

7*9CM

Echomeet Instruction manual





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Charging port
Power switch
Indicator light
Record button
Microphone
Phone holder

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1. Product overview

This AI intelligent meeting recording board integrates features such as AI intelligent recognition, real-time recording, and multi-device synchronization, and is suitable for various scenarios including corporate meetings, team discussions, and training seminars. It can realize real-time transcription of meeting content, automatic extraction of key information, and intelligent generation of meeting minutes, helping users efficiently capture meeting highlights, reduce manual recording workload, and improve the efficiency of follow-up meeting execution

Core Advantages of the Meeting Board:

AI Real-Time Transcription: Supports real-time speech-to-text conversion in over 100 languages with an accuracy rate of over 95%. It can recognize the timbre of different speakers and automatically distinguish between speaking subjects.

Intelligent Information Extraction: Automatically identifies to-do items, decision outcomes, and key data (such as time, location, and names) from meetings, and generates structured tags.

Multi-Device Collaboration & Synchronization: Supports synchronization with computers (Windows/Mac), mobile phones (iOS/Android), tablets, and other devices via the dedicated app or web portal. Meeting records can be viewed, edited, and shared

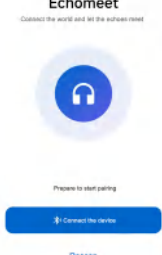
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2. Preparation Work

1. Scan the QR code to download the app
Echomeet on major app stores.

2. Hardware Connect
The device can be magnetically attached to the back of a mobile phone and used as a phone stand.

Device Connection: Long-press the power button (located on the top left) until the light turns on to power on (approximately 5-10 seconds).
After powering on, enter the APP interface, click to connect the device. Once the device shows "connected successfully", you can start using it.

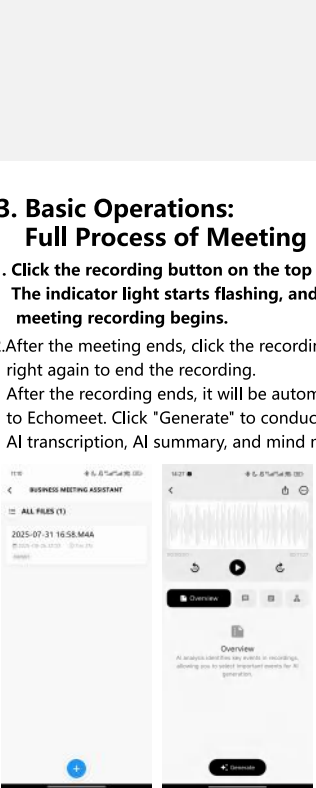


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3. Basic Operations:
Full Process of Meeting Recording

1. Click the recording button on the top right.
The indicator light starts flashing, and the meeting recording begins.

2.After the meeting ends, click the recording button on the right again to end the recording.
After the recording ends, it will be automatically uploaded to Echomeet. Click "Generate" to conduct AI overview, AI transcription, AI summary, and mind mapping.



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4. After-sales Service

Warranty Period: This product comes with a 3-month free warranty (starting from the activation date). If there is a non-human-induced fault during the warranty period, free repair or replacement of parts is available.

After-sales email : musinote@163.com

Online Customer Service: Log in to the official website (<https://voitrans.net/>) or (<https://voitrans.ai/>).

Version Information: V1.0 (Updated August 2025)

Tip: The system will push functional updates irregularly. It is recommended to enable "Auto-update" (Settings - System Update -Auto-update) to access the latest features and optimized experience.

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FCC Statement

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

Reorient or relocate the receiving antenna.

Increase the separation between the equipment and receiver.

Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

Consult the dealer or an experienced radio/TV technician for help.

Caution: Any changes or modifications to this device not explicitly approved by manufacturer could void your authority to operate this equipment.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

RF Exposure Information

The device has been evaluated to meet general RF exposure requirement. The device can be used in portable exposure condition, compliance with exposure requirements.

This equipment should be installed and operated with minimum distance 0 mm between the radiator & your body.

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AI智能录音磁吸手机支架
使用说明书





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充电接口
电源开关
指示灯
录音按钮
麦克风
手机支架

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一、产品概述

本 AI 智能会议记录板子，融合 AI 智能识别、实时记录、多端同步等特性，适用于企业会议、团队研讨、培训讲座等多种场景。可实现会议内容实时转录、关键信息自动提取、会议纪要智能生成，帮助用户高效捕捉会议重点，减少人工记录工作量，提升会议后续执行效率。

会议板核心优势：

AI 实时转录：支持100+语言实时语音转文字，准确率高达 95% 以上，可识别不同发言人音色，自动区分发言主体。

智能信息提取：自动识别会议中的待办事项、决策结果、关键数据（如时间、地点、人名），并生成结构化标签。

多端协同同步：支持与电脑（Windows/Mac）、手机（iOS/Android）、平板等设备通过专属 APP 或网页端同步，会议记录可查看、编辑、分享。

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二、准备工作

1. 扫二维码在各大应用商店下载应用Echomeet

2. 硬件连接

设备可磁吸放置手机后背，可充当手机支架使用

设备连接：长按按电源键（位于顶部左侧），
灯亮起显示开机（约 5~10 秒），
开机后进入APP界面，点击连接设备。设备显示连接成功即可开始使用

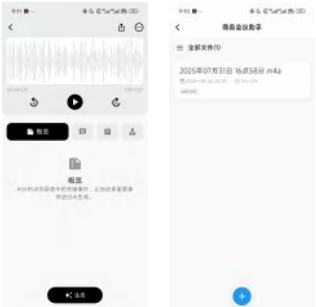


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三、基础操作：会议记录全流程

1. 点击顶部右侧录音按键，指示灯开始闪烁进入会议开始录音。

2. 会议结束后再次点击右侧录音按键，结束录音。
录音结束后自动上传至Echomeet内，点击生成即可进行AI概述、AI转写，AI总结以及思维导图。



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四、售后服务

质保期限：本产品提供3个月免费质保（从激活日期算起），
质保期内若出现非人为损坏的故障，可免费维修或更换配件；

售后邮箱： musinote@163.com

在线客服： 登录官网 (<https://voitrans.net/>) 或 (<https://Voitrans.ai/>) ；

版本信息： V1.0 (2025 年 8 月更新)

提示： 系统将不定期推送功能更新，建议开启“自动更新”（“设置” - “系统更新” - “自动更新”），以获取最新功能和优化体验。

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FCC 声明

本产品已通过测试，符合 FCC 规则第 15 部分对 B 类数字设备的限制要求。该设备旨在为住宅安装提供合理的防护干扰。本设备可能会产生、使用并可能辐射无线电频率能量，如果未按照说明进行安装和使用，可能会对无线电通信造成干扰。您应注意避免特定安装中不会发生干扰。如果本设备确实为无线电通信接收造成干扰（可通过关闭和开启设备来验证），建议用户尝试通过以下一种或多种措施来解决问题：

重新调整或移动接收天线的位置。

将设备连接到与接收器不同电路的插座上。

咨询经销商或当地无线电管理局技术人员寻求协助。注意：本制造商明确批准，对本设备进行的任何更改或修改可能会使您失去操作该设备的权利。

本设备符合美国联邦通信委员会（FCC）规则第 15 部分的要求。操作应符合以下两个条件：（1）本设备不得造成有害干扰；（2）本设备必须接受所收到的任何干扰，包括可能导致意外操作的干扰。

该设备已评估符合一般射频辐射要求。

该设备可在便携式暴露条件下使用，符合辐射要求。

此设备的辐射器与您身体之间应保持最小距离 0 毫米进行安装和操作。

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