to the following two conditions:

- (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device

Avis d'Industrie Canada (IC):

Cet appareil est conforme avec Industrie Canada exempts de licence standard RSS (s). Son fonctionnement est soumis aux deux conditions suivantes: (1) cet appareil ne doit pas provoquer d'interférences et (2) cet appareil doit accepter toute interférence, y compris celles pouvant causer un mauvais fonctionnement de l'appareil

Precautions

- Avoid drop, impact, or heavy vibration against the TFT screen, as this may cause damage or abnormal display.
- System software uses some storage space; your storage capacity will be less.
- This product cannot be used with any unauthorized charger otherwise it may burn the product, which is not covered by warranty. For any additional original charger, please contact customer service.
- To avoid accidents, please do not use the product when driving or walking on the street.

Digital2@ shall not be held liable for any loss of data caused by damage or repair of the product or any other reason. Please operate the product according to the guidelines.

****NOTE:** Pictures in this Quick Start Guide are for reference only.

OVERVIEW



The product displayed is for illustrative purposes only and may differ from the actual product.

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- | | | | |
|---|--------------|----|--------------------|
| 1 | Touchscreen | 8 | Microphone |
| 2 | Front Camera | 9 | Headphone Jack |
| 3 | Volume + / - | 10 | Mini HDMI Port |
| 4 | Power Button | 11 | Micro SD Card Port |
| 5 | Rear Camera | 12 | Micro USB Port |
| 6 | Start | 13 | Power DC Input |
| 7 | Speakers | | |

CHARGING / BATTERY CARE

Plug In & Turn On

1. Connect the power connector into a wall outlet or power strip.
2. Connect the power connector to the Power DC Input Port on the tablet.
3. Press and release the Power button to turn on the tablet.



Battery Care

Operating Temperature. Your tablet is designed to work between 32°F & 95°F (0°C to 35°C). Lithium-ion batteries are sensitive to high temperatures. Keep your tablet out of direct sunlight and do not leave it in a closed environment susceptible to extreme temperatures.

Recharge Anytime. You can recharge the internal battery at any time. However, we recommend discharging the battery down to 10% or lower at least once before you recharge it.

Note:

- The lithium battery cells in the battery pack are not user-serviceable.
- When device is not in use, be sure to turn it off to extend usage time.

The built-in lithium battery must be recharged regularly. Battery damage caused by depletion or the use of unauthorized charger is not covered by the warranty.

Battery life is based on continuous playback and optimal settings, actual life may vary upon usage and settings.

TURN ON & OFF / STANDBY / SETUP

Power On/Off & Standby Mode

Power On. When the tablet is off, press and hold the power button until the logo screen appears, then release.

Power Off. When the tablet is on, press and hold the power button until the "Power Off Window" appears. Tap on Power Off to turn the tablet off.

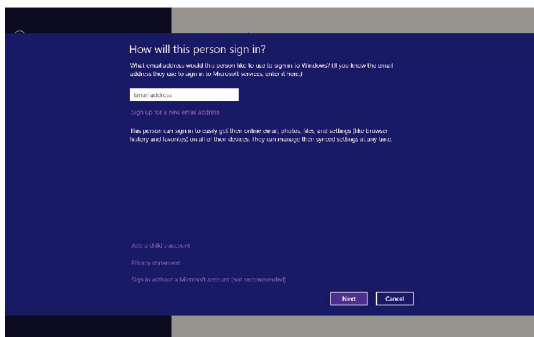
Standby Mode. While the tablet is on, press and release the power button to turn off the display. The tablet will enter into sleep mode, which minimizes some of the battery functions. Press the power button again to wake the tablet from sleep mode.

Setup

Setup runs the first time you turn on your Digital2 Windows Tablet. During setup, you will be prompted to choose a language, color scheme, and name for your tablet. (You may still make changes to these settings anytime later).

Create a Microsoft Account

It is recommended to set up or use an existing Microsoft account for better experience with Microsoft services such as Xbox, Outlook.com, OneDrive, Skype, etc. Many apps and services rely on the account to sync contents and settings across devices. If you have more than one Microsoft account already, you will need to choose one.



THE BASICS - START SCREEN / APPS

Start screen

Start screen is the main page of the Windows 8 software. It is where you open apps, see the latest news about your friends, and get to your favorite websites.

To get to Start screen

Touch  icon on the tablet (located below the touchscreen), or **swipe in** from the **right edge** of the screen and tap Start ().

Open apps & apps menu

To open an app, simply tap or click an app tile on the **Start** Screen.

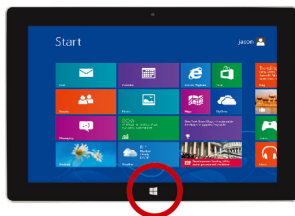
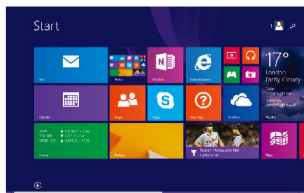
To see all your apps in the apps menu, **swipe up** from the center of the **Start** Screen.

Switch between open apps

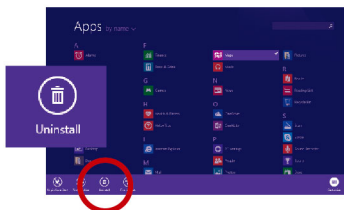
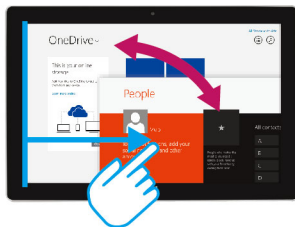
To switch between open apps, **swipe from the left edge** of the screen. Each swipe will switch to another app.

Delete an app

1. Go to the **Start** screen and swipe up from the center of the screen.
2. Press and hold the app that you want to delete.
3. Tap or click **Uninstall**.



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THE BASICS - CHARMS / DESKTOP

Charms

Charms are shortcuts for things you do most often such as Search, Share, Print, and change Settings.

To open the charms, simply **swipe in from the right edge**.



Search. You can use the Search charm to find things on the Digital2 Tablet, in apps, and on the web.

Share. When you are in an app, you can use the Share charm to share files, photos, or webpages.

Start. The Start charm takes you to the **Start** Screen. If you are already in the **Start** Screen, it takes you to the last app you were using.

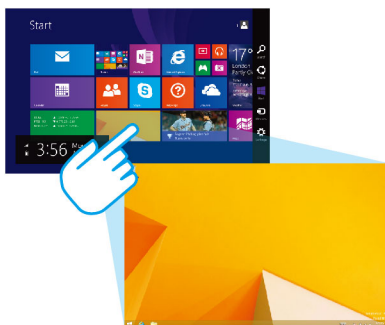
Devices. Use the Devices charm to play, project, and print to devices.

Settings. Use the Settings charm to change you tablet's settings. If you are in an app, you can get to the app's settings.

The Desktop

The Windows Desktop - with its taskbar, folders, and icons - is still here with a new taskbar display and streamlined file management.

To get to the desktop, simply click the **Desktop** tile from the **Start** Screen.



THE BASICS - FINGER GESTURES



Tap

Tap once on something to open, select, or activate. (This is similar to left-clicking with a mouse.)



Tap & Hold

Press your finger down and hold on something for a second to show options. (This is similar to right-clicking with a mouse.)



Pinch or Stretch

Touch the screen with two fingers and move the fingers towards each other (pinch) or away from each other (stretch) to zoom in or out of a website, map, or picture.



Rotate

Put two fingers on an item and then turn your hand to rotate anything that can be rotated.



Slide to Scroll

Drag your finger on the screen to scroll through what is on the screen (This is similar to scrolling with a mouse.)



Slide to Rearrange

Press and hold on an item for a few second and the item will be "picked up", then move it to wherever you want. When you have moved the item to a new location, let it go to complete rearrangement.



Swipe to Select

Swipe an item with a short, quick movement in the direction opposite to the way the page scrolls (If the screen scrolls left or right, swipe the item up or down to select it). This selects an item, like an app file or photo and often brings up app commands.



Swipe from Edge

Start from the edge of the tablet and swipe in.

Swipe in from Right Edge: Opens the charms.

Swipe in from Left Edge: Brings in open apps, snaps apps, shows your recently opened apps, or closes apps.

Swipe in from Top or Bottom Edge: Shows commands or closes an app.

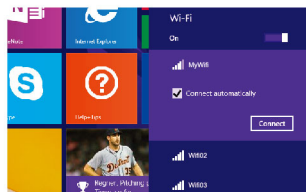
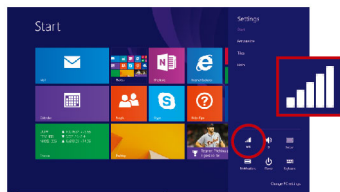
CONNECT / DISCONNECT TO WI-FI

Connect to a Wi-Fi network

1. Open the Settings charm, then tap or click the wireless network icon ().
2. Tap or click a network name and then choose **Connect**. (If you want to connect to this network every time it is in range, check **Connect automatically**).
3. If prompted, type your network security key (network password*), and then tap or click **Next**.

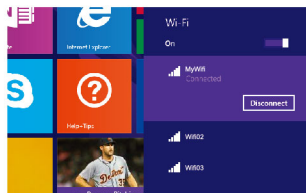
* If you need help finding your wireless network password, please contact your network provider.

4. Choose whether or not you want to connect to other PCs and devices on the network. Choose **No** if you are connecting to a network in a public place such as a café.



Disconnect from a Wi-Fi network

1. Open the **Settings** charm, then tap or click the **wireless network icon** ().
2. Tap or click the network with a "Connected" status, then choose **Disconnect**.

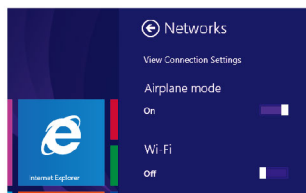


Airplane Mode

Turn on Airplane mode when you are traveling on an airplane or when you do not need Wi-Fi or Bluetooth for a while. Airplane mode extends the amount of time you have before your battery needs to be recharged.

To turn Airplane mode on or off:

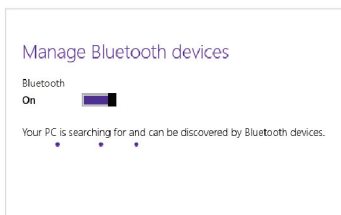
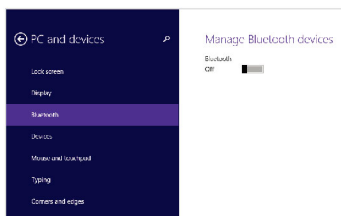
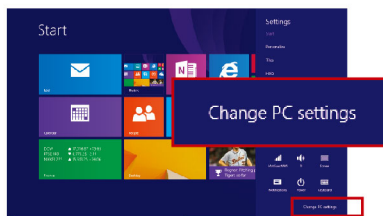
Open the **Settings** charm, tap or click the **wireless network icon** () > **Airplane mode**. When Airplane mode is on, both Wi-Fi and Bluetooth are turned off.



CONNECT TO BLUETOOTH / PERSONALIZE

Pair a Bluetooth device with your tablet

1. Turn on the Bluetooth device and make it discoverable. To learn how to do this, check the information that came with your Bluetooth device or its manufacturer's website.
2. Open the Settings charm, tap or click **Change PC Settings > PC and devices > Bluetooth**.
3. Make sure Bluetooth is turned **on**, then wait while Windows searches for Bluetooth devices.
4. Follow the onscreen instructions to finish pairing your device. If the accessory requires a passcode (sometimes called a pairing code), you will be prompted to enter it. If you do not know the passcode, check the information that came with your device or its manufacturer's website.



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Personalize - Colors & Background

You can change the **Start** screen colors and background by opening the Settings charm from Start screen, and then tap or click **Personalize**.



CLOSE APPS / VIEW APPS SIDE BY SIDE

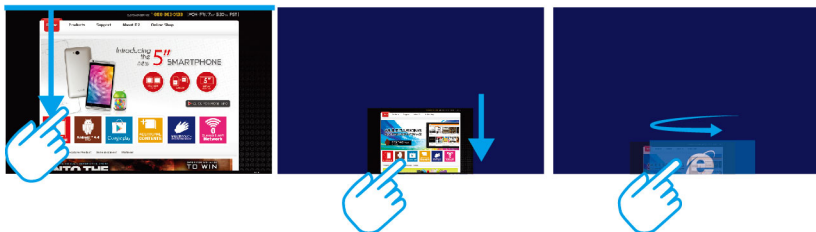
To Close Desktop Apps

Apps can be closed in two ways:

1. To completely close an app, drag the app from the top edge of the screen to the bottom edge of the screen, and hold it there until the app flips over.
2. Simply begin using a second app and the first app will automatically close after a period of non-use.

View open apps and services in Task Manager (Type **Task Manager** into Search to find this app.)

Note: Having too many apps open at the same time may lower the overall performance of the tablet and drain battery power more rapidly.

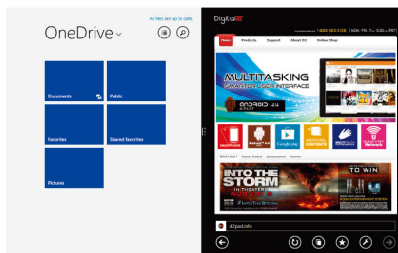


View Apps Side by Side

To display two apps side-by-side, swipe an open app inward from the left edge, drag it and hold. Release to one side. A dual screen interface will appear to place a second application.

To change one of the apps, go to Start Menu or the Apps view and tap on an app. It will appear on top of the first two apps. Tap the left or right edge of the screen.

To undo the dual screen tap the middle partition line and drag to the right or left edge.

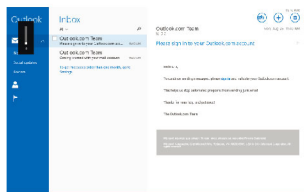
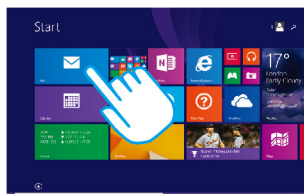


SET UP EMAIL / CONTACTS

To add an email account

1. Tap or click the **Mail** app from the **Start** Screen.
2. Open the **Settings** charm, then tap or click **Accounts > Add an account**.
3. Choose the type of account you want to add, and then follow the on-screen instructions. Most accounts can be added with only your user name and password. In some cases, you will be asked for more details, which you can usually find on your email account provider's website.

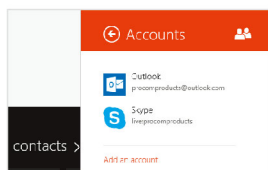
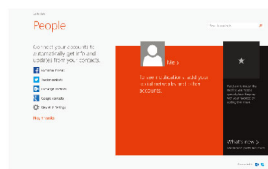
(Repeat steps 1-3 for adding each of your email accounts)



To add contacts

The People app is your universal address book. See contacts from all of your address books in one place, and get the latest updates from your friends. Get in touch with someone by sending email, calling, or posting to social media directly from the People app.

1. Tap or click **People** from the start screen.
2. Open the **Settings** charm, then tap or click **Accounts > Add an account**.
3. Choose the type of account you want to add, and then follow the on-screen instructions.

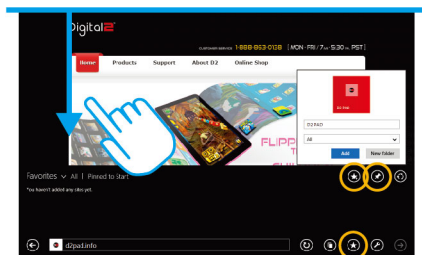


PIN, REARRANGE, RESIZE APPS/TILES

Create/Pin tiles for your favorite websites

You can pin websites to your **Start** Screen or add them to your browser favorites.

1. Open up Internet Explorer App.
2. Go to a site that you want to pin or make a favorite.
3. **Swipe down from the top edge** of the screen.
4. Tap the **Favorites** button (), then tap add favorite () or add **Pin** button ().



Pin a contact

Select a contact in the People app, **swipe down from the top edge** of the screen, and then tap **Pin to Start**.

Pin an app

Swipe up from the center of the Start screen to see all your apps. Press and hold an app for a moment, then choose **Pin to Start**.

Rearrange, resize, unpin, and group tiles

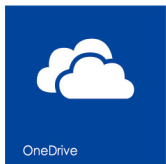
From **Start** Screen, **swipe down or up from the top/bottom edge** of the **Start** screen, and then tap **Customize**. Then do any of the following:

Move a tile. Tap a tile and then drag it where you want it.

Resize a tile. Tap a tile, tap **Resize** along the bottom, and then choose a size.

Turn off a live tile. Tap a tile, then tap **Turn live tile off**.

Unpin from Start. Tap a tile, then tap **Unpin from Start**.

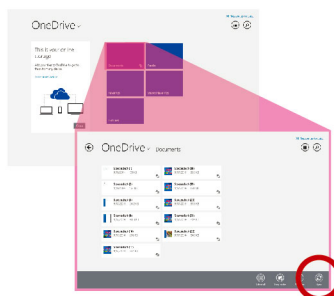
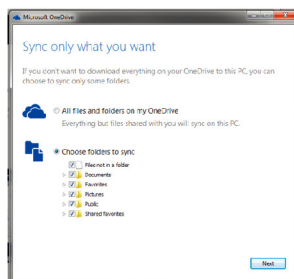
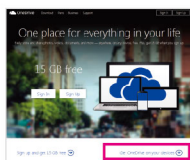


Create account for your OneDrive

Click on the **OneDrive** icon in the **Start** Screen and sign into your account (the email address you put in during setup).

Transferring files between your tablet and PC through OneDrive

1. On your PC, open up an internet browser and go to www.onedrive.com. Click **Get OneDrive on your devices** and click **Download OneDrive for Windows**.
2. Save the file to your desktop. Once the download is complete, go to your desktop and open up the "**OneDrivesetup.exe**" file.
3. The OneDrive screen will pop up. Click on "**Get Started**" and a sign-in screen show. Type in your account (the email address you put in during setup) and password.
4. The next screen will direct you to Sync options. You may choose to sync all files/folders from OneDrive to your PC or choose only certain files and/or folders to your PC.
5. Now you may drag and drop files, or click Sync button to automatically retrieve files between your PC and your OneDrive



Once you exit the OneDrive window, the files will show up on your tablet.