

SEEKOOT

Find the Rhythm of Home



Quick Start Guide

Start Here

Get up and running in minutes

① Plug In



② Download Zical App



③ Create Account & Calendar



④ Connect Display to Wi-Fi



⑤ Enter 8-Digit Activation Code



⑥ Add Family Members

You're Ready!

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01

Installation & Setup

How to install the calendar ?

Please read carefully and follow the process to install the calendar.

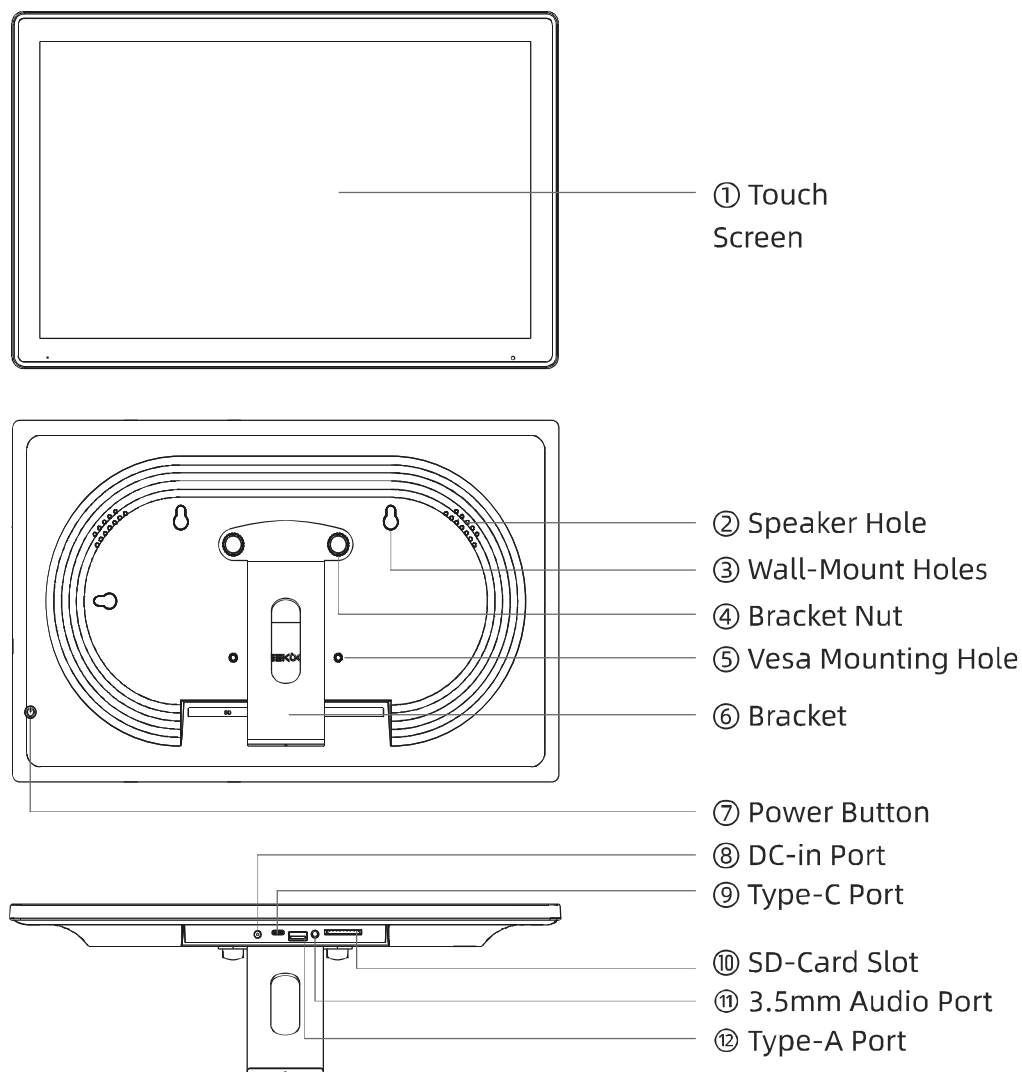
1.1 Before You Begin

Please read this manual carefully before using the product and keep it properly.

1.2 What's Included & Product Overview

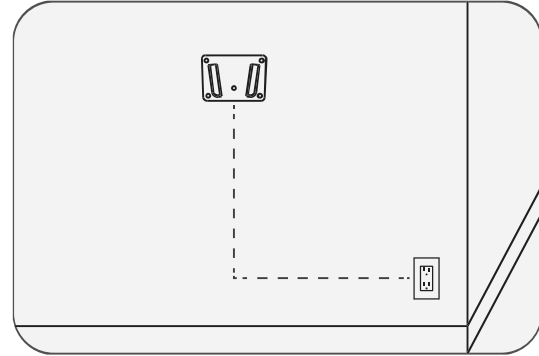
Packing List:

Digital Calendar x 1, Quick Start Guide x 1, Installation Guide x 1, Thank-You Card x 1, AC Power Adapter(US-style plug) x 1, Desktop Stand x 1, Wall Mounting Bracket&Hardware x 1.

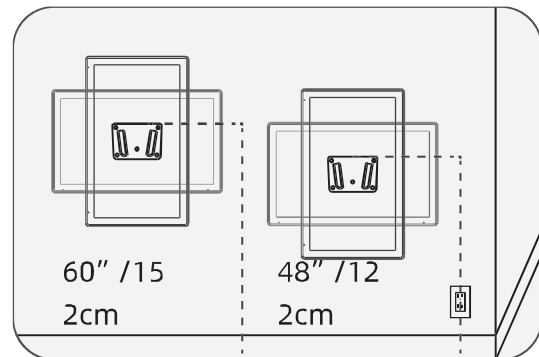


1.3 Choose a Spot for Your Calendar

1. Choose a mounting location near a power outlet.

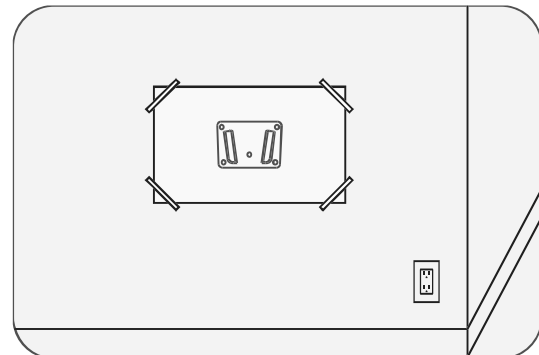


2. For adults and older children, position the top edge of the mounting bracket about 60 in. (152 cm) from the floor. For younger children, about 48 in. (122 cm) may be more accessible.

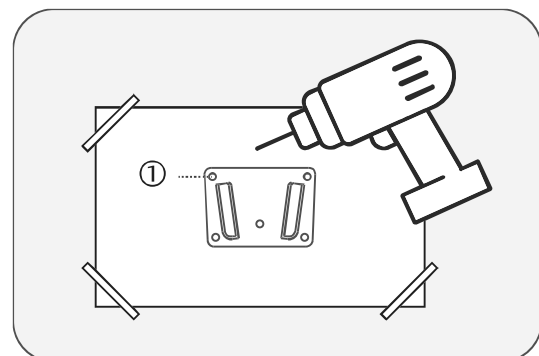


1.4 Prepare The Bracket

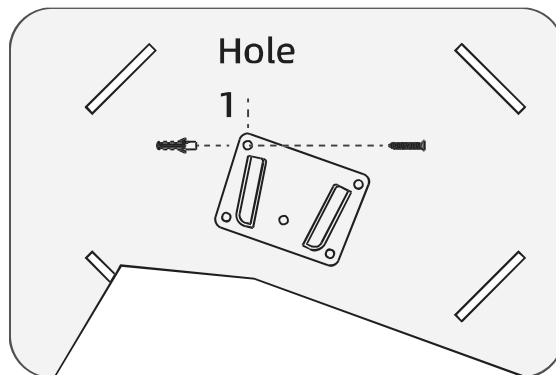
1. Tape the mounting guide to your wall where you want mounted, Use the installation guide to align with the center of the sheet.



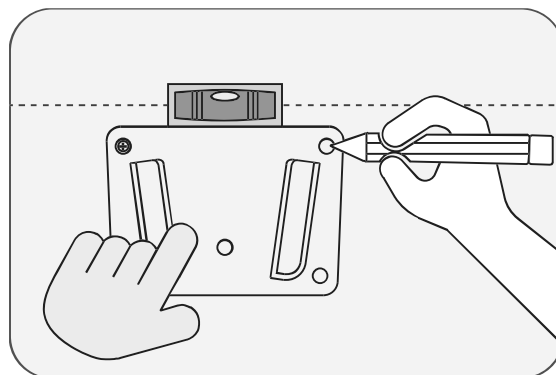
2. Drill through the guide at the Hole 1 marker using a 1/5" ($\phi 5\text{mm}$) drill bit, drill depth $\geq 1.18\text{'}$ (30mm), then remove the guide from the wall.



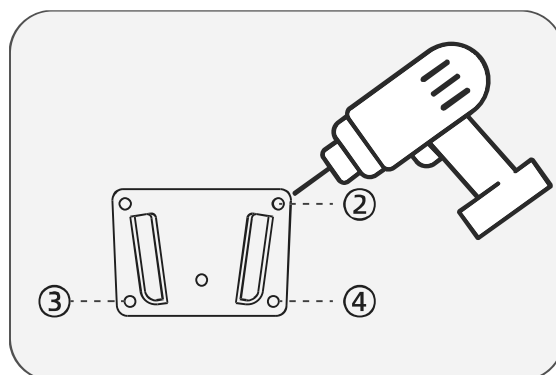
3. Insert the wall anchor in the hole you made then attach the mounting bracket with an included screw in Hole 1.



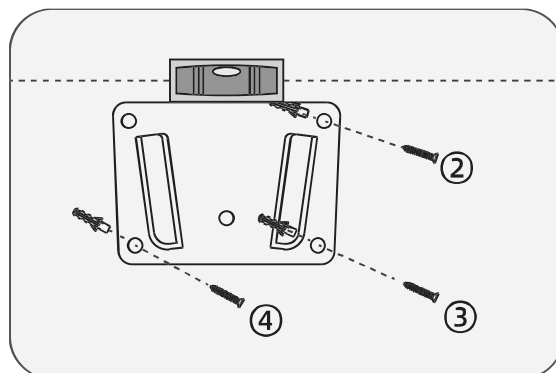
4. Put the level on the bracket, Adjust alignment keep level and use a pencil to mark the remaining 3 holes.



5. Drill holes where the remaining 3 holes should go.



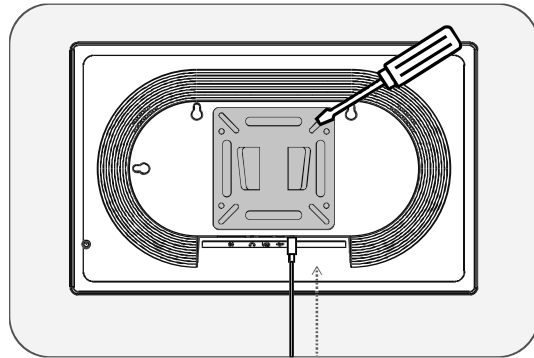
6. Insert the remaining 3 wall anchors in Holes 2-4, then Install the remaining 3 screws in Holes 2-4.



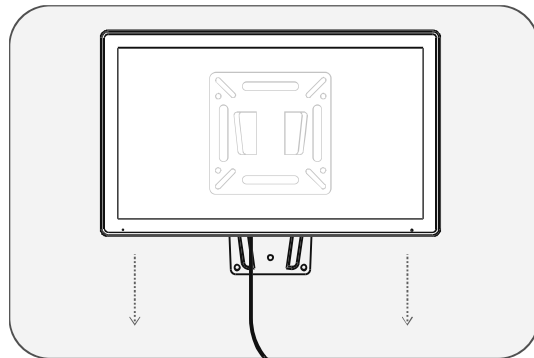
Your bracket is now successfully installed.

1.5 Mount your Calendar

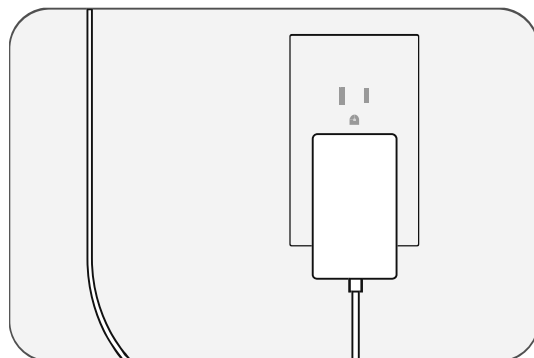
1. Install the VESA bracket onto the back of the calendar. Then plug the power cable into the back of the display. You may coil any spare cable around the cable holder on the rear panel as required.



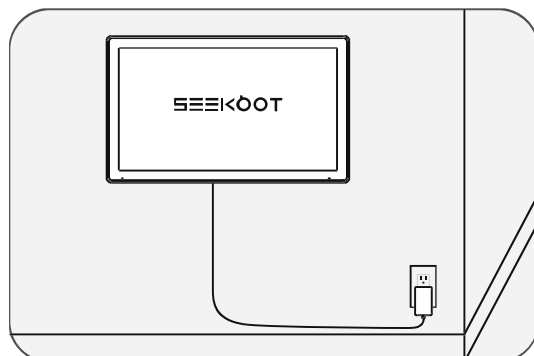
2. Hang back of the display onto the mounting bracket and slide it to lock for a secure fit.



3. Plug in power adapter to outlet.



4. Your Calendar has been successfully mounted.



02

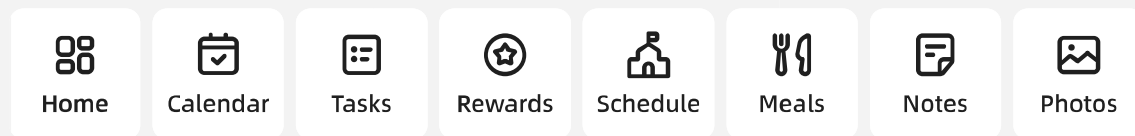
Meet SeekBot

See how SeekBot and its companion Zical App keep your family organized.

2.1 What Is SeekBot?

SeekBot is the brand behind an AI-powered family organization system for home displays, and the Zical App is its companion mobile App. Together, the software on your home display and the Zical App bring calendars, tasks, meal plans, school schedules, photos, and other household tools into one shared system. Content stays synced between your phone and home display, helping your family coordinate schedules, share responsibilities, and stay connected.

Main features



2.2 How the App and Home Display Work Together

Use the Zical App to create or join a calendar, manage members and access, add events, tasks, and other family content, and connect calendars from other services. The home display brings everyone's shared plans and information together in one place. When the App and home display are connected to the same Zical calendar, your family's shared information stays up to date on both.



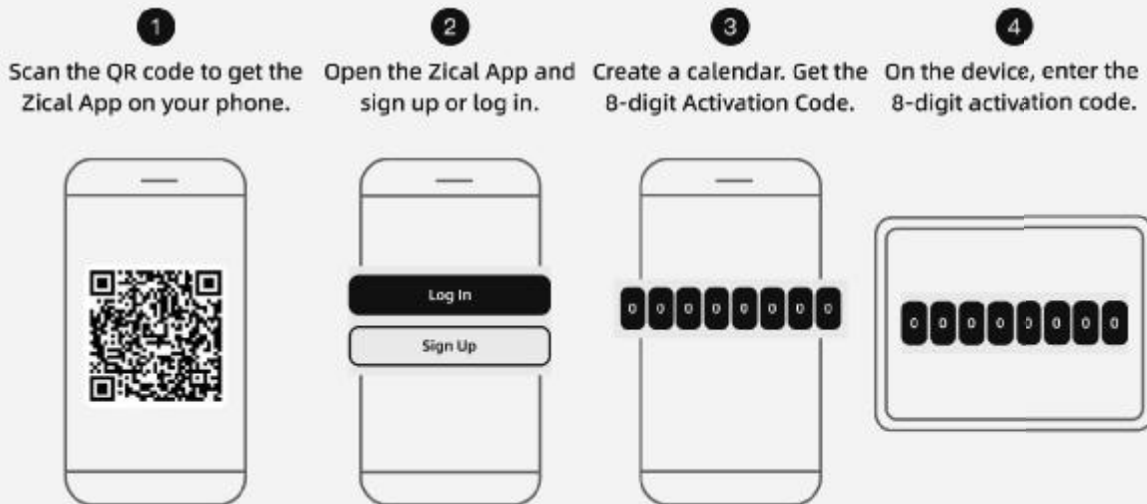
03

Get Started

This setup only takes a few minutes.
Follow the steps below to get started.

■ 3.1 Complete First-Time Setup

Set up the Zical App, find your activation code, and follow the on-screen instructions to activate your home display.



3.1.1 Download the Zical App

Download the Zical App from the App Store or Google Play, or scan the QR code.



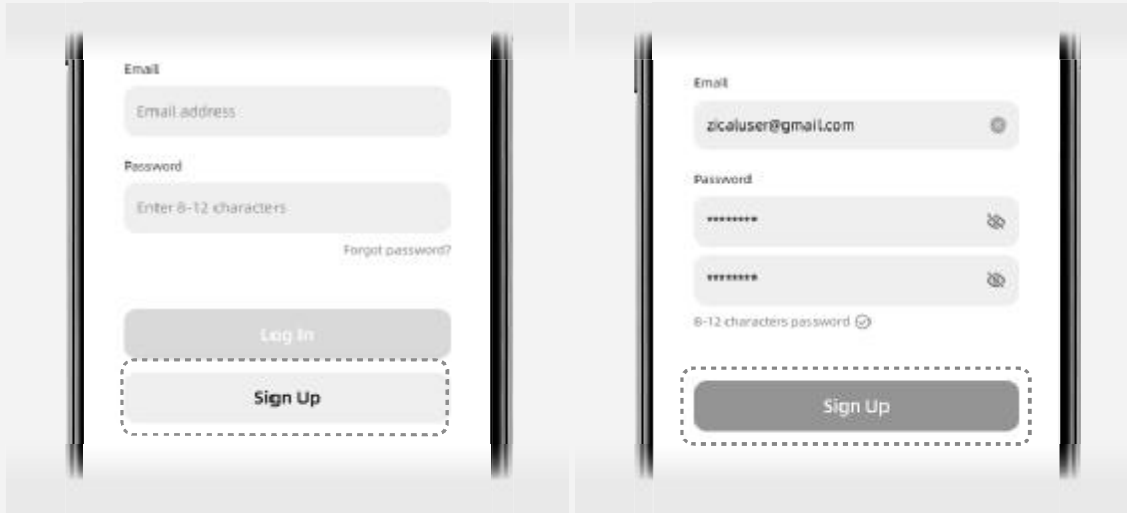
Zical



3.1.2 Create an Account

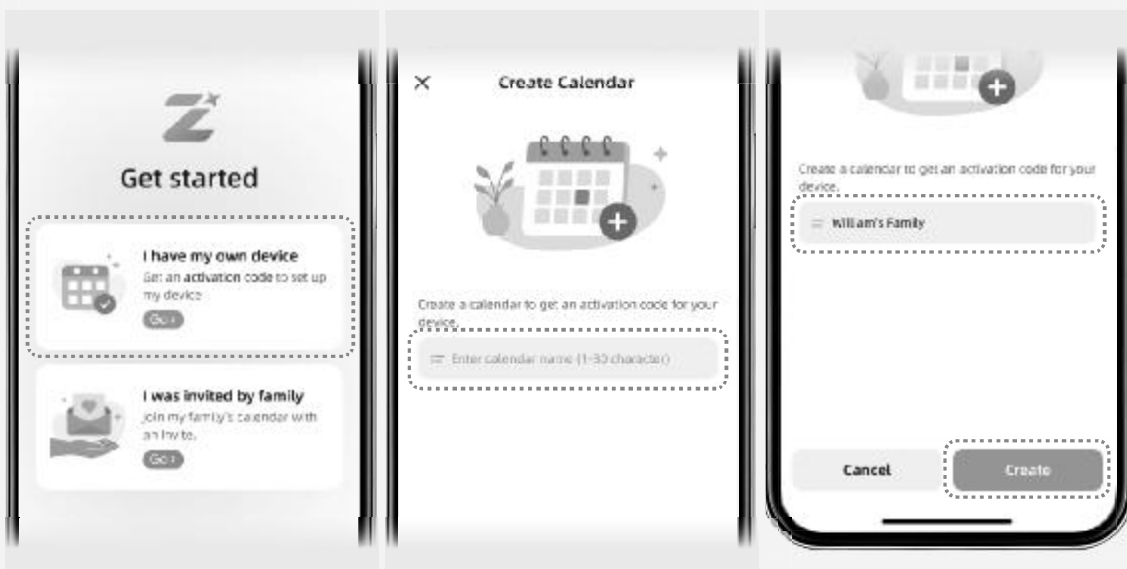
Once installed, open the App. Tap **“Sign Up”** , enter an email address you can access, create a password, and enter the same password again to confirm it. Then tap **“Sign Up”** to create your account.

① *Note: When signing in, enter your email address exactly as registered, including uppercase and lowercase letters.*



3.1.3 Create a Calendar

After you sign in for the first time, tap **“I have my own device”** . Enter a name your family will recognize, then tap **“Create”**



3.1.4 Get the Activation Code

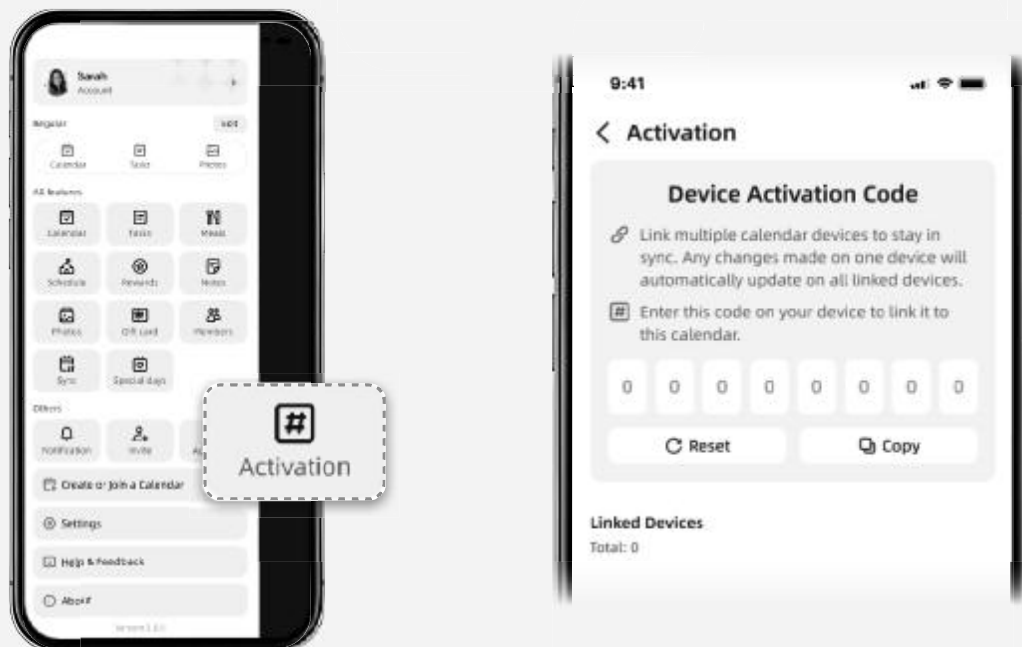
Once you create a calendar, an **8-digit activation code** is generated and linked to that calendar.

You can get the code in any of the following ways:

- 1 Quick Guide: The activation code appears in the Quick Guide after you create the calendar.



- 2 Side Navigation: In the Zical App, select the calendar, open the side navigation, and tap **“Activation”**.



- 3 Home Page: Tap the **calendar name** at the top of the Home page to view the activation code.



3.1.5 Activate Your Home Display

- 1 Plug in the display and wait for the startup screen to appear.



- 2 Choose your preferred language, then tap **"Next."**

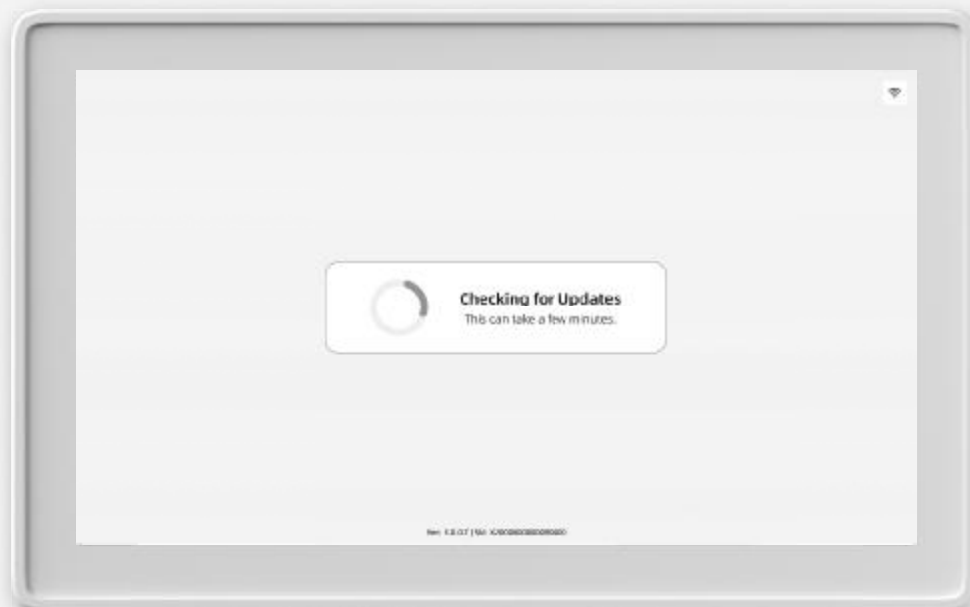


- 3 Select your Wi-Fi network, enter the password, and tap **“Next”** .

ⓘ Note: Public Wi-Fi networks are not supported. Connect to a home Wi-Fi network instead. If you have trouble connecting, try a mobile hotspot. If the issue continues, contact SeekBot Support.



- 4 The display will check for software updates. This may take a few minutes. If an update is available, it will install automatically. Otherwise the display will continue to the next step.



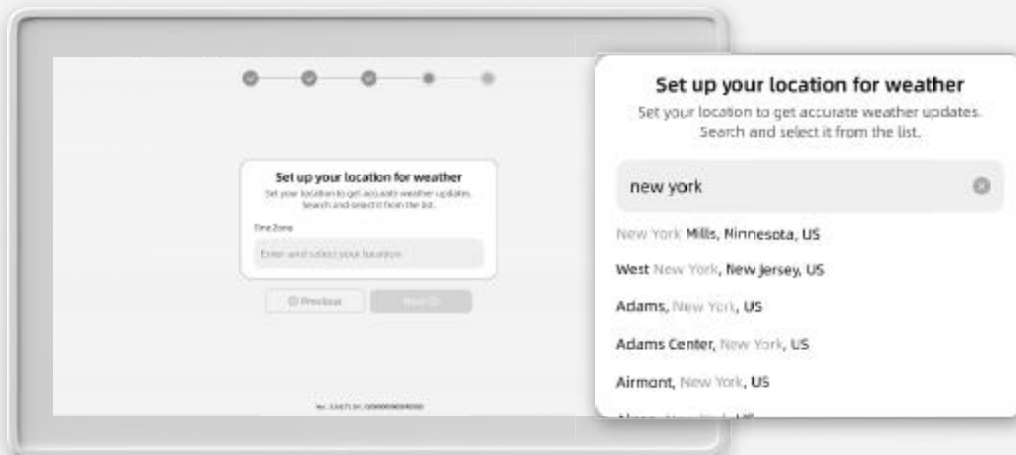
- 5 In the search field, enter a major city (such as New York), a time zone name (such as Eastern Time), or a UTC offset (such as -4). Select the correct time zone from the results, then tap **“Next”**.

① *Note: Not every city is listed. If your city does not appear, search for your time zone directly or select a listed city in the same time zone.*



- 6 Enter your location in the search field, select it from the results, then tap **“Next”**.

① *Note: If your location is not listed, select the nearest available location or contact SeekBot Support for help.*

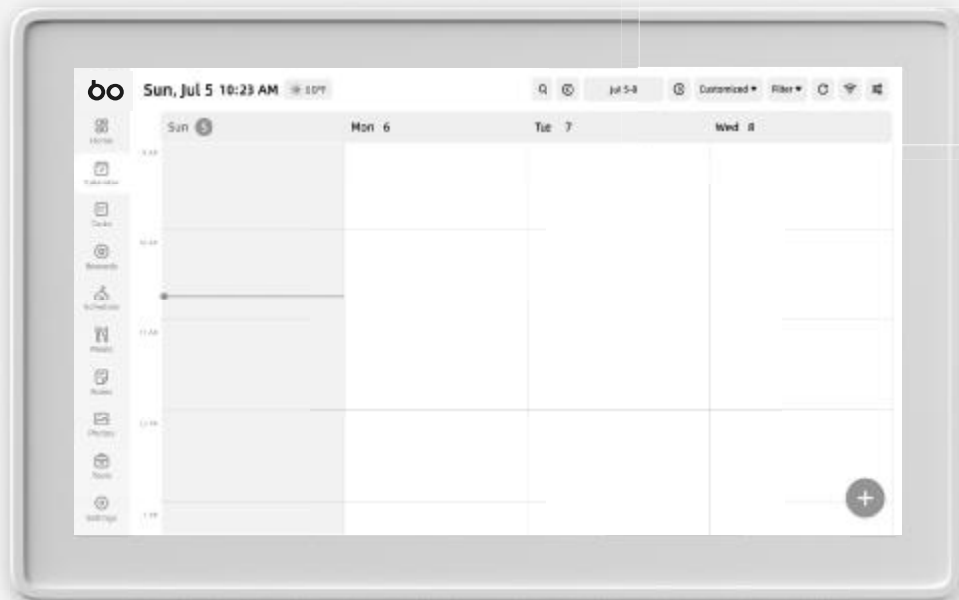


- 7 In the Zical App, select the calendar you want to display. Tap **“Activation”** in the side navigation, or tap the calendar name at the top of the Home page, to find its 8-digit activation code. Enter the code on the display, then tap **“Finish”**.

① *Note: Not every city is listed. If your city does not appear, search for your time zone directly or select a listed city in the same time zone.*



- 8 After activation, the display will open the Calendar screen automatically.



3.1.6 Activation FAQs

Why do I need the Zical App?

The App is where you set up and manage your Zical calendar. Use it to create or join calendars, find activation codes, invite family or friends, and connect calendars from other services.

Why do I need an activation code?

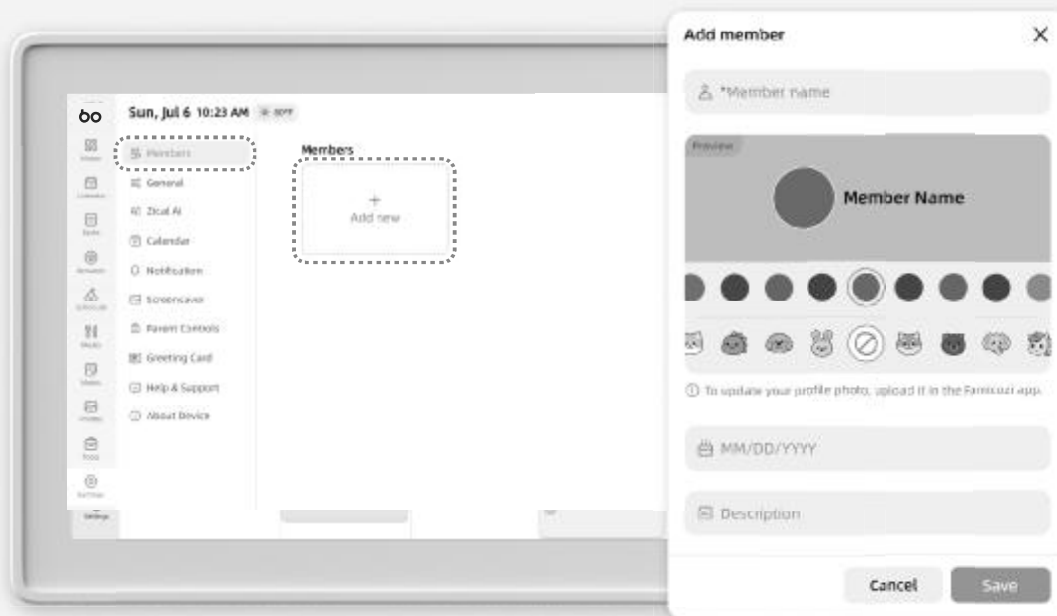
The activation code tells your home display which Zical calendar to show. After activation, the display shows the members, events, tasks, photos, and other content saved in that calendar.

■ 3.2 Complete Your Calendar Setup

Create family members, invite family or friends, and optionally connect an external calendar.

3.2.1 Create Family Members

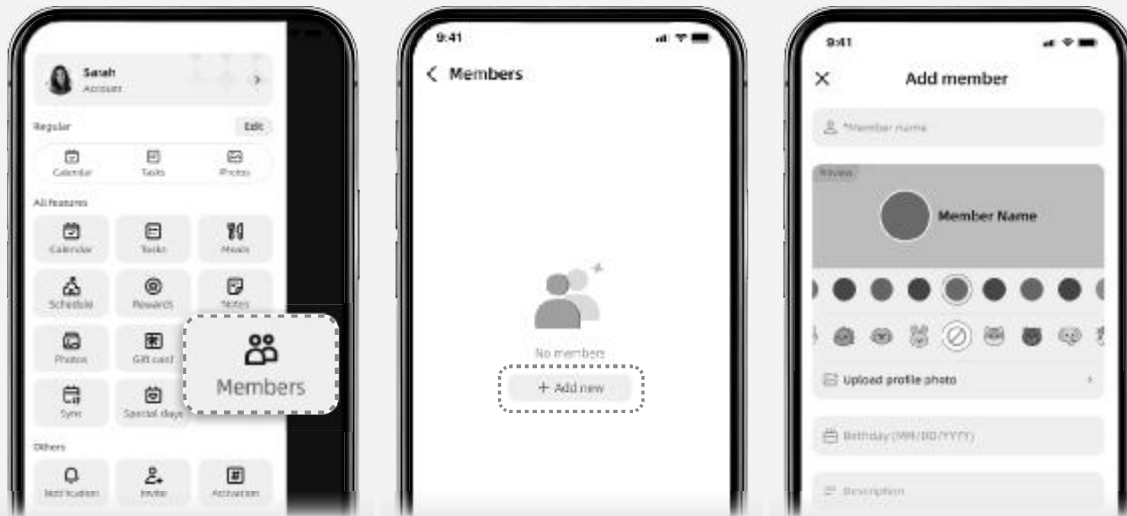
- On the home display, go to **Settings > Members**.



- In the Zical App, tap **“Members”** in the side navigation.

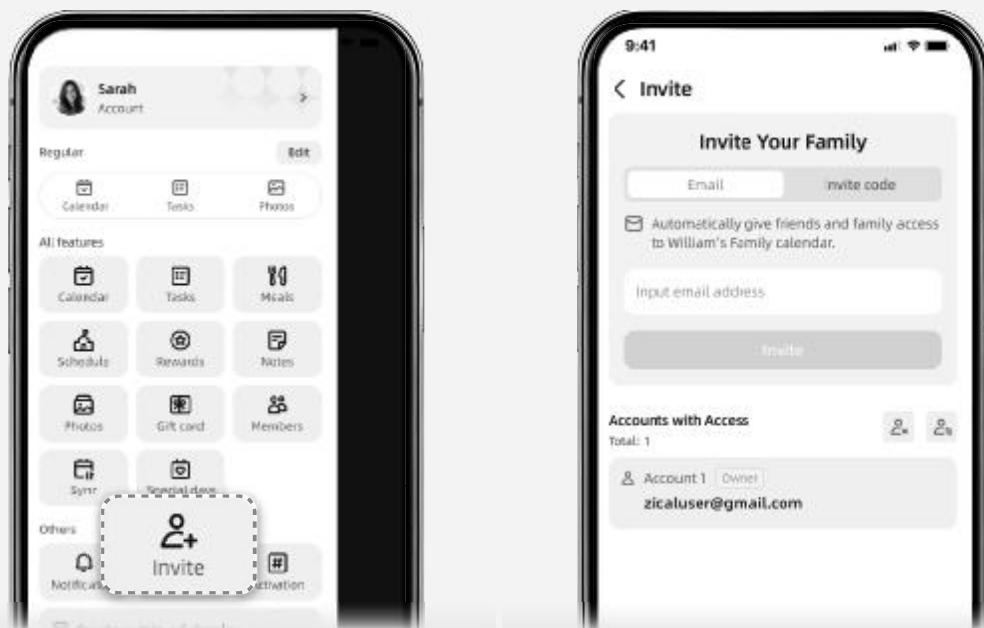
Create a Member profile for each person who needs a color or may be assigned events, tasks, schedule entries, or rewards.

① *Note: Custom avatars can only be uploaded through the Zical App.*



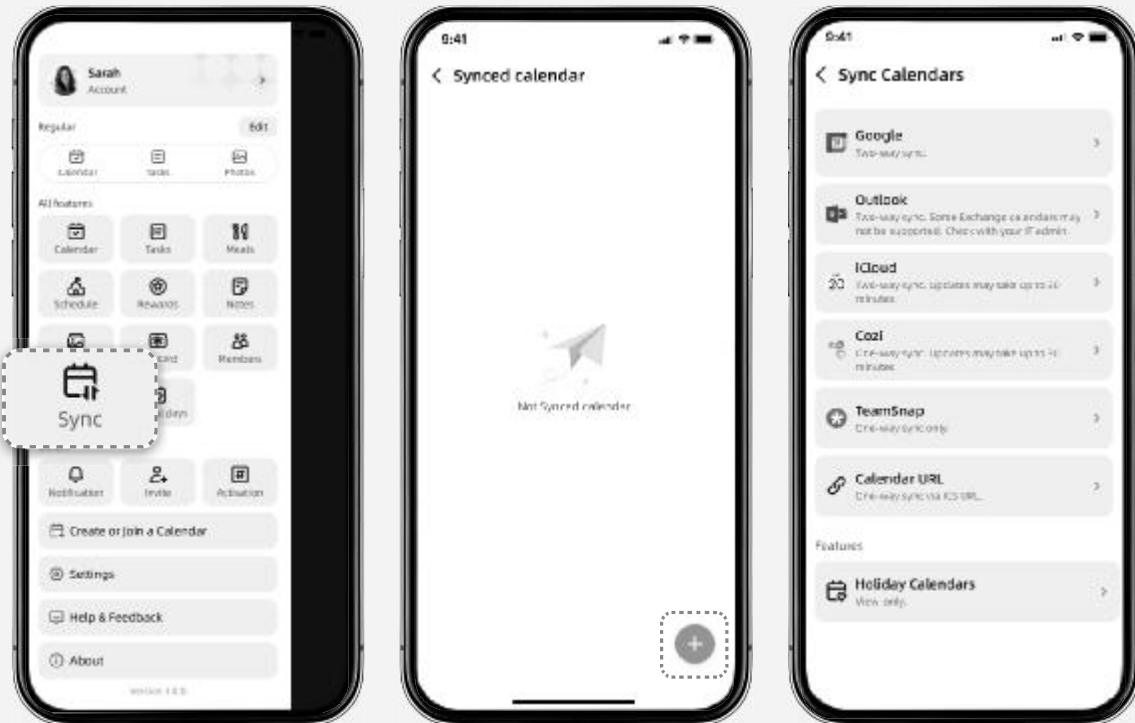
3.2.2 Invite Family or Friends

In the Zical App, tap **“Invite”** in the side navigation. Invite family members or friends who need their own login and access to the shared calendar.



3.2.3 Optional: Connect an External Calendar

In the Zical App, tap **“Sync”** in the side navigation. Connect Google, iCloud, Outlook, or another available calendar service if you want your existing events to appear in Zical. See **Digital User Guide**.



04

Manage Your Account

Manage your sign-in, password, profile photo, and account settings.

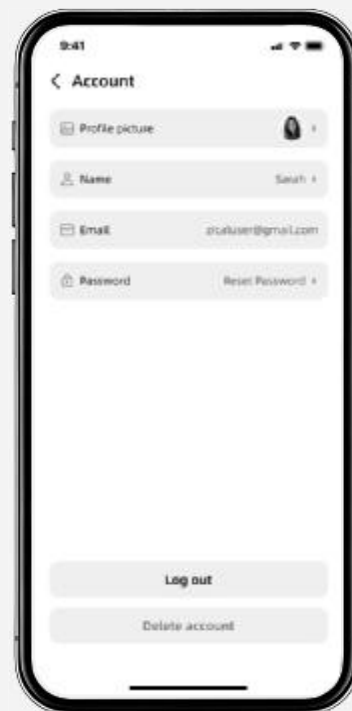
■ 4.1 Account & Members

Your Zical Account Is Used To Sign In To The Zical App. Members Are Family Profiles Used To Organize Calendars, Tasks, Rewards, And Other Family Content.

Adding A Member Does Not Give That Person Access To Your Calendar. To Share Calendar Access, Invite Their Zical Account. Password, Profile, Email And Account Management Are Available In The Zical App. See The Digital User Guide For Details.

■ 4.2 Reset Your Password

- 1 On the sign-in screen, tap **"Forgot Password"** . If you are already signed in, tap **"Account"** in the side navigation, then select **"Reset Password"**.



- 2 Follow the on-screen instructions: **enter the verification code sent to your email, create a new password, then sign in again.**

The image displays four sequential screenshots of a mobile application interface, arranged in a 2x2 grid. Each screenshot shows a different step in a user verification and password creation process.

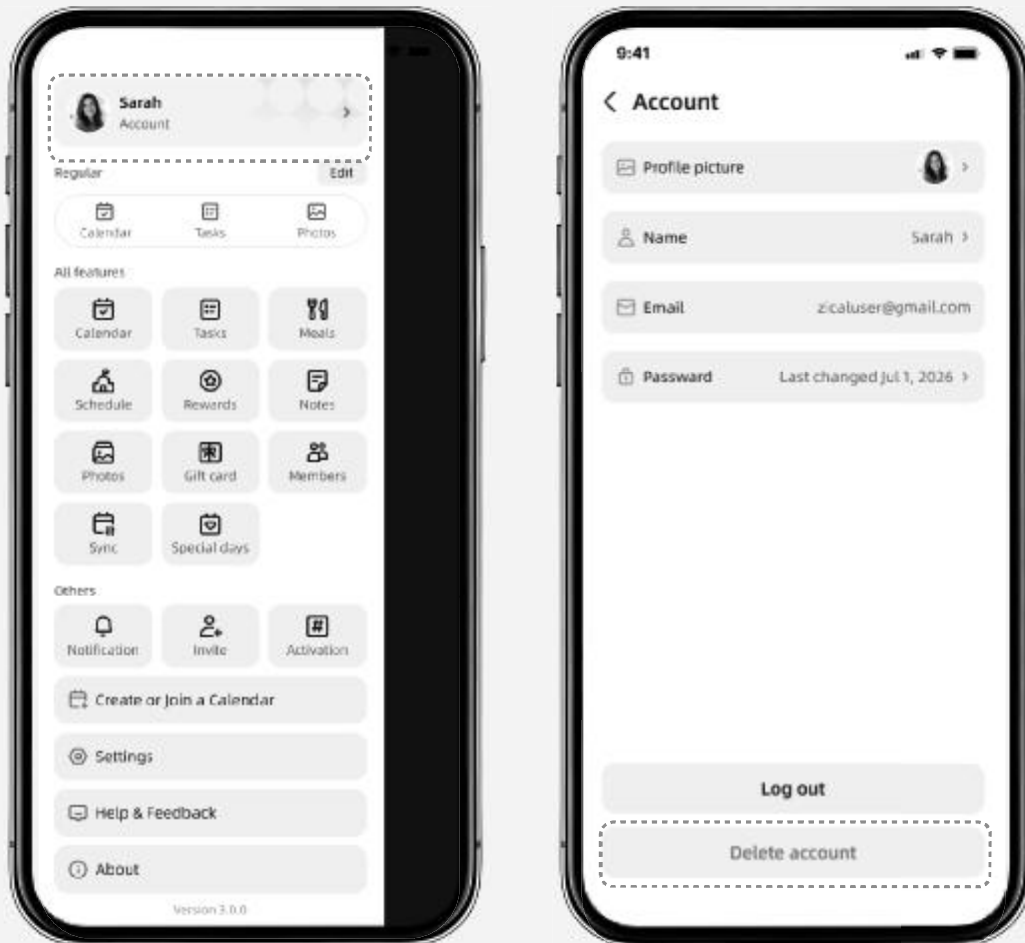
- Top Left Screenshot:** Shows an 'Email' input field with the placeholder text 'Email address'. Below the field is a 'Next' button.
- Top Right Screenshot:** Features the 'Z' logo at the top. Below it, text reads 'We've sent a verification code to zicaluser@gmail.com'. There is an input field for the verification code with a '120s' timer. A 'Next' button is at the bottom.
- Bottom Left Screenshot:** Features the 'Z' logo at the top. Below it, text reads 'We've sent a verification code to zicaluser@gmail.com'. The input field for the verification code now contains the text '12345' and has a '120s' timer. A 'Next' button is at the bottom.
- Bottom Right Screenshot:** Features the 'Z' logo at the top. Below it, text reads 'New Password'. There are two input fields: 'Enter 8-12 characters' and 'Confirm password', both with a '120s' timer. Below these fields is a 'Next' button.

① *Note: If you do not receive the email, check your Spam, Junk, Promotions, and other filtered folders. If it still does not arrive, contact SeekBot Support.*

■ 4.3 Delete Your Account

In the Zical App, tap **“Account”** in the side navigation, then select **“Delete Account”**.

① *Note: Account deletion is permanent and cannot be undone. If you own a shared calendar, transfer ownership before deleting your account.*



■ 4.4 Change the Account Email Address

You cannot change the **email address** linked to your account directly in the Zical App. To request a change, contact SeekBot Support at support@seekbot.com and provide your current email address and the new email address you want to use.

05

Set Up Your Family

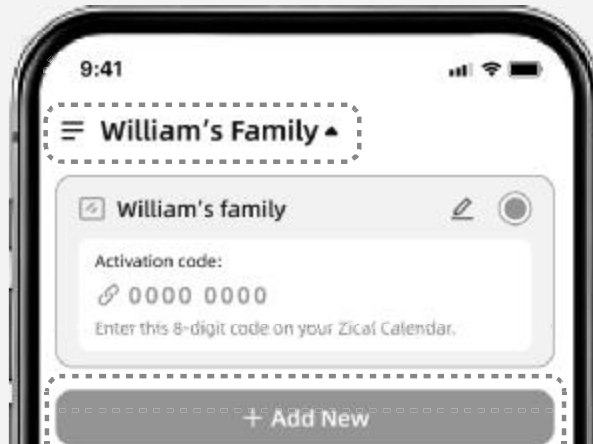
Keep your family organized at a glance
with a profile and color for each person.

■ 5.1 Create a new Calendar

Create a Calendar

In the Zical App, open the calendar creation page in either of these ways:

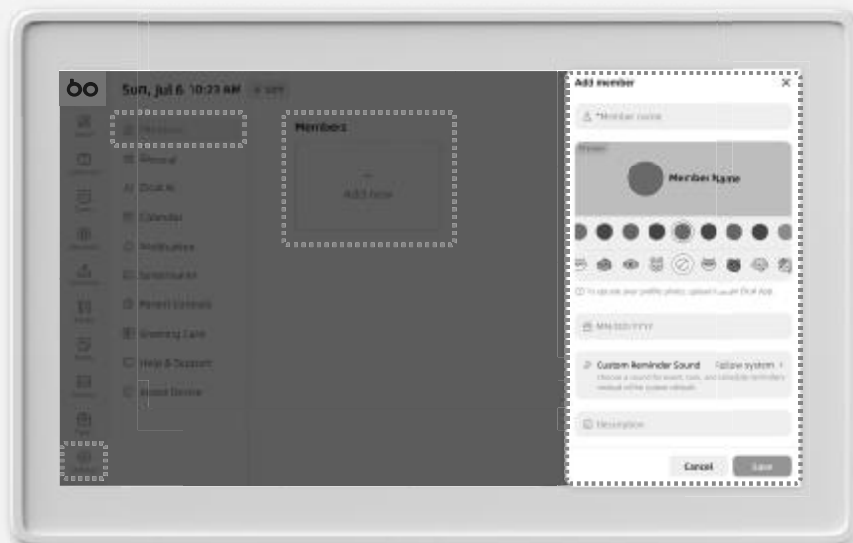
- Tap the calendar name at the top of the Home page, then tap “Add New” .



■ 5.2 Add Family Members

Member profiles are managed separately for each Zical calendar.

On the home display, go to **Settings > Members**. In the Zical App, first switch to the **calendar** you want to manage, then open the **side navigation** and tap “Members” .

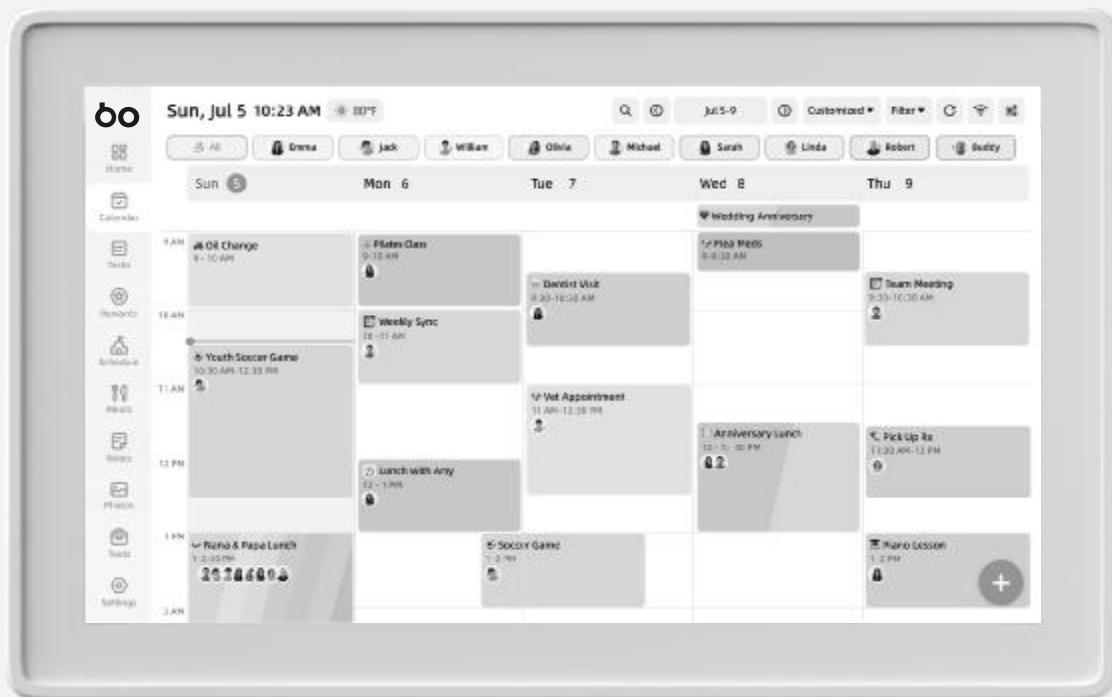


■ 5.3 Use Member Colors

Each Member has a **color** that appears on **events, tasks, and other content** assigned to them. This helps your family see who each item belongs to at a glance.

If an event is assigned to multiple Members, their colors appear together to show that the event is shared.

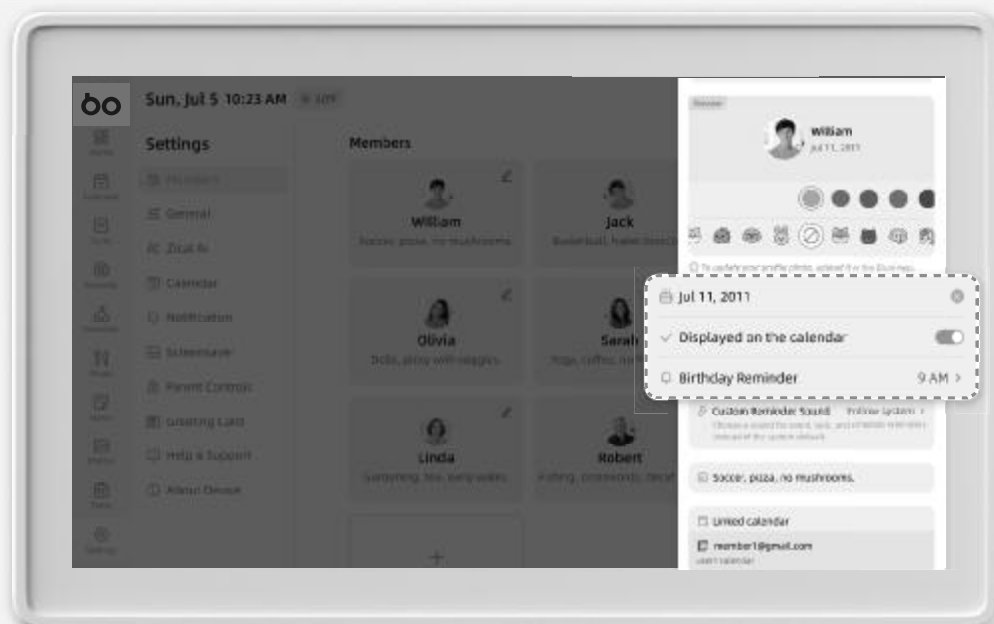
To change a Member's color, go to **Settings > Members**, select the Member, choose a new color, then **save your changes**.



■ 5.4 Add Birthdays and Set Reminders

Go to **Settings > Members** and select a **Member**. Add their birthday and turn on **Birthday Reminder**.

Zical automatically adds the birthday to the calendar each year and reminds you at the time you choose.



06

Core Features

Keep your family organized and connected with Zical's everyday features.

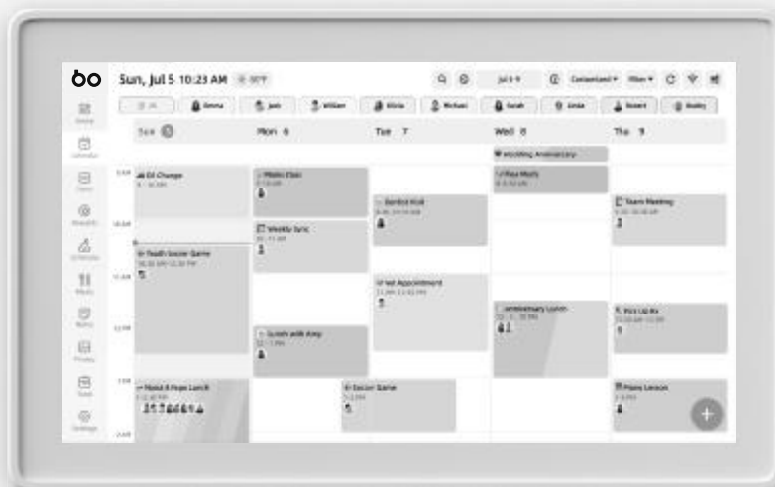
■ 6.1 Home (Display Only)

View your family's events, tasks, meals, notes, rewards, photos, weather, special days, and more together on the Home screen. Customize widgets and view information by date or family Member.



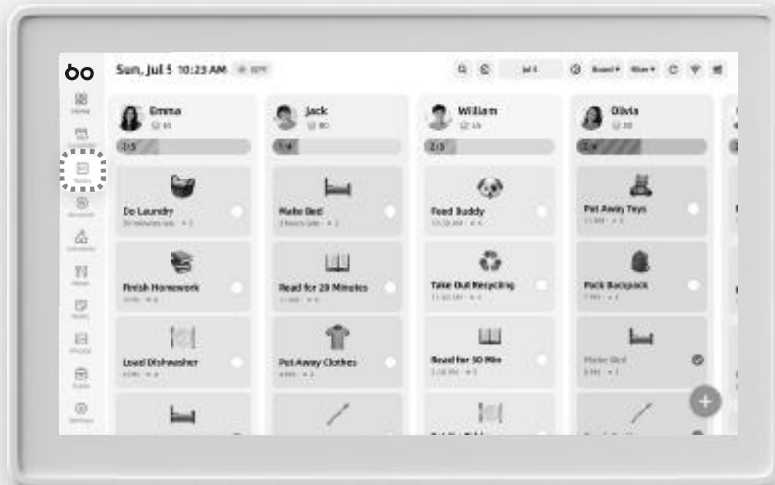
■ 6.2 Calendar

Calendar brings your family's schedules together in one place. Create, manage, search, and filter events, and view schedules by day, week, month, or customized view. Google Calendar, iCloud Calendar, and Outlook Calendar support twoway sync with Zical. Other supported calendars, including Cozi, TeamSnap, ICS, and holiday calendars, use one way sync for viewing their events in Zical.



■ 6.3 Tasks

Create individual, shared, or claimable tasks for family Members. Set completion times and star rewards, reuse common tasks with Task Box templates, and keep track of overdue or unfinished tasks.



■ 6.4 Rewards

Motivate family members by rewarding completed tasks with stars. Stars can be used to redeem rewards or play Spin to Win. Star balances can also be adjusted manually.

