

Tablet



USER MANUAL

Table of Contents

Getting Started

- Get to Know Your Tablet 1
 - Meet Your Tablet
- SIM Card 1
 - Install Your SIM Card
 - Remove Your SIM Card
- Memory SD Card 2
 - Install Your Memory SD Card
 - Remove Your Memory SD Card

Using Your Tablet

- Charge Your Battery 2
- USB OTG 2
- Turn Your Tablet On or Off 3
- Restart Your Tablet 3
- Lock or Unlock Your Tablet 3
- Use the Setup Wizard 3
- Touch Buttons 4
- Home Screen 4
- Navigation 4
 - Swipe Up
 - Swipe Down
 - Tap
 - Drag and Drop
 - Long Press
 - Screenshot

Apps

- Camera 5
- Photos 6
 - View Photos and Videos
 - Edit Photos and Videos
 - Share Photos and Videos

Settings

- Network and Internet 7
 - Internet
 - Mobile Network
 - Airplane Mode

◦ Hotspot and Tethering	
• Connected Devices	8
◦ Pair a New Device	
◦ View Saved Devices	
◦ Connection Preferences	
◦ Bluetooth®	
◦ Device Name	
◦ Pair a Bluetooth Device	
◦ Cast	
◦ Printing	
◦ Chromebook	
◦ Nearby Share	
◦ Device Visibility	
◦ Data	
◦ Sharing Options	
• Apps	11
◦ Default Apps	
◦ Screen Time	
◦ Unused Apps	
◦ Special App Access	
• Notifications	12
◦ App Settings	
◦ Notification History	
◦ Conversations	
◦ Bubbles	
◦ Device and App Notifications	
◦ Notifications on Lock Screen	
◦ Do Not Disturb	
◦ Turn On Do Not Disturb Mode	
◦ Wireless Emergency Alerts	
◦ Hide Silent Notifications in Status Bar	
◦ Allow Notification Snoozing	
◦ Notification Dot on App Icon	
◦ Enhanced Notifications	
• Battery	15
◦ Battery Saver	
◦ Automatically Turn On Battery Saver	
◦ Adaptive Battery	
◦ Battery Percentage	
• Storage	16
◦ Free Up Space	

• Sound and Vibration	16
◦ Volume	
◦ Do Not Disturb	
◦ Turn On Do Not Disturb Mode	
◦ Live Caption	
◦ Media	
◦ Vibration and Haptics	
◦ Default Notification Sound	
◦ Select Preferred Notification Sound	
◦ Add Your Own Notification Sound	
◦ Default Alarm Sound	
◦ Preferred Notification Sound	
◦ Screen Locking Sound	
◦ Charging Sounds and Vibration	
◦ Touch Sounds	
◦ Always Show Icon When In Vibrate Mode	
◦ Sound Enhancement	
• Display	19
◦ Brightness Level	
◦ Lock Screen	
◦ Privacy	
◦ Add Text on Lock Screen	
◦ Show Wallet	
◦ Show Device Controls	
◦ Control from locked device	
◦ Double-line clock	
◦ Wake Screen for Notifications	
◦ Screen Timeout	
◦ Screen Attention	
◦ Dark Theme	
◦ Display Size and Text	
◦ Night Light	
◦ Auto-Rotate Screen	
◦ Screen Saver	
◦ Lift to Wake	
• Wallpaper	23
• Accessibility	23
◦ Select to Speak	
◦ TalkBack	
• Security	24
◦ Security Status	

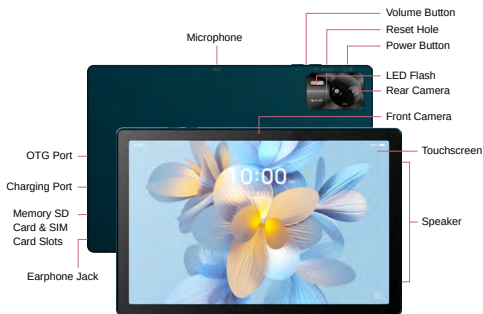
◦ Device Security	
◦ Screen Lock	
◦ Smart Lock	
◦ App Pinning	
• Privacy	25
◦ Privacy Dashboard	
◦ Permission Manager	
◦ Camera Access	
◦ Microphone Access	
◦ Show Passwords	
◦ Notifications on Lock Screen	
◦ Android System Intelligence	
◦ App Content	
◦ Show Clipboard Access	
◦ Autofill Service from Google	
◦ Google Location History	
◦ Activity Controls	
◦ Ads	
• Location	27
◦ App Location Permissions	
◦ Location Services	
• Safety and Emergency	28
◦ Medical Information	
◦ Emergency Contacts	
◦ Emergency SOS	
◦ Emergency Actions	
◦ Crisis Alerts	
◦ Change Your Preferred Contact Number	
◦ Emergency Location Service	
◦ Wireless Emergency Alerts	
• Passwords and Accounts	30
◦ Passwords	
◦ Change Autofill Settings	
• Digital Wellbeing and Parental Controls	31
◦ Dashboard	
◦ Set an App Timer on Apps	
◦ Set a Timer	
◦ Delete a Timer	
◦ Bedtime Mode	
◦ Focus Mode	
◦ Manage Notifications	

◦ Do Not Disturb	
◦ Turn On Do Not Disturb Mode	
◦ Show Icon in App List	
◦ Parental Controls	
• Google	34
◦ Ads	
◦ Ads Personalization	
◦ Autofill	
◦ Backup	
◦ Set up and Restore	
• DuraSpeed	35
• System	36
• About Tablet	38
◦ Basic Info	
◦ Device Name	
◦ Legal and Regulatory	
◦ Device Details	
◦ SIM Status	
◦ Device Identifiers	
Precautions	38

Getting Started

Get to Know Your Tablet

Meet Your Tablet



SIM Card

Install Your SIM Card

1. Turn off your tablet.
2. Locate the card slot on the left side of the tablet.
3. Insert the retrieve card pin into the hole next to the card slot and eject the card tray.
4. Install the SIM card.
5. Reinstall the card tray onto the tablet.

Remove Your SIM Card

1. Turn off your tablet.
2. Locate the card slot on the left side of the tablet.
3. Insert the retrieve card pin into the hole next to the card slot and eject the card tray.
4. Remove the SIM card.
5. Reinstall the card tray onto the tablet.

Memory SD Card

Install Your Memory SD Card

1. Turn off your tablet.
2. Locate the card slot on the left side of the tablet.
3. Insert the retrieve card pin into the hole next to the card slot and eject the card tray.
4. Install the Memory SD card.
5. Reinstall the card tray onto the tablet.

Remove Your Memory SD Card

1. Turn off your tablet.
2. Locate the card slot on the left side of the tablet.
3. Insert the retrieve card pin into the hole next to the card slot and eject the card tray.
4. Remove the Memory SD card.
5. Reinstall the card tray onto the tablet.

Using Your Tablet

Charge Your Battery

Before turning on your device, make sure you charge it fully.

Insert the provided USB-C cable and wall charger into the charging port located at the left side of your tablet.

You can charge your battery from any standard outlet.

USB OTG

Your tablet can with the USB On-The-Go (USB OTG) cable. The cable adapter allows you to connect a full sized USB flash drive or cable to your tablet through the USB-C charging port.

To do so, plug the USB OTG cable in the OTG port and attach your selected device with the connector. Follow prompts on the screen to set up if necessary.

Turn Your Tablet On or Off

To turn your tablet on:

- Press and hold the Power button, located on the top of your tablet

To turn your tablet off:

- Press and hold the Power button, located on the top of your tablet
- Tap **Power off** when prompted

Restart Your Tablet

If your tablet stops responding to taps or finger gestures and you're unable to turn it off, you can restart your tablet.

To restart your tablet:

- Press and hold the Power button on the top of your tablet and tap **Restart** when prompted.



Lock or Unlock Your Tablet

Use your tablet's screen lock features to keep your tablet secure. By default, your tablet locks automatically when the screen times out.

To lock your tablet, press the Power button.

To unlock your tablet, press the Power button.

If you set a password, it will prompt you to enter your password.

To set a screen lock, you can use a screen lock function such as swipe, pattern, PIN, or password. Go to **Settings > Security > Screen Lock**.

Use the Setup Wizard

The first time you turn your tablet on, the setup wizard guides you through how to set up your tablet.

Follow the prompts to choose a default language, connect to a Wi-Fi network, set up accounts, and more.

Touch Buttons

- The  button moves back one step to the previous menu/page.
 - The  button returns immediately to the main screen.
 - The  button displays a menu of recently opened apps.
- You can also **Clear All** in this view.

Home Screen

The home screen will look similar to the picture to the right.

- To switch between screens, simply slide your finger across the touch screen.
- The home screen contains shortcuts to your most-used apps and widgets.
- The status bar displays system information, such as current time, wireless connectivity and tablet battery.

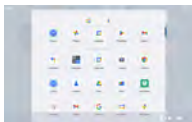


Navigation

The touch screen responds best to a light touch. Do not use excessive force or other objects on the touchscreen.

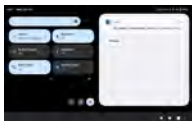
Swipe Up

When you swipe up, all your apps will appear. Here, you can see all your available apps.



Swipe Down

When you swipe in a downwards motion on your screen, you can quickly review your notifications in the Notification Panel.



where you can modify the functions such as **Wi-Fi**, Battery Saver, **Bluetooth**, **Airplane mode**, Auto-rotate, **Do Not Disturb**, and brightness.

Tap

Lightly tap on apps to select or launch them.

Drag and Drop

Tap and hold on an app and then move it to a new location. You can:

1. Drag an app shortcut to add it to a home screen
2. Drag an app to place it in a new location

Long Press

Press and hold on an app to delete, uninstall, or move.

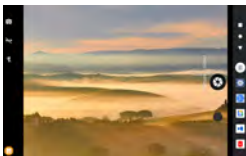
Screenshot

To take a screenshot, press and hold the **Power** button and the **Volume -** button simultaneously for 1-2 seconds. A floating toolbar will appear on the bottom of your screen where you can quickly choose to edit or share the screenshot. You can also find your screenshot in your **Photos**.

Apps

Camera

- Tap the **Camera** to enter camera mode and open the interface.
- Tap the  button to take a picture.
- Tap the  button to start camera recording.
- Tap the  in the top left corner to switch between the front and back camera.



Photos

Go to your **Photos** to view, edit, and manage your photos and videos.

View Photos and Videos

- Tap on a photo to view it
- Swipe left or right to view other photos or videos in order
- Tap on the star icon in the top right corner to mark the photo as a favorite
- Tap on the  three dots in the upper right corner to see more details
- Tap **Use As** to set the selected photo as your wallpaper or assign it to a contact

Edit Photos and Videos

For Photos:

- Tap **Edit** to rotate, crop, or add a filter to your photo
- To save your edited photo, tap **Save Copy** in the top right corner

For Videos:

- Tap **Edit** to to adjust the length of your video
- To save your edited video, tap **Save Copy** in the top right corner

Share Photos and Videos

From your **Photos**,

- Tap on a photo or video
- Tap **Share** and choose a Contact or an app to share your photo or video selection



Settings

To change settings, tap on  **Settings** in your app menu.

Network and Internet

Internet

You can connect your tablet to a Wi-Fi network to access the internet without using your mobile data.

1. **Settings > Network and Internet > Internet**, and then tap  to turn on Wi-Fi and scan for available networks
2. Tap a network and enter password if required
3. Tap **Connect**

Mobile Network

Use **Mobile Network** to configure your tablet's ability to connect to mobile networks or mobile data.

- **Data Roaming:** Choose whether to allow your tablet to connect to mobile data when outside your carrier's network area
- **Data Usage:** Select to enable or disable mobile data, view current usage, or set mobile data limit

Mobile data charges apply when data is turned on and data will be passed through your mobile carrier's network.

To see your **Mobile Network**, go to **Settings > Network and Internet > Mobile Network**.

Airplane Mode

Airplane Mode turns off all network connections including mobile data, Wi-Fi, and **Bluetooth**.

When **Airplane Mode** is enabled, you can turn on Wi-Fi and **Bluetooth** in **Settings** to connect to available networks or devices.

Go to **Settings > Network and Internet > Airplane Mode > Tap ** to enable this feature.

Hotspot and Tethering

Your tablet can be used as a mobile hotspot. When the Hotspot feature is enabled, it uses your mobile carrier data plan to create a Wi-Fi network that can be used for multiple devices.

To enable your mobile hotspot, go to **Settings > Network and Internet > Hotspot and Tethering > Wi-Fi Hotspot > Tap ** to use Wi-Fi Hotspot.

Here, you will see your **Hotspot Name**, **Security code**, **Hotspot Password**, and **AP Band** . You can also tap  to **Turn off hotspot automatically** when no devices are connected.

Connected Devices

View your current or previously connected devices and change your connection preferences.

Pair a New Device

To pair a new device:

1. Go to **Settings > Connected Devices > Pair new device**
2. Select from **Available Devices via Bluetooth > Connect**.

View Saved Devices

To view all previously **Bluetooth** connected devices, go to **Settings > Connected Devices > See all**.

Connection Preferences

Connection preferences allows you to change settings for various connections, such as **Bluetooth** or Cast. To update these settings, go to **Settings > Connected Devices > Connection Preferences**.

Bluetooth®

When **Bluetooth** is turned on, your tablet can communicate with other nearby **Bluetooth**-enabled devices if paired. **Bluetooth** pairing is a one-time process.

To enable **Bluetooth**, go to **Settings > Connected Devices > Connection Preferences > Bluetooth** and tap .

Device Name

You can rename your device's name that appears in **Bluetooth** pairing to help identify it easier.

To update a connected device name:

1. Go to **Settings > Connected Devices > Connection Preferences > Bluetooth > Device Name**
2. Fill out the form field to the desired name

Pair a Bluetooth Device

To connect your tablet to a **Bluetooth** device, go to **Settings > Connected Devices > Connection Preferences > Bluetooth > Pair New Device > Select a Device > Pair**.

Cast

You can cast content from your tablet to nearby devices that are on the same Wi-Fi network.

To cast, go to **Settings > Connected Devices > Connection Preferences > Cast**.

Printing

Connect to nearby printers on the same Wi-Fi network to print files from your tablet.

1. **Settings > Connected Devices > Connection Preferences > Printing > Default Print Service**
2. Tap  to use print service

3. Make sure your Wi-Fi-enabled printer is on and connected to the same Wi-Fi network as your tablet
4. Verify your Wi-Fi-enabled printer is in the **Default Print Service** list
5. Exit **Settings**
6. **Open a file > Tap Print > Select a printer > Tap OK**

Chromebook

You can connect your tablet with your Chromebook and work together.

To **Chromebook**, go to **Settings > Connected Devices > Connection Preferences > Chromebook**.

Nearby Share

Nearby Share uses **Bluetooth** scanning to find nearby Android devices to send and receives files or apps. If notifications are enabled, **Bluetooth** scanning is used to notify you if someone wants to share with you, even when **Nearby Share** is turned off.



NOTE You must be signed into your Google Account to use this feature

To enable the **Nearby Share** feature, go to **Settings > Connected Devices > Connection Preferences > Nearby Share**.

Device Visibility

Choose who can share with you when they are nearby.

Go to **Settings > Connected Devices > Connection Preferences > Nearby Share > Device Visibility**.

Change your visibility by selecting one of the following:

- **Everyone:** Anyone can share with you when they are nearby



NOTE You must accept the transfer

- **Contacts:** Only your contacts can share with you when they are nearby



NOTE You must be signed into your Google Account to use this feature

- **Hidden:** No one can share with you until you make yourself visible

Data

Select how you'd like to share your files.

Go to **Settings > Connected Devices > Connection Preferences > Nearby Share > Data.**

Sharing Options

To change your sharing options, go to **Settings > Connected Devices > Connection Preferences > Nearby Share > Data.**

You can choose your data sharing option from the following list:

- **Data:** Data may be used for small files (charges may apply)
- **Wi-Fi only:** Only use Wi-Fi to share and never use data to share
- **Without Internet:** Files will always be shared offline

Apps

Apps allow you to see your recently opened apps and all apps installed on your tablet. To see all your apps and app information, go to **Settings > Apps.**

Default Apps

Choose your default app for your **Browser, Digital Assistant, and Home.**

Screen Time

In the dashboard, you can see how much screen time you use per day.

Unused Apps

Unused apps on your tablet can be automatically moved to this section after a long period of inactivity to free up storage space on your tablet.

To view your unused apps, go to **Settings > Apps > Unused Apps**.

To enable or disable an individual app, go to **Settings > Apps > Select the apps > Tap  to Pause app activity if unused** feature.

Special App Access

You can prioritize and streamline app access by changing which apps have file access for your file records. Here, you can modify system settings for all apps in your tablet.

Notifications

You can adjust notifications settings by prioritizing and streamlining app alerts to change which apps send notifications and how notifications alert you.

App Settings

Control notifications from individual apps. To allow and enable notifications, tap  for all your apps.

To update your app notifications, go to **Settings > Notifications > App Settings**.

Notification History

To enable the notification history feature, tap .

When enabled, your recent and snoozed notifications will appear here. If disabled, you will not see any notifications listed here.

To see your **Notification History**, go to **Settings > Notifications > Notification History**.

Conversations

You can see your priority and modified conversations here. If you marked a conversation as priority or make any other changes to conversations, they will appear here.

To update conversation settings: **Swipe down > Open the pull-down shade > Touch and hold a conversation.**

Bubbles

This feature can display certain conversations as floating icons that sit on top of other applications

To enable **Bubbles**, go to **Settings > Notifications > Bubbles** and tap .

Device and App Notifications

Control which apps and devices can read notifications.

To view and modify your device and app permissions, go to **Settings > Notifications > Device and App Notifications.**

Notifications on Lock Screen

To change how you see notifications on your lock screen, go to **Settings > Notifications > Notifications on Lock Screen.**

Choose to:

- Show conversations, default, and silent
- Hide silent conversations and notifications
- Don't show any notifications

Do Not Disturb

With **Do Not Disturb** mode, you can mute sound, stop vibration, and block visual disturbances. You can select which apps, and notifications you want to receive notifications from by either silencing them or allowing them. Go to **Settings > Notifications > Do Not Disturb.**

Turn On Do Not Disturb Mode

Tap the **Turn On Now** button to enable **Do Not Disturb** mode. You can also select what notifications are allowed in **Do Not Disturb** Mode.

- **Apps:** Choose which app notifications to allow when **Do Not Disturb** mode is enabled
- **Alarms and Other Interruptions:** Tap  to enable alarms, media sounds, touch sounds, reminders, or calendar events from interrupting you in **Do Not Disturb** mode.

Wireless Emergency Alerts

Go to **Settings > Notifications > Wireless Emergency Alerts >** and tap  to enable or disable wireless emergency alerts. Select your alert preferences and reminder frequency.

Types of Alerts available are:

- Extreme threats to life and property
- Severe threats to life and property
- AMBER alerts
- Test alerts

You can also see your Emergency Alert history.

Hide Silent Notifications in Status Bar

To hide silent notifications in the status bar, go to **Settings > Notifications > Hide Silent Notifications in Status Bar >** Tap .

Allow Notification Snoozing

To allow notification snoozing, go to **Settings > Notifications > Allow Notification Snoozing >** Tap .

Notification Dot on App Icon

A notification dot will appear next to an app icon to let you know you have a notification within the app. To enable, go to **Settings > Notifications > Notification Dot on App Icon >** Tap .

Enhanced Notifications

To enable enhanced notifications, go to **Settings > Notifications > Enhanced Notifications > Tap** .

Once enabled, you'll get suggested actions, replies, and more.

Battery

Check your tablet's battery percentage, battery usage, and manage other features.

Use the provided USB-C cord and wall charger to maximize your tablet's battery lifespan.

Battery Saver

Battery Saver mode reduces the amount of power that your tablet uses when the battery gets low or when you want to conserve your battery life. **Battery Saver** mode enables dark theme and limits background activity, visual effects, and network connections.

To enable the **Battery Saver** feature, tap .

Automatically Turn On Battery Saver

1. Go to **Settings > Battery > Battery Saver > Set a Schedule**
2. When setting your **Battery Saver** schedule, you can select between two options: no schedule or based on percentage

To enable **Battery Saver**, go to **Settings > Battery > Battery Saver > Tap** .

You can enable **Battery Saver** to turn off when your tablet charges above 90%, go to **Settings > Battery > Battery Saver > Tap** .

Adaptive Battery

Adaptive battery is a feature that you can enable to limit battery for apps that you don't use often.

To enable **Adaptive Battery**, go to **Settings > Battery > Adaptive Battery > Tap**  to use Adaptive Battery.

Battery Percentage

To view **Battery Percentage**, go to **Settings > Battery > Battery Percentage > Tap** .

Storage

View your storage capacity available on your tablet.

Here, you can view how much storage your Apps, System, Images, Trash, Documents, Games, Audio, and Videos are using.

Free Up Space

Manage and free your tablet storage space.

- Tap **Free up space** go to your files and view cleaning suggestions
- Choose to clean, browse, and nearby share files

NOTE You can free up space by **Pause app activity if unused** feature. To pause app activity, go to **Settings > Apps > Select the apps > Tap**  to **Pause app activity if unused** feature.



Sound and Vibration

Volume

Adjust your **Volume** bar for media, call, alarm, ring, and notification volume by going to **Settings > Sound and Vibration**.

Do Not Disturb

With **Do Not Disturb** mode, you can mute sound, stop vibration, and block visual disturbances. You can select which apps, and notifications you want to receive notifications from by either silencing them or allowing them.

To access the **Do Not Disturb** feature, go to **Settings > Sound and Vibration > Do Not Disturb**.

Turn On Do Not Disturb Mode

To enable **Do Not Disturb** mode, tap the **Turn On Now** button.

You can also select what notifications are allowed in **Do Not Disturb** mode.

- **Apps:** Choose which app notifications to allow when **Do Not Disturb** mode is enabled
- **Alarms and Other Interruptions:** Tap  to enable alarms, media sounds, touch sounds, reminders, or calendar events from interrupting you in **Do Not Disturb** mode

Live Caption

Live caption detects speech on your device and automatically generates captions

To enable **Live Caption**, go to **Settings > Sound and Vibration > Live Caption** and Tap .

Media

Manage your media recommendations and **Media Player** settings. To update media settings, go to **Settings > Sound and Vibration > Media**.

To pin the **Media Player** or **Show Media Recommendations**, tap .

To show media recommendations based on your activity, tap .

Vibration and Haptics

Choose from the selection to:

- Ring vibration
- Notification vibration
- Alarm vibration
- Touch feedback
- Media vibration

To customize your vibration settings, go to **Settings > Sound and Vibration > Vibration and Haptics**.

Default Notification Sound

Select a pre-installed sound or add your own notification sound from your audio files.

Select Preferred Notification Sound

To choose your preferred notification sound, go to **Settings > Sound and Vibration > Default Notification Sound**.

Add Your Own Notification Sound

1. Tap + **Add notification**
2. Select an audio file from your Files or browse audio files from your other apps

Default Alarm Sound

Choose a pre-installed alarm sound or add your own alarm sound from your audio files.

Preferred Notification Sound

To choose your preferred alarm sound, go to **Settings > Sound and Vibration > Default Alarm Sound**.

Add Your Own Alarm Sound

1. Tap + **Add notification**
2. Select an audio file from your **Files** or browse audio files from your other apps

Screen Locking Sound

To turn on the screen lock sound, go to **Settings > Sound and Vibration > Screen Locking Sound > Tap** .

Charging Sounds and Vibration

To enable charging sounds and vibration, go to **Settings > Sound and Vibration > Charging Sounds and Vibration > Tap** .

Touch Sounds

To enable touch sounds, go to **Settings > Sound and Vibration > Touch Sounds > Tap** .

Always Show Icon When In Vibrate Mode

To enable always show icon when in vibrate mode, go to **Settings > Sound and Vibration > always show icon when in vibrate mode > Tap** .

Sound Enhancement

BesLoudness is a audio post-processing feature to increase your tablet's device volume. Toggle your **BesLoudness** to enhance your volume for your speakers.

To enable **BesLoudness**, go to **Settings > Sound and Vibration > Sound Enhancement > Tap** .

Display

Brightness Level

Adjust the screen brightness to suit your surroundings or personal preference. You can also adjust screen brightness to conserve battery power.

To adjust the brightness level, go to **Settings > Display**.

- Customize options under Brightness
- Drag the Brightness slider to set a custom brightness level

Lock Screen

You can choose what your lock screen displays on your tablet.

Privacy

To adjust your privacy settings on your lock screen, go to **Settings > Display > Lock Screen > Privacy** and choose to:

- Show all notification content
- Don't show notifications at all

Add Text on Lock Screen

You can add a custom lock screen message on your tablet.

To add text on your lock screen, go to **Settings > Display > Lock Screen > Add text on lock screen > Enter in your custom text in the form field**

Show Wallet

Your tablet wallet can store electronic cards, passes, tickets, coupons, and more.

To enable your wallet, go to **Settings > Display > Lock Screen > tap  to show wallet.**



NOTE To show your wallet, you must have your screen lock enabled for security purposes.

Show Device Controls

To enable Device Controls, go to **Settings > Display > Lock Screen > tap  to show device controls.**

Control from Locked Device

To enable control from locked device, go to **Settings > Display > Lock Screen > tap  to Control from Locked Device.**

Double-line Clock

To enable Double-line clock, go to **Settings > Display > Lock Screen > tap  to Double-line Clock.**

Wake Screen for Notifications

The wake screen feature will turn on and light up your screen when you get a new notification.

To enable wake screen for notifications, go to **Settings > Display > Lock Screen > Tap** .

Screen Timeout

The screen timeout feature will turn the screen off to save battery life. The default is 1 minute. Choose from the drop-down when your screen will timeout from:

- 15 seconds
- 30 seconds
- 1 minute
- 2 minutes
- 5 minutes
- 10 minutes
- 30 minutes

Screen Attention

Prevents your screen from turning off if you are looking at it

To enable **Screen Attention**, go to **Settings > Display > Screen Timeout > Tap** .

Dark Theme

You can change your tablet's display to a dark background using a dark theme. To enable dark theme, go to **Settings > Display > Tap** .

Display Size and Text

You will see a preview of the change of your font in the sample display after you've set each slider to your preferred size. Adjust the font size on the slider to make the text on your screen smaller or larger.

To change display size, go to **Settings > Display > Display Size and Text**.

Night Light

Night Light is a feature that reduces the amount of blue light emitted by the device display to match the natural light of your tablet's environment. This feature will tint your screen in an amber color and make it easier to look at your screen or read in dim light.

To enable **Night Light**, go to **Settings > Display > Tap **.

Auto-Rotate Screen

When this setting is on, the screen will automatically rotate when you move your device between landscape and portrait position.

To enable the auto-rotate screen feature, go to **Settings > Display > Auto-Rotate Screen > Tap **.



NOTE If you are using the **TalkBack** feature, you might want to turn off the auto-rotate feature as it can interrupt any spoken feedback.

Screen Saver

Your tablet's screen saver can show the clock or colorful backgrounds when your tablet is charging or docked.

To enable **Screen Saver**, go to **Settings > Display > Screen Saver > Tap **.

To update your screen saver:

1. Go to **Settings > Display > Screen Saver**
2. Select **Current Screen Saver**
3. Select **Clock**, **Colors** or **Photos**

To update when to start your screen saver:

1. Go to **Settings > Display > Screen Saver**
2. Select **When to start**
3. Choose: **while charging**, **while docked**, **while charging or docked**

Lift to Wake

The **Lift to Wake** feature automatically wakes the lock screen when you raise your tablet to look at it.

To enable the **Lift to Wake** feature, go to **Settings > Display > Tap** .

Wallpaper

Change your home and lock screen wallpaper. You can display a favorite picture or choose from pre-installed wallpapers.

To change your wallpaper:

1. **Settings > Wallpapers**
2. Select where to choose your wallpaper from: Photos, Style or Wallpapers
3. Tap an image to choose it
 - a. Tap **Set Wallpaper** at the top left corner
4. Select **Home Screen, Lock Screen, or Home Screen and Lock Screen**

Accessibility

Select to Speak

When **Select to Speak** is turned on, you can tap specific items on your screen to hear them read aloud.

To enable **Select to Speak**, go to **Settings > Accessibility > Select to Speak** and Tap .

To use **Select to Speak**:

1. Tap a specific item (text or image)
2. Tap the **Play** button to hear your selection read aloud

TalkBack

TalkBack is a screen reader intended for people who have difficulty seeing the screen. When **TalkBack** is on, it provides spoken feedback so you can use your device without looking at the screen.

To enable **TalkBack**, go to **Settings > Accessibility > TalkBack and Tap** .

To enable a **TalkBack** shortcut, go to **Settings > Accessibility > Tap**  to the **TalkBack** shortcut.

To use **TalkBack**:

- Select the area on the screen that needs to be read aloud. When **TalkBack** is on, The selected area is read aloud.



NOTE You might want to turn off the auto-rotate feature if you enable **TalkBack**, as it can interrupt any spoken feedback.

Security

Security Status

View your security status in **Google Play Protect**, set up **Find My Device**, and check the date of your last security update.

To check your security status, go to **Settings > Security**

Device Security

View your Screen lock, Smart Lock, device admin apps, Encryption and credentials, Trust agents, and app pinning features.

Screen Lock

To change your screen lock, go to **Settings > Security > Screen Lock > Choose from the following options:**

- None
- Swipe
- Pattern
- PIN
- Password

Smart Lock

The **Smart Lock** feature keeps your tablet unlocked when it's with you. **Smart Lock** can recognize when:

- Your tablet is being carried
- You're near home or another trusted place
- Your watch or another trusted device is nearby

To change your **Smart Lock**, go to **Settings > Security > More Security Settings > Smart Lock**.

To disable your **Smart Lock**, go to **Settings > Security > More Security Settings > Trust Agents**.

App Pinning

App pinning allows you to keep an app's screen in your view until you decide to unpin it. You will not be able to use any other apps while one app is pinned. To use other apps again, simply unpin that screen.

To turn on the app pinning feature, go to **Settings > Security > More Security settings > App Pinning > Tap** .

Privacy

Cloud Mobile tablets are designed to protect your privacy and information. You can grant or deny apps permission to suit your preferences while using other companies' apps and websites. To adjust your privacy settings, go to **Settings > Privacy**.

Privacy Dashboard

See which apps were recently updated with permissions. Go to **Settings > Privacy > Privacy Dashboard**.

Permission Manager

Control app access to your data from your Body Sensors, Calendar, Call logs, Camera, Contacts, Files, Location, Microphone, Music, Audio, Nearby Devices, Phone, Photos, Videos, Physical Activity, SMS, and Additional Permissions.

To access the permission manager, go to **Settings > Privacy > Permission Manager**.

Camera Access

To enable access to your device's front and back camera, go to **Settings > Privacy > Tap** .

Microphone Access

To enable access to your device's microphone, go to **Settings > Privacy > Tap** .

Show Passwords

You can choose to display characters briefly as you type your passwords. To enable the show passwords feature, go to **Settings > Privacy > Tap** .

Notifications on Lock Screen

You can choose to show all notifications on your device's lock screen or choose to have no notifications shown at all.

To have notifications appear on your lock screen, go to **Settings > Privacy > Notifications on Lock Screen**.

Android System Intelligence

Get suggestions based on the people, apps, and content you interact with.

To access Android system intelligence, go to **Settings > Privacy > Android system intelligence**.

App Content

Allow apps to send content to Android system.

To allow the app to send content, go to **Settings > Privacy > Tap** .

Show Clipboard Access

When **Clipboard Access** is enabled on your tablet, you'll see a message when your app has accessed

your clipboard. This feature will show a message when apps access text, images, or other content you've copied.

To enable clipboard access, go to **Settings > Privacy > Tap  to show clipboard access.**

Autofill Service from Google

View all your saved passwords, credit cards, and addresses that you have saved in Google.

To access all your autofill information, go to **Settings > Privacy > Autofill Service from Google.**

Google Location History

View all your Google saved locations.

To access your Google location history, go to **Settings > Privacy > Google Location History.**

Activity Controls

Choose the activities and information you allow Google to save.

To customize the saved information, go to **Settings > Privacy > Activity Controls.**

Ads

See your advertising ID and personalization information on Google.

- To opt-out of Ads Personalization, tap .

Location

View all the apps that recently accessed your location. To enable the option for your device to use your current location, go to **Settings > Location > Tap  to use location.**

App Location Permissions

You can choose which apps have access to your location and change your location permissions at any time.

To enable location permission:

1. Go to **Settings > Location > App Location Permissions**
2. Select an app
3. Choose from the options: **Allow all the time, Allow only while using the app, Ask every time, or Don't allow**

Location Services

You can see your Google Location History here, and can turn on or off the following:

- Emergency Location Service
- Google Location Accuracy
- Google Location History
- Wi-Fi scanning
- **Bluetooth** scanning

To change your location services preferences, go to **Settings > Location > Location Services**.

Safety and Emergency

Medical Information

Fill out your medical information to help first responders in an emergency. Anyone can read this information from your lock screen and dial your contacts without unlocking your tablet.

You can fill out the following fields:

- Name
- Blood Type
- Allergies
- Medications
- Address
- Medical Notes
- Organ Donor

To add medical information, go to **Settings > Safety and Emergency > Medical Information > Fill in form fields**.

Emergency Contacts

You can enter your emergency contact to help first responders in an emergency situation.

To add an emergency contact, go to **Settings > Safety and Emergency > Emergency Contacts > Add Contact > Choose a Contact**.

Emergency SOS

The **Emergency SOS** feature will call the local emergency service number or preferred contact number and play an alarm in an emergency. To send an **Emergency SOS**, press the **Power** button quickly 5 times or more to start the **Emergency SOS** feature and the countdown alarm.

To enable the **Emergency SOS** feature, tap .

To enable the countdown alarm to play a loud sound when **Emergency SOS** is starting, tap .

Emergency Actions

Add a phone number that you would like to be called during an emergency. The default number to call for help is dependent on your local emergency service number.

Crisis Alerts

You can get notified about disasters and public emergencies affecting your area.

To enable the **Crisis Alerts** feature, tap .



NOTE Sign in to your account to use crisis alerts.

Change Your Preferred Contact Number

To change your preferred contact number, go to **Settings > Safety and Emergency > Emergency SOS > Call Emergency Services**.



NOTE If you choose to enter a non-emergency number, your device must be unlocked to use Emergency SOS and your call may not be answered.

Emergency Location Service

To enable access to use the **Emergency Location Service**, Go to **Settings > Safety and Emergency > Emergency Location Service > tap **.

When you enable **Emergency Location Service**:

- Your device can automatically send its location to emergency response partners when you call or text an emergency number
- **Emergency Location Service** may use your device's location and Google Location Accuracy



NOTE If your **Emergency Location Service** is off, your mobile carrier may still send your device's location during an emergency call.

Wireless Emergency Alerts

To enable wireless emergency alerts, tap  and select your alert preferences and reminder frequency. You can also see all the Emergency alert history your tablet has previously alerted you.

Types of Alerts available are:

- Extreme threats to life and property
- Severe threat to life and property
- Child abduction emergency bulletins
- Receive carrier tests and monthly tests from the safety alert system

Passwords and Accounts

Access saved passwords to login into your accounts seamlessly. Manage both your accounts and passwords from a single page. With this feature, you can choose your credentials and let your tablet automatically fill out the rest of your passwords.

Passwords

Once you connect a Google Account to your tablet, you can sync your password manager stored on the cloud to your tablet.

Go access your passwords, go to **Settings > Passwords and Accounts > Passwords > Google > Select your Gmail account on your tablet > View all saved passwords.**

Change Autofill Settings

Easily switch out the preferred password autofill app on your tablet.

Go change your autofill settings, go to **Settings > Passwords and Accounts > Autofill Service > Select the service > Tap OK to confirm you trust the app.**

To enable apps to refresh data automatically, tap .

Digital Wellbeing and Parental Controls

In **Digital Wellbeing**, you can see which apps and websites you use most and set daily limits. You can learn more about your tablet usage, track it over time, and limit the time spent on certain apps. This was built for parents to monitor and limit their child's screen time.

Dashboard

The **Dashboard** section will display all the apps you've used each day to discover how much screen time you've been using. To navigate through each day, tap on the **left <** or **right >** arrows.

To locate your dashboard, go to **Settings > Digital Wellbeing and Parental Controls > Dashboard.**

Set an App Timer on Apps

Tap on the  next to an app to set app timers to limit time spent on an app. App timers will reset at midnight. You cannot set app timers for important system apps like **Settings**, or the **Play Store**.

After the timer expires, the app icon stays grayed out for the rest of the day until midnight. You can override the timer and reopen the app after it has grayed out.

Set a Timer

To set a timer, go to **Settings > Digital wellbeing and parental controls > Dashboard > Show all apps > Tap on the ⌚ next to an app > set timer > Tap OK.**

Delete a Timer

To delete a timer, go to **Settings > Digital wellbeing and parental controls > Dashboard > Show all apps > Tap on the ⌚ next to an app > Tap Delete Timer.**

Bedtime Mode

You can set your tablet in Bedtime mode to silence your tablet and charge your screen to black and white at bedtime. Only alarms and important calls can reach you.

To turn on bedtime mode, go to **Settings > Digital wellbeing and parental controls > Bedtime Mode > Select Bedtime mode > Tap Set a Schedule**

Focus Mode

You can set your tablet in **Focus** mode to pause specific app notifications. Select the apps you wish to pause and tap the **Turn On Now** button.

You can also use the **Take a Break** option to temporarily resume the notifications for your selected apps in **Focus** mode. After the timer expires, **Focus** mode will turn back on.

To turn on focus mode, go to **Settings > Digital wellbeing and parental controls > Focus Mode > Select Distracting Apps > Tap Set a Schedule > Tap the Turn On Now button.**

Manage Notifications

To enable notifications, go to **Settings > Digital Wellbeing and Parental Controls > App Notifications > Tap** .

Do Not Disturb

With **Do Not Disturb** mode, you can mute sound, stop vibration, and block visual disturbances. You can select which apps, and notifications you want to receive notifications from by either silencing them or allowing them.

Turn On Do Not Disturb Mode

Tap the **Turn On Now** button to enable **Do Not Disturb** mode. You can also select what notifications are allowed in **Do Not Disturb** mode.

- **Apps:** Choose which app notifications to allow when **Do Not Disturb** mode is enabled
- **Alarms and Other Interruptions:** Tap  to enable alarms, media sounds, touch sounds, reminders, or calendar events from interrupting you in **Do Not Disturb** mode

To turn on **Do Not Disturb** mode from the **Digital Wellbeing and Parental Controls** section, go to **Settings > Digital Wellbeing and Parental Controls > Do Not Disturb**.

Show Icon in App List

To enable the **Digital Wellbeing and Parental Controls** icon in the app list, go to **Settings > Digital Wellbeing and Parental Controls > Tap** .

Parental Controls

Add content restrictions and set other limits to help your child balance their screen time.

To enable parental controls, go to **Settings > Digital Wellbeing and Parental Controls > Set Up Parental Controls > Select Get Started** to set up parental controls with Google Family Link.

Google

Sign into your Google Account to enable your tablet to synchronize your email, contacts, and calendar using **Gmail**. You can back up, restore, and transfer your data from an old Google supported tablet to your new tablet.



NOTE Your tablet can run without a Google Account and you can add other accounts to fill out your contacts and calendar and calendar.

Ads

See your advertising ID and personalization information on Google.

Ads Personalization

By default, your tablet is enabled to receive personalized and relevant ads. If you wish to opt-out of this feature, go to **Settings > Google > Ads > Tap  to Opt-out of Ads Personalization**.

Autofill

Choose to autofill with Google or have SMS verification codes be automatically filled.

To access autofill, go to **Settings > Google > Autofill**.

To enable autofill for SMS verification codes, go to **Settings > Google > Autofill > SMS Verification Codes > tap  autofill service**.

To enable your default browser to allow autofill service to enter verification codes from text messages, go to **Settings > Google > Autofill > SMS Verification Codes > tap  default browser**.

Backup

Easily restore your data or switch devices at any time by backing up your data to your Google Account via

Google Drive. Backup includes:

- Apps and apps data
- Call history
- Contacts
- Device settings
- SMS

To back up your data, go to **Settings > Google > Backup**.

Set up and Restore

You can back up the contacts stored on your tablet. Storing data varies by tablet and Android version. You cannot restore a backup from a higher Android version onto a tablet running a lower Android version.

DuraSpeed

DuraSpeed helps boost the foreground app by restricting background apps.



NOTE Notifications may be postponed or not received.

To enable an app to run in the background, tap  for any of the following apps:

- Assistant
- Calculator
- Calendar
- Camera
- Chrome
- Clock
- Contacts
- Digital Wellbeing
- Drive
- Files
- Files by Google
- Find My Device
- FM Radio
- Gboard
- Gmail
- Google
- Google Play Books
- Google Play services
- Google Play Store

- Google TV
- Kids Space
- Maps
- Meet
- Personal Safety
- Photos
- Settings
- SIM Toolkit
- Sound Recorder
- YouTube
- YouTube Music

System

Customize your tablet's system settings or reset the device.

- **Language and input:** Select device languages and change settings such as keyboards and voice input types
- **Data and time:** Access the settings to control how the device displays the date and time
- **Backup:** Easily restore your data or switch devices at any time by backing up your data to your Google Account via Google Drive
- **System Update:** View the tablet's software version and check for updates

Tap on the **Check for Update** button to check for needed updates

About Tablet

Access your tablet's information, view your device details, and read the legal disclaimers.

Go to **Settings > About Tablet** to access all your tablet's information listed below.

Basic Info

View or change your Device Name and the numbers in your SIM.

Device Name

You can rename your device's name in the **About Tablet** section.

Go to **Settings > About Tablet > Device Name > Fill out the form field.**

Legal and Regulatory

To read the legal and regulatory information, go to **Settings > About Tablet > Legal Information.**

Here, you can view:

- Third-party Licenses
- Google Legal
- Google Play System Update Licenses
- System WebView Licenses

Device Details

See your SIM status in SIM slot, tablet model, IMEI number, and Android version from here.

SIM Status

View the network, MDN on SIM, mobile network state, operator info, service state, signal strength, and mobile voice network type on your SIM. Go to **Settings > About Tablet > SIM Status or SIM Status.**

Device Identifiers

Your device identifier is your unique, anonymous identifier assigned to your tablet. Go to **Settings > About Tablet** to see your tablet's:

- IP address
- Wi-Fi MAC address
- Device Wi-Fi MAC address
- Bluetooth address
- Up time
- Build number
- Custom build version

Precautions

On the Road

Using a device while driving is illegal in many countries. Please refrain from using your device while driving.

Near Sensitive Electronics or Medical Equipment

Don't use your device near sensitive electronic equipment – particularly medical devices such as pacemakers – as it could cause them to malfunction. It can also interfere with the operation of fire detectors and other automatic-control equipment.

While Flying

Your device can cause interference with aircraft equipment. So it's essential you follow airline regulations.

If airline personnel asks you to switch off your device, or disable its wireless functions, please do as they say.

At a Gas Station

Don't use your device at gas stations. In fact, it's always best to turn off your tablet whenever you're near fuels, chemicals or explosives.

Making Repairs

Never take your device apart. Please leave that to the professionals. Unauthorized repairs could break the terms of your warranty. Don't use your device if the antenna is damaged, as it could cause injury.

Around Children

Keep your device out of children's reach. It should never be used as a toy as the device can be hazardous.

Near Explosives

Turn off your device in or near areas where explosive materials are used. Always obey local laws and turn off your device when requested.

Working Temperature

The working temperature for the device is between 0 and 35 degree Celsius. Please don't use the device outside the range. Using the device under too high or too low temperature might cause problems. At very high volume, prolonged listening to a mobile device can damage your hearing.

Use only supplied adaptor from manufacturer SHENZHEN TIANYIN ELECTRONICS CO., LTD., model TPD-203A120167xFyy (x can be U or V or B or K or A or C or S or M or I; yy can be 01-99 or blank, for marketing purpose only) (U means American/Japanese/Taiwan/Mexican plugs; V means European plug; B means Britain plug; K means Korean plug; A means Brazilian plug; C means Chinese plug; S means Australian plug; M means Argentine plug; I means Indian plug)

The power adaptor is used as the disconnect device, the socket-outlet shall be easily accessible.

The OTG port on tablet for data transmit only without charging function.

Warnings:

- disposal of a battery into fire or a hot oven, or mechanically crushing or cutting of a battery, that can result in an explosion;
- leaving a battery in an extremely high temperature surrounding environment that can result in an explosion or the leakage of flammable liquid or gas; and
- a battery subjected to extremely low air pressure that may result in an explosion or the leakage of flammable liquid or gas.

