## Quick Start Guide

Quick Start Guide

capbel

**USB/Bluetooth Conference Speakerphone CS300**

Use at home, Office or Traveling

**Note:** USB Type C to A Cable

The USB Type C to A. Cable is packed under the inner tray inside the box.

www.nexusound.cn

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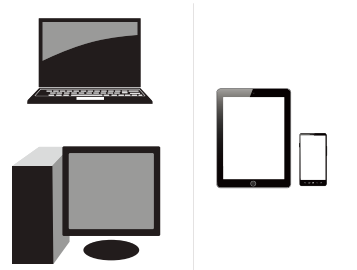
## Using the CAPBEL CS300

**Best for Use In**

**Home - Office - Traveling**



**Bluetooth® / USB**



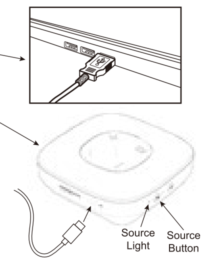
## Getting Started - USB Connection

The CAPBEL CS300 can be used with a Bluetooth connection to your device or USB connection to your Windows 10 PC or Mac.

**USB connection - Using with a PC or Mac**

- Insert the USB Type A end of the Cable into the USB TypeA port on your computer.
- Insert the USB Type C end of the Cable into the USB Type C port on the CAPBEL CS300.
- Toggle Source Button to USB source - Source Light will be lit solid Green.

Note: When connected to a PC or Mac the battery will charge on the CAPBEL CS300 .




The CAPBEL CS300 features full plug and play support for Windows 10, OSX / MacOS and Chromebooks.
After plugging the CAPBEL CS300 into the computer, you may start any application that accepts a CAPBEL CS300, such as Skype and begin using your CAPBEL CS300.

If the computer does not automatically recognize the CAPBEL CS300 when it is plugged into the USB Type A port, try plugging the USB Cable into a different USB Type A port. If this does not work, then restart the computer. This will cause the CAPBEL CS300 to be recognized in most instances.



## Getting Started - Bluetooth Connection - Step 1

Before you start, please fully charge the CAPBEL CS300.
(See Page 2 - USB Connection)

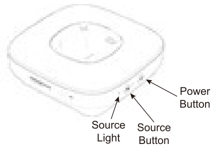
- Turn on the CAPBEL CS300 by pressing the Power button.
- Toggle Source Button to Bluetooth source - Source Light will be lit Blue.

**Soure Light Flashing Blue**

- The CAPBEL CS300 is ready to pair and connect.

**Source Light Solid Blue**

- Your device has connected to the CAPBEL CS300 and is ready to use.
- The CAPBEL CS300 allows the last device it was connected with to automatically reconnect with the CAPBEL CS300 each time the CAPBEL CS300 is turned on and that device is within range.*




**The CAPBEL CS300 can be connected to one device at a time.**

- To pair and connect to a different device, you need to first disconnect the currently paired device.
- To disconnect the current device, press and hold down the Source Button for 3 seconds.
- The Source Light will begin flashing blue and the CAPBEL CS300 is ready for the next device to pair and connect.

*Your device needs to be within 100 unobstructed feet of the CAPBEL CS300 to pair and connect. If there is an issue when connecting please move your device closer to the CAPBEL CS300, then pair and connect. When the charge is too low indicated by a flashing red light on the CAPBEL CS300, your device will not be able to connect with the CAPBEL CS300.



## Getting Started - Bluetooth Connection - Step 2

**With your iPhone, iPad/Tablet, Smartphone**

- Go to Settings > Bluetooth, check Bluetooth is on
- Select 'CAPBEL CS300' when it appears under DEVICES
- Your device will connect in a few seconds
- The Source Light will turn solid blue and there will be a quiet chime
- The CAPBEL CS300 is ready to use

**Note:** Your Smartphone or Tablet instructions may vary

With your Apple Mac or Windows 10 Laptop/Computer

- It is recommended to use the USB Connection when using with a Windows 10 Laptop/Computer or Apple Mac.
- If a Bluetooth Connection is preferred, please refer to the help in the Windows 10 or the Mac OS for the pairing and connecting instructions.



## Lights

**Volume LED Indicator**

- Volume level Indicator Light - Lights are lit solid White (1 to 4 Lights)
- Mic (Voice) Indicator Light when call is active - Lights will flash White (1 to 4 Lights)
- Mic Muted - Lights are lit solid Red (All 4 Lights)
- Smartphone incoming call - Lights will flash Red

**Source Light**

- In Bluetooth Mode
  - Light is lit solid Blue when connected to your device
  - Light is flashing Blue when is disconnected or connecting
- In USB mode - Light is lit solid Green

**Power Light**

- USB Cable is Connected to PC or Mac
  - Light is lit solid Red - Battery is full
  - Light is flashing Red - Battery is charging
- Battery operation in Bluetooth Mode
  - Light is flashing Red - Low battery indication



## Controls

**Call Button**

Bluetooth Connection to iPhone or Smartphone
- Press to accept an incoming call or Press and Hold for 2 seconds to reject call.
- During the call, Press to hang up call.
USB Connection to PC - Not supported by Windows 10 or Mac Applications

**Volume Up** - Press to increase the volume (Press and Hold for more than 2 seconds to continuously increase the volume).

**Mic Mute/Un-mute** - In talk mode, Press once to mute the mic input; Press again to unmute.

**Volume Down** - Press to decrease the volume (Press and Hold for more than 2 seconds to continuously reduce the volume).

**Source Button**

- USB Connection to PC or Mac - Press to change between Bluetooth and USB modes
- In Bluetooth mode, Press and Hold for 3 seconds to disconnect the connected device and enter pairing mode.

**Power Button**

- In Standby mode, Press once to turn on the speakerphone
- In Working mode, Press and Hold for 2 seconds to turn off the speakerphone.



## Controls

**Auto Power**

- The CAPBEL CS300 will not auto power off when connected to a power source or connected to a PC or Mac
- The CAPBEL CS300 will auto power off within 15 minutes when the Bluetooth is disconnected and using Battery power.

**Changing Sources**

- When in Bluetooth mode
  - Connecting the CS300 to a PC or Mac with the USB cable, will auto switch to USB mode.
  - Press the Source Button to switch to the USB mode.
- When in USB mode
  - If the USB cable is disconnected from a PC or Mac, will auto switch to Bluetooth mode.
  - Press the Source Button to switch to Bluetooth mode.
  - The Bluetooth Device Name will show as the CAPBEL CS300 name in Windows 10 or Mac OS
  - If the CS300 was previously connected to a Bluetooth device and the device is within range,the CS300 will auto switch to Bluetooth mode when there is an incoming call or music is played on the connected Bluetooth device.

**Volume control**

- Volume range: 0-16. The previous volume level will be kept when power is turned off and on again.
- Bluetooth mode and USB mode have different volume levels, they are not synchronized with each other.



## Technical Specifications

| Specifications | |
|---|---|
| Power: | • 5V / 1A - Power Source<br>• 5W when playing music |
| Frequency response | • Speaker: 20 - 20,000Hz<br>• Microphone: 100 - 16,000Hz |
| Impedance | • Speaker: 4 ohms<br>• Microphone: 2.2k ohms |

| Recommended system requirements | |
|---|---|
| **Supported operating system** | Windows 10, Mac OS X 10.4.11 or higher |
| **Operating temperature** | Product working at ambient temperature for 0~35°C |

## Frequently Asked Questions

| Frequently Asked Questions | Possible Solutions |
|---|---|
| Bluetooth connection<br>Can' t connect for the first time | • Turn off the speaker.<br>• Check your Bluetooth source device and be sure you have found the section that allows you to discover new Bluetooth products. If you see the CAPBEL CS300 on the list, but cannot connect, you may need to try and synch again. To start fresh, with your Bluetooth device, select "Forget this device," to remove the "CAPBEL CS300" from the list. You may need to turn off the Bluetooth function on your device to fully clear your list.<br>• Turn the CAPBEL CS300 back on and go into the "pairing mode".<br>• Return to your source device, and re-enable the Bluetooth function. Look for the "CAPBEL CS300" to show back up on the list.<br>• Select the CAPBEL CS300 on your screen, and listen for the audible sound to confirm pairing. |



## Frequently Asked Questions

| Frequently Asked Questions | Possible Solutions |
|---|---|
| Bluetooth connection<br>Can' t connect when returning | • If the CAPBEL CS300 does not automatically reconnect with your Bluetooth device, you may need to go into your device's Bluetooth settings and re-select CAPBEL CS300 to reconnect.<br>• Be sure to check your room environment. Today's Bluetooth technology has a designed limit of approximately 100 unobstructed feet, line of sight. Your best results will be when your source device and CAPBEL CS300 are in the same room. Extremely large rooms, or rooms with lots of wireless electronics, wi-fi routers, radio transmitters, etc, may affect your ability to pair and connect.<br>• Check for obstructions, walls or other objects that might impede the Bluetooth signal.<br>• Try returning to the source device to a closer proximity with your CAPBEL CS300. |
| **USB connection**<br>**Windows 10:**<br>CAPBEL CS300 does not set up automatically | • In the search box on the taskbar, type control panel, then select it from the results.<br>• Select Hardware and Sound from the Control Panel, and then select Sound.<br>• On the Playback tab, right-click "CAPBEL CS300", select Set as Default Device, and then select OK.<br>• Verify green circle with a check mark next to "CAPBEL CS300".<br>• On the "Recording" tab, right-click "CAPBEL CS300", select Set as Default Device, and then select OK.<br>• Verify green circle with a check mark next to "CAPBEL CS300".<br>• (Optional) To adjust the speaker volume, click Properties.<br>• When finished, click "Apply" then "OK". |
| **USB connection**<br>**Mac:**<br>CAPBEL CS300 does not set up automatically | • Open the Finder Application, then select Applications.<br>• Open System Preferences, then click Sound.<br>• Select the Input tab, then select "CAPBEL CS300". Make sure that the mute button isn't selected.<br>• Select the Output tab, then select "CAPBEL CS300". Make sure that the mute button isn't selected<br>• When finished, close System Preferences. |



## Frequently Asked Questions

| Frequently Asked Questions | Possible Solutions |
|---|---|
| **USB connection**<br>CAPBEL CS300 does not have sound<br>/ Microphone is not working | - Check the computer's volume level.<br>- Check proper seating of cable connection.<br>- Verify the application settings you are using. Some applications have separate volume level control.<br>- Check that the computer recognizes the CAPBEL CS300 - showing it is connected and selected within your computer OS settings. (See the Page for Windows and Mac setting instructions)<br>- Verify the input / output levels within the sound / audio settings of your computer's setings.<br>- Unplug the CAPBEL CS300 from the USB port of the computer and then re-insert into the USB port of the computer.<br>- Restart your computer and re-verify the above steps. Restarting often helps a computer connect to the CAPBEL CS300.<br><br>If using Zoom or Microsoft Teams, further instructions for audio setting can be found on the below websites.<br><br>https://support.zoom.us/hc/en-us/ar〕cles/201362283-Testing-computer-or-device-audio<br><br>Microsoft Teams<br>https://support.microsoft.com/en-us/office/manage-your-call-settings-in-teams-456cb611-3477-496f-b31a-6ab752a7595f |



## Customer Support

If you have a question about your CAPBEL CS300, our Customer Service Team wants to assist you.

Contact us at: **www.nexusound.cn**

## Safety and Precautions

- Read and follow all instructions
– All operating and use instructions should be followed.
- Protect the CAPBEL CS300 from being pinched, particularly at the connectors. Unplug during lightning storms or when unused for long periods of time.
- Do not place near any heat sources such as radiators, heat registers, stoves, or other apparatus
 (including amplifiers) that produce heat.
- Do not make alterations to the CAPBEL CS300.
- Do not place near naked flame sources, such as lighted candles.
- Do not expose to excessive heat (e.g. from storage in direct sunlight, fire or the like)

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## WARRANTY CARD

| | |
|---|---|
| Name | |
| Telephone | |
| E-Mail | |
| Address | |
| Model | |
| ID NO. | |
| Purchase Date | |
| Description of Failure | |



FCC Warning

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:
(1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.
NOTE 1: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:
- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
-Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
-Consult the dealer or an experienced radio/TV technician for help.

NOTE 2: Any changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.