

8 Inch Hotel Tablet PC Instructions

Model: SP8 QM808

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1 General Information

1.1 Profile

Please read this pamphlet carefully in order to make your tablet pc in perfect condition.

Our company may change this tablet without prior written notice and reserves the final right to interpret the performance of this

phone.

Due to different software and network operators, display on your tablet may be different, refer to your tablet for details.

1.2 Safety warning and Attentions

Safety warning

> ROAD SAFETY COMES FIRST

Do not use a hand-held tablet while driving. Use hands-free fittings when calls are unavoidable while driving. In some countries, dialing or receiving calls while driving is illegal!

> SWITCH OFF IN AIRCRAFT

Wireless devices can cause interference in aircraft. Using a tablet in flight is illegal and risky.

Please make sure that your tablet is powered off in flight.

> SWITCH OFF BEFORE ENTERING RISKY AREAS

Strictly observe the relevant laws, codes, and regulations on the use of tablets in risky areas. Turn off your tablet before entering a place susceptible to explosion, such as an oil station, oil tank, chemical plant or a place where a blasting process is under way.

> OBSERVE ALL SPECIAL REGULATIONS

Follow any special regulations in force in any area such as hospitals and always switch off your tablet whenever it is forbidden to use it or, when it may cause interference or danger. Properly use your tablet near medical apparatuses, such as pacemakers, hearing aids and some other electronic medical devices, as it may cause interference to such apparatuses.

> INTERFERENCE

The conversation quality of any tablet may be affected by radio interference. An antenna is built inside the tablet and located below the microphone. Do not touch the antenna area during a conversation, lest that the conversation quality deteriorate.

> QUALIFIED SERVICE

Only qualified personnel may install or repair tablet equipment. Installing or repairing the tablet on your own may bring great danger and violates the warranty rules.

➤ ACCESSORIES AND BATTERIES

Use only approved accessories and batteries.

➤ USE SENSIBLY

Use only in a normal and proper manner.

the EUT will be fixed in the hotel for use

2 Your phone

2.1 Functions of Keys

The tablet provides the following keys:

◆ Power key

Power key situates at the right side of the tablet. While using the tablet, you can press this key to lock screen; if you press and hold this key, a tablet -options dialog would pop out. Here, you can select to adjust the profile mode, power off, reboot or turn on/off airplane mode.

◆ Volume key

Volume key situates at the left side of the tablet. You can press it to adjust ring volume.

2.2 Functions of icons

◆ Menu icon

Touch this icon to access options of a selected function;

◆ Home icon

Touch it to open home screen. If you're viewing the left or right extended Home screen, touch it can enter the home screen.

3 Getting started.

3.1 Charging the Battery

◆ Your tablet can monitor and display the battery state.

◆ Normally the remaining energy of the battery is indicated by the battery level icon at the upper right corner of the display screen.

◆ When the battery energy is insufficient, the tablet prompts "Battery low".

Using a travel adapter:

◆ Before charging the battery, place the tablet on the dock station.

◆ Connect the adapter of the charger to the charging socket of the tablet pc. Make sure the adapter is fully inserted.

◆ Insert the plug of the travel charger to an appropriate power outlet.

◆ During the charging, the battery level grids in the battery icon keep flickering till the battery is fully charged.

◆ The battery icon does no longer flicker when the charging process ends.

Note:

Ensure that the plug of the charger, the plug of the earphone, and the plug of the USB cable are inserted in the right direction. Inserting them in a wrong direction may cause charging failure or other problems.

Before the charging, ensure that the standard voltage and frequency of the local mains supply match the rated voltage and power of the travel

charger.

Optimizing battery life

You can extend your battery's life between charges by turning off features that you don't need. You can also monitor how applications and system resources consume battery power.

To guarantee the optimal performance of your battery, please stick to the following rules:

- ◆ Turn off radios that you aren't using. If you aren't using Wi-Fi, Bluetooth, use the Setting application to turn them off.
- ◆ Turn down screen brightness and set a shorter screen timeout.
- ◆ If you don't need them, turn off automatic syncing for Gmail, Calendar, and other applications.

3.2 Linking to the Networks and devices

Your tablet can connect to Wi-Fi data networks, and Bluetooth devices, such as headsets. You can also connect your tablet to a computer, to transfer files from your tablet SD card and share your tablet mobile data connection via USB.

Connecting to Wi-Fi networks

Wi-Fi is a wireless networking technology that can provide Internet access at distances of up to 100 meters, depending on the Wi-Fi router and your surroundings.

Touch Settings>Network > Wi-Fi. Check Wi-Fi to turn it on. The tablet scans for available Wi-Fi networks and displays the names of those it finds. Secured networks are indicated with a Lock icon.

Touch a network to connect to it. If the network is open, you are prompted to confirm that you want to connect to that network by touching Connect. If the network is secured, you're prompted to enter a password or other credentials.

Connecting to Bluetooth devices

Bluetooth is a short-range wireless communications technology that devices can use to exchange information over a distance of about 8 meters.

The most common Bluetooth devices are headphones for making calls or listening to music, hands-free kits for cars, and other portable devices, including laptops and cell phones.

Touch Settings > Network > Bluetooth. Check Bluetooth to turn it on.

You must pair your tablet with a device before you can connect to it. Once you pair your tablet with a device, they stay paired unless you unpair them.

Your tablet scans for and displays the IDs of all available Bluetooth devices in range. If the device you want to pair with isn't in the list, make it discoverable.

Connecting to a computer via USB

You can connect your tablet to a computer with a USB cable, to transfer music, pictures, and other files between your tablet SD card and the computer.

3.3 Using the touch screen

◆ Touch-screen tips

➤ Touch

To act on items on the screen, such as application and settings icons, to type letters and symbols using the onscreen keyboard, or to press onscreen buttons, you simply touch them with your finger.

➤ Touch & hold

Touch & hold an item on the screen by touching it and not lifting your finger until an action occurs. For example, to open a menu for customizing the Home screen, you touch an empty area on the Home screen until the menu opens.

➤ Drag

Touch & hold an item for a moment and then, without lifting your finger, move your finger on the screen until you reach the target position.

◆ Lock screen

When Screen lock in Security setting is enabled, press Power key to lock the handset. This helps to prevent accidental touching of keys and as well as power saving. When Sleep function in Display setting is enabled, after the tablet device has been idle for preset period, the screen will be locked automatically to save power.

3.4 Using the onscreen keypad

You enter text using the onscreen keyboard. Some applications open the keyboard automatically. In others, you touch a text field where you want to enter text to open the keyboard.

◆ To enter text

Touch a text field, and the onscreen keyboard opens. Some applications open the keyboard automatically.

◆ Touch the keys on the keyboard to type.

The characters you've entered appear in the text field, with suggestions for the word you are typing below.

4 Using the Menus

4.1 Backup Restore

You can use this function to backup or restore your tablet data.

4.2 Browser

You can use Browser to view webpages and search for information on the web.

When you open Browser, your home page opens. The web address (URL) of the current page is displayed at the top of the window.

To go to a web page or search the web

Touch the URL box at the top of the Browser screen. Enter the address (URL) of a webpage. Or enter terms you want to search for. As you enter text, your web search engine makes suggestions of web pages and queries.

To find text on a web page

Touch Menu icon and touch More > Find on page. Enter the text you're looking for. As you type, the first word with matching characters is highlighted on the screen, and subsequent matches are boxed. Touch the left or right arrow to scroll to and highlight the previous or next matching word..

Downloading files

You can download files and even applications from webpage. The files that you download are stored on your SD card.

To download a file, Different webpage offer different mechanisms for downloading pictures, documents, applications, and other files. Touch & hold an image or a link to a file or to another webpage. In the menu that opens, touch Save. If the file is in a format supported by an application on the tablet, it is downloaded to your SD card. Touch menu icon and then touch More>downloads, here, you can find a list of downloaded files. If you want to delete a file, just touch the indication box which situates at the left of the downloaded file, and an option box will pop out, here, you can select delete to delete an unnecessary file.

4.3 Calculator

You can use this Calculator to solve simple arithmetic problems or use its advanced operators to solve more complex equations.

Enter numbers and arithmetic operators on the basic screen; Drag the basic screen to the left to open the advanced screen; Touch Del to delete the last number or operator you entered. Touch & hold Del to delete everything in the display.

In the calculator screen, you can touch menu icon to access advanced panel.

4.4 Calendar

You can open Calendar to view events you've created.

Touch the Calendar icon in the main menu interface. Events from each Account you've added to your tablet and configured to synchronize calendars are displayed in Calendar.

Creating an event

You can use Calendar on your tablet to create events. In any calendar view, touch menu icon > new event to open a event details screen for a new

event.

Enter a name, time, and optional additional details about the event. You can touch plus icon to add more reminders. In the Guests field, you can enter the email addresses of everyone you want to invite to the event. Separate multiple addresses with commas (,). If the people to whom you send invitations use Google Calendar, they'll receive an invitation in Calendar and by email. You can touch menu icon and touch Show extra options to add details about the event. Scroll to the bottom of the Event details screen and touch Done. The event is added to your calendar.

4.5 Clock

Touch the Clock icon on the Home screen or in the main menu interface. You can set an alarm by modifying an existing alarm or by adding a new one. You also can use word time, Timer and Stopwatch.

4.6 Downloads

Through this function, you can view a list of files and applications which you downloaded from the network.

4.7 Email

You use the Email application to read and send email. There are many email address to choose.

Touch email icon to access it. If the Email Account has not been set up, you can set up an Email Account in a few steps.

◆ Account setup

Enter an Email address and the Account's password.

◆ Account settings

- Set inbox checking frequency.
- Set Send email from this Account by default.
- Set Notify me when email arrives.
- Set Synchronize contacts, calendar or Email from this Account.

- Set Automatically download attachments when connected to Wi-Fi.

◆ **Compose and sending Email**

To compose and send an Email:

1. Touch the create icon to compose a new Email.
2. Enter Email address(es) for intended recipient(s).
3. Touch Menu → Attach file to attach a file.
4. Touch Menu → Add Cc/Bcc to add copy or blind copy this Email to other contacts.

5. After completing the Email, Touch send icon to send the Email. Touch folder icon to check the Account status. For each Email Account there are five default folders, i.e., Inbox, Drafts, Outbox, Send and Trash folders. To view sent Emails, open Sent folder and tap refresh icon.

4.8 Search

The Search function enables you to open a search box for searching your tablet and the web.

4.9 Settings

The Settings application contains most of the tools for customizing and configuring your tablet.

You can use Wireless Network settings to manage, configure and manage connections to networks and devices by using Wi-Fi. You also can set Bluetooth, data usage, airplane mode, Default SMS app, tethering & portable hotspot .

◆ **Battery**

You can view your battery status, battery level and battery use in this interface.

◆ **Apps**

You can use the Applications settings to view details about the applications installed on your tablet, to manage their data and force them to stop, to view and control currently running services, and to view the storage used by applications, etc..

◆ **Location**

You can turn on/off location and select High accuracy, Battery saving or Device only through this function.

◆ **Language & input**

Use the Language & Keyboard settings to select the language for the text on your tablet and for configuring the input method.

◆ **Date & time**

You can use Date & Time settings to set your preferences for how dates are displayed. You can also use these settings to set your own time and time zone, rather than obtaining the current time from the network.

4.10 Sound Recorder

Use this function to record audio files. Two function icons at the bottom of the Recorder screen are corresponding to start recording and review record file.

4.12 Video player

With Videos, you can play video clips in your device (for example, the video you captured by the camera) or video files stored in compatible SD card (if inserted).

4.13 NFC

NFC (Near Field Communication) is short-range wireless communication technology, which is a non-contact identification and interconnection technology. Near-field wireless communication is possible between mobile devices, consumer electronics, and more. Data transfer, mobile Mobile payment and other functions.

- Not all products support NFC function, please refer to the actual situation.
- If there is a read-write/point-to-point switch on the NFC setting interface, please also enable it. This feature varies by network operator, please refer to the actual situation . Turning NFC on or off, you can do any of the following operations:
- Swipe out the “Control Center” from the top right of the screen, click to expand the shortcut switch bar, and turn NFC on or off.

Long press to enter the NFC setting interface.

- Go to Settings > More connections > NFC, and turn the NFC switch on or off.

5 Appendix

◆ Appendix 1: Troubleshooting

If you find exceptions when operating the tablet, restore the factory settings and to the If the problem persists, contact the distributor or service provider.

FCC Statement

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and

(2) This device must accept any interference received, including interference that may cause undesired operation.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment. This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- - Reorient or relocate the receiving antenna.
- - Increase the separation between the equipment and receiver.
- - Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- - Consult the dealer or an experienced radio/TV technician for help.

This equipment complies with the FCC RF radiation exposure limits set forth for an uncontrolled environment. This equipment should be installed and operated with a minimum distance of 20cm between the radiator and any part of your body.

