



iPad User Guide

Everything you need to know about iPad

Your iPad

iPad models compatible with iPadOS 14.5

This guide helps you get started using iPad and discover all the amazing things it can do with iPadOS 14.5, which is compatible with the following models:



- iPad Pro 12.9-inch (5th generation)
- iPad Pro 12.9-inch (4th generation)
- iPad Pro 12.9-inch (3rd generation)
- iPad Pro 11-inch (3rd generation)
- iPad Pro 11-inch (2nd generation)
- iPad Pro 11-inch (1st generation)
- iPad Air (4th generation)



- iPad Pro 12.9-inch (1st and 2nd generation)
- iPad Pro 10.5-inch
- iPad Pro 9.7-inch
- iPad Air (3rd generation)
- iPad Air 2
- iPad (8th generation)
- iPad (7th generation)
- iPad (6th generation)
- iPad (5th generation)
- iPad mini (5th generation)
- iPad mini 4

Find out your iPad model and iPadOS version

Go to Settings  > General > About.

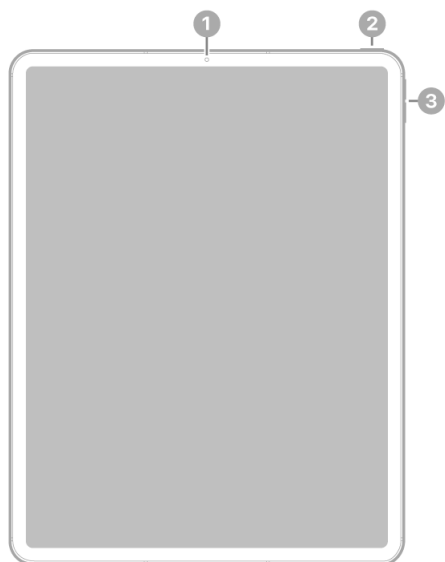
To determine your iPad model from the physical details, see the Apple Support article [Identify your iPad model](#).

You can [update to the latest iPadOS software](#) if your model supports it.

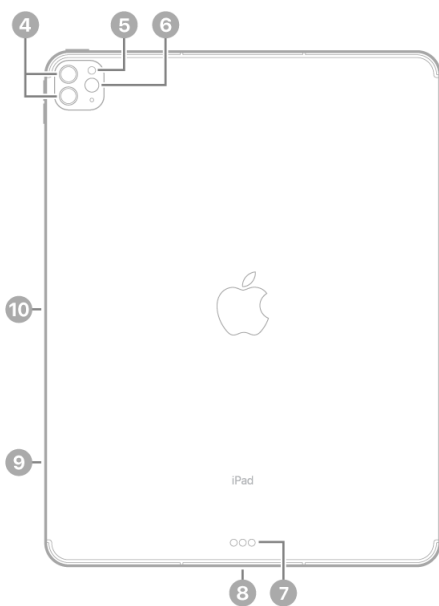
Your features and apps may vary depending on your iPad model, region, language, and carrier. To find out which features are supported in your region, see the [iOS and iPadOS Feature Availability website](#).

Note: Apps and services that send or receive data over a cellular network may incur additional fees. Contact your carrier for information about your service plan and fees.

iPad Pro 12.9-inch (5th generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons



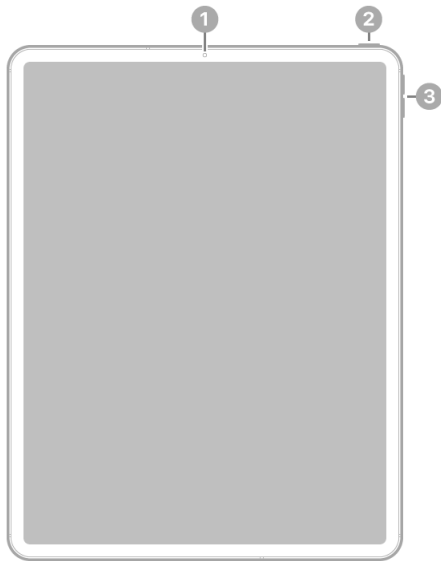
- 4 Rear cameras
- 5 Flash
- 6 LiDAR Scanner
- 7 Smart Connector
- 8 Thunderbolt / USB 4 connector
- 9 SIM tray (Wi-Fi + Cellular)
- 10 Magnetic connector for Apple Pencil

Get started with iPad Pro

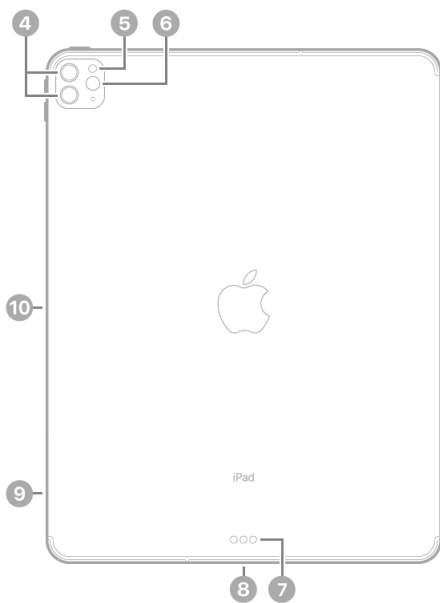
- [Turn on and set up iPad](#)
- [Learn advanced gestures to interact with iPad](#)
- [Personalize your iPad](#)

- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad Pro 12.9-inch (4th generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons



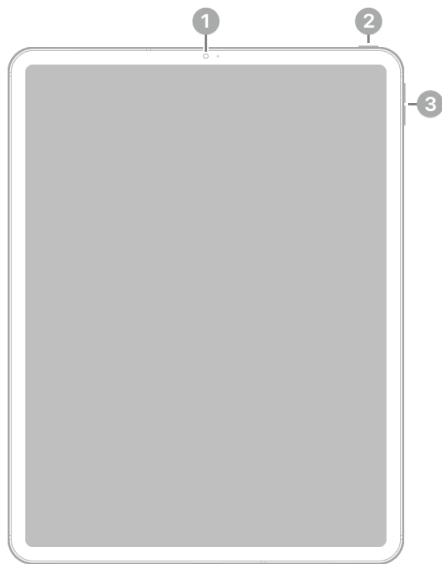
- 4 Rear cameras
- 5 Flash
- 6 LiDAR Scanner
- 7 Smart Connector
- 8 USB-C connector
- 9 SIM tray (Wi-Fi + Cellular)
- 10 Magnetic connector for Apple Pencil

Get started with iPad Pro

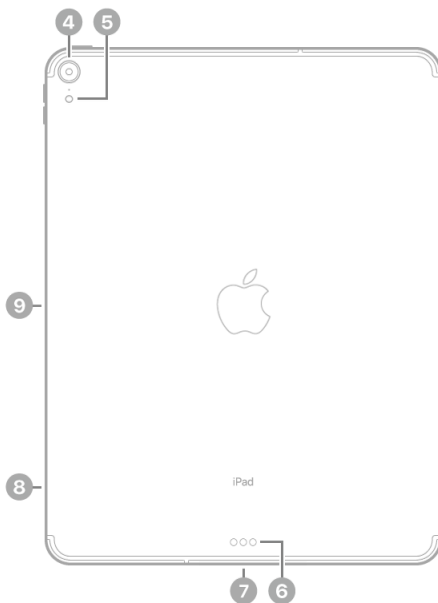
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iPad Pro 12.9-inch (3rd generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons



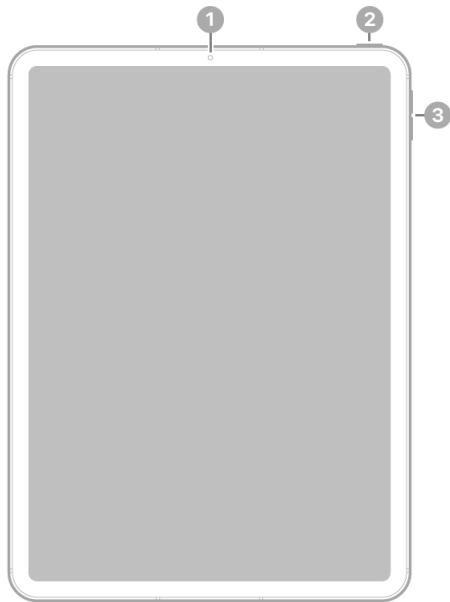
- 4 Rear camera
- 5 Flash
- 6 Smart Connector
- 7 USB-C connector
- 8 SIM tray (Wi-Fi + Cellular)
- 9 Magnetic connector for Apple Pencil

Get started with iPad Pro

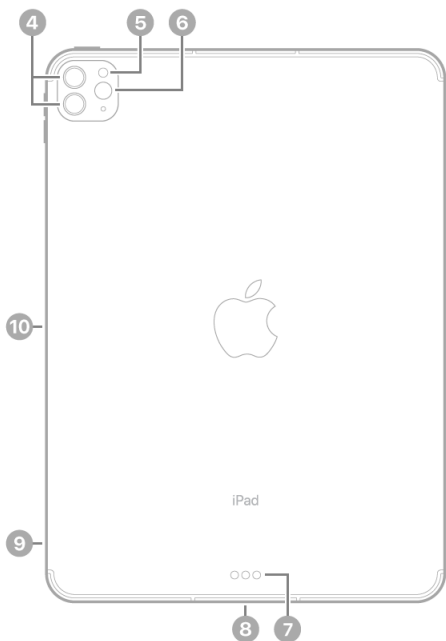
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- [Learn advanced gestures to interact with iPad](#)
- [Personalize your iPad](#)
- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad Pro 11-inch (3rd generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons

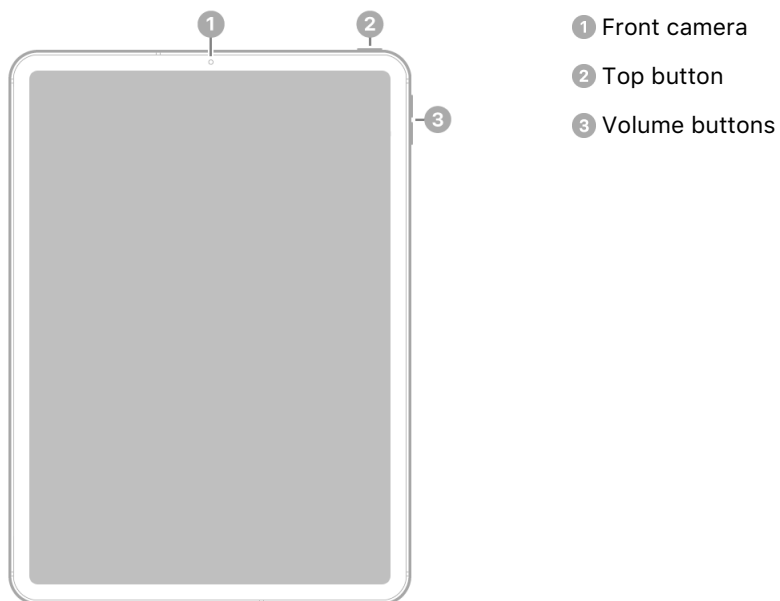


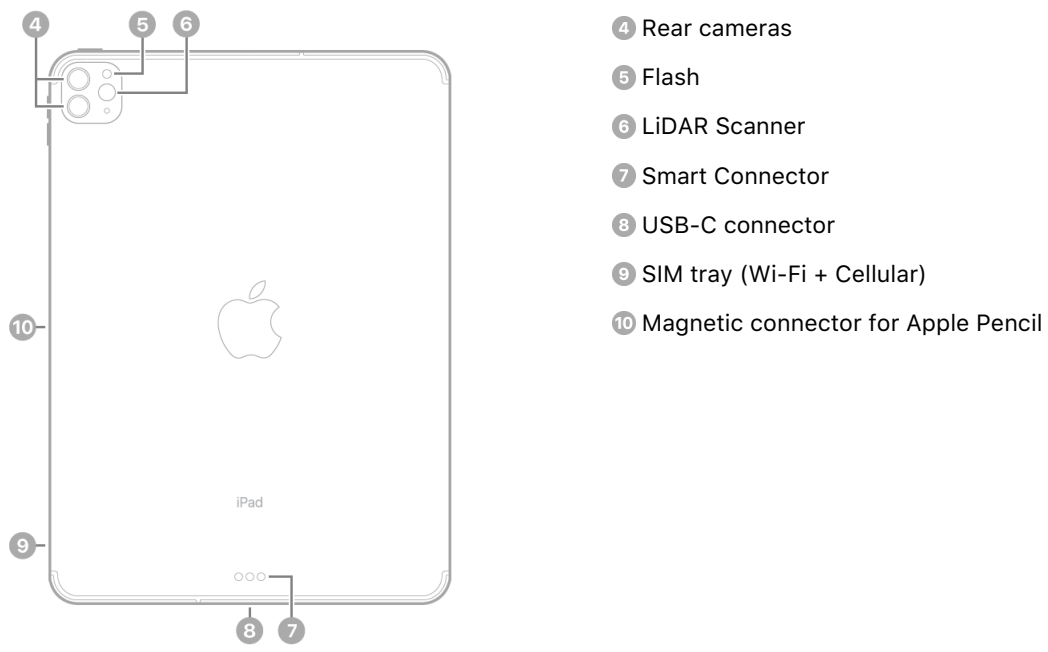
- 4 Rear cameras
- 5 Flash
- 6 LiDAR Scanner
- 7 Smart Connector
- 8 Thunderbolt / USB 4 connector
- 9 SIM tray (Wi-Fi + Cellular)
- 10 Magnetic connector for Apple Pencil

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iPad Pro 11-inch (2nd generation)

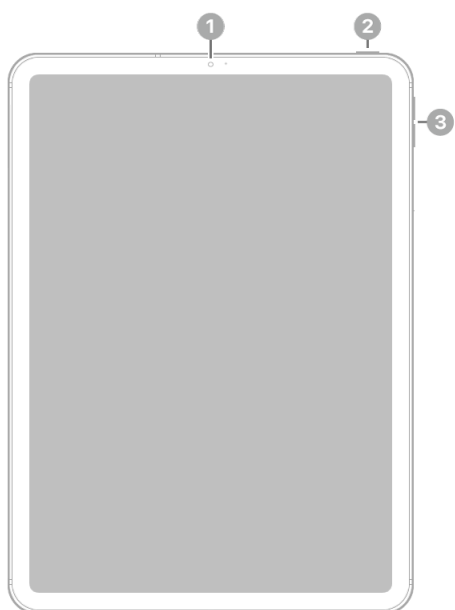




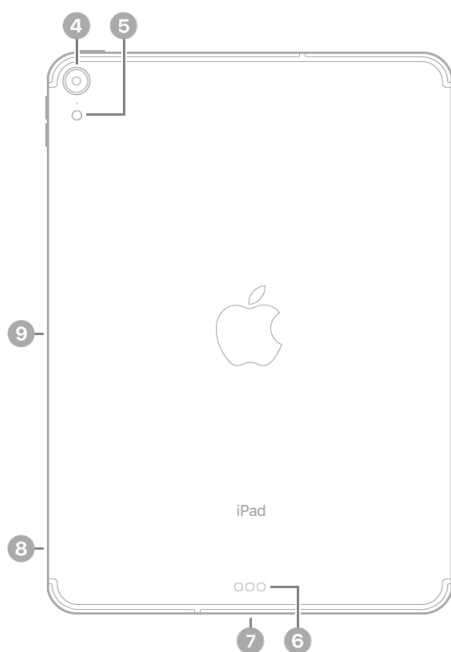
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iPad Pro 11-inch (1st generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons

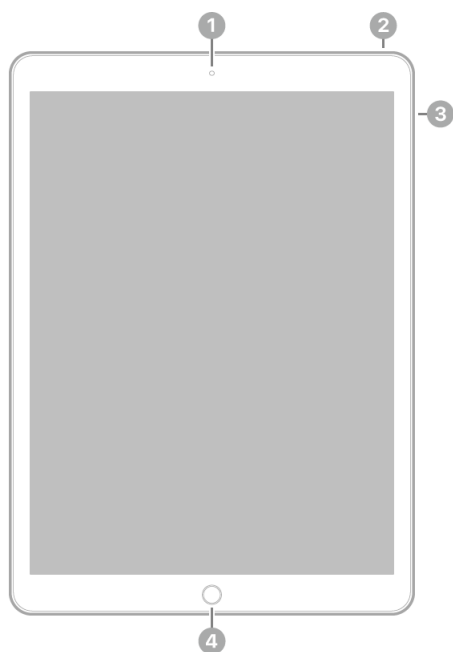


- 4 Rear camera
- 5 Flash
- 6 Smart Connector
- 7 USB-C connector
- 8 SIM tray (Wi-Fi + Cellular)
- 9 Magnetic connector for Apple Pencil

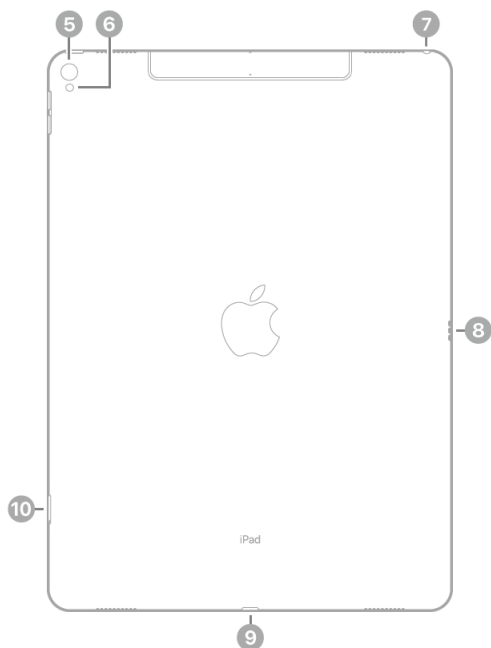
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- [Unwind with iPad](#)
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iPad Pro 12.9-inch (1st and 2nd generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID



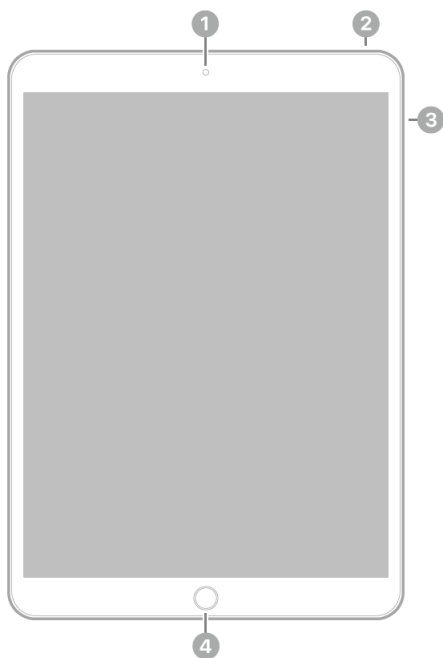
- 5 Rear camera
- 6 Flash
- 7 Headphone jack
- 8 Smart Connector
- 9 Lightning connector
- 10 SIM tray (Wi-Fi + Cellular)

Note: Flash isn't available on iPad Pro 12.9-inch (1st generation).

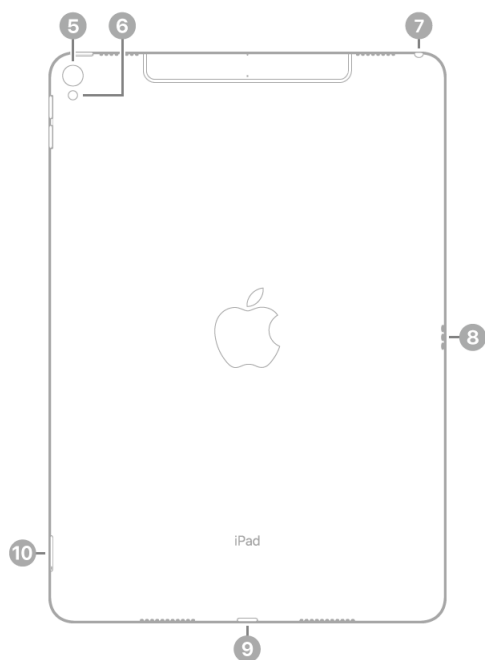
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iPad Pro 10.5-inch



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID

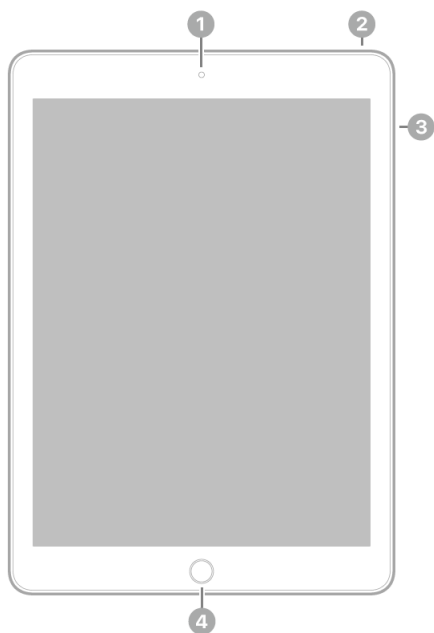


- 5 Rear camera
- 6 Flash
- 7 Headphone jack
- 8 Smart Connector
- 9 Lightning connector
- 10 SIM tray (Wi-Fi + Cellular)

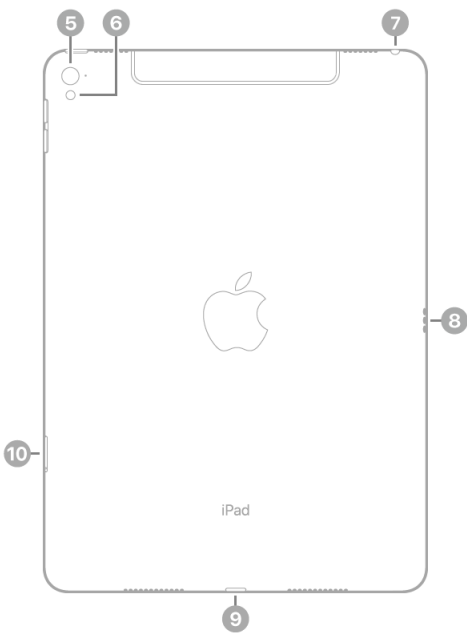
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iPad Pro 9.7-inch



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID

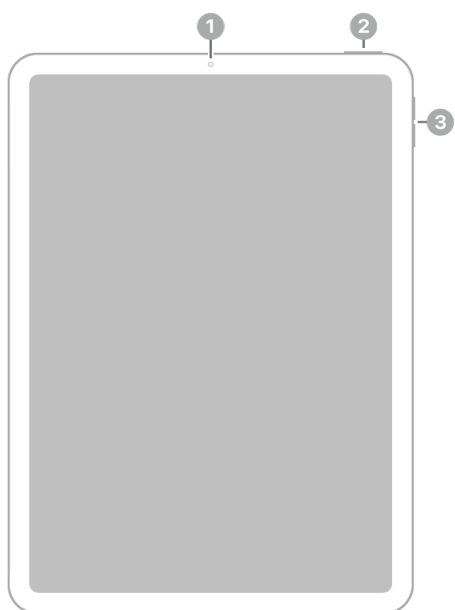


- 5 Rear camera
- 6 Flash
- 7 Headphone jack
- 8 Smart Connector
- 9 Lightning connector
- 10 SIM tray (Wi-Fi + Cellular)

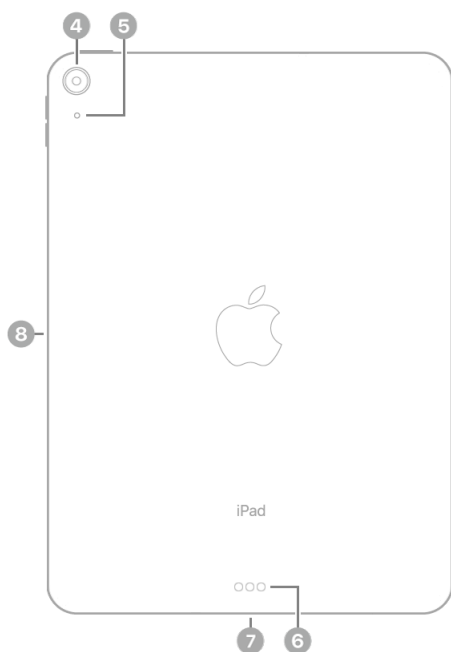
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iPad Air (4th generation)



- 1 Front camera
- 2 Top button/Touch ID
- 3 Volume buttons

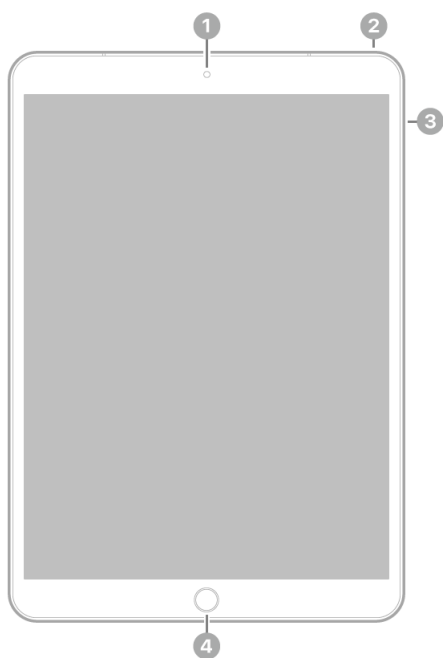


- 4 Rear camera
- 5 Microphone
- 6 Smart Connector
- 7 USB-C connector
- 8 Magnetic connector for Apple Pencil

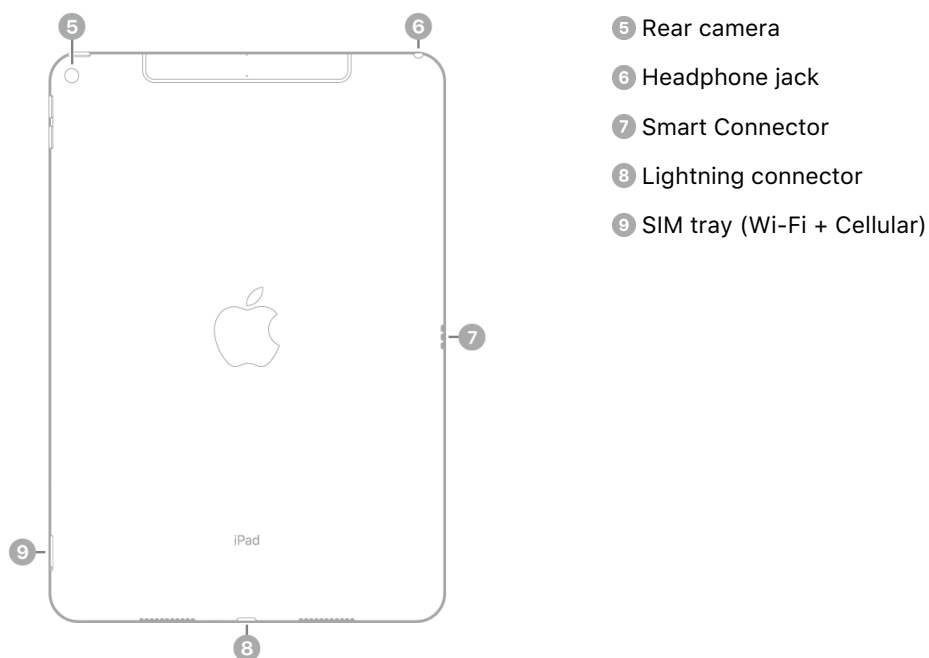
Get started with iPad Air

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- [Personalize your iPad](#)
- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad Air (3rd generation)



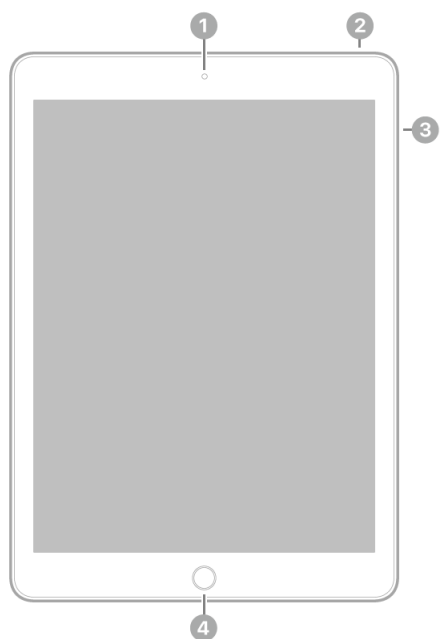
- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID



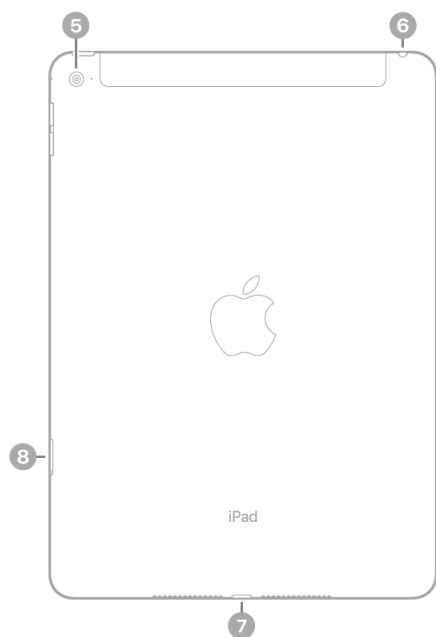
Get started with iPad Air

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- [Learn basic gestures to interact with iPad](#)
- [Personalize your iPad](#)
- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad Air 2



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID

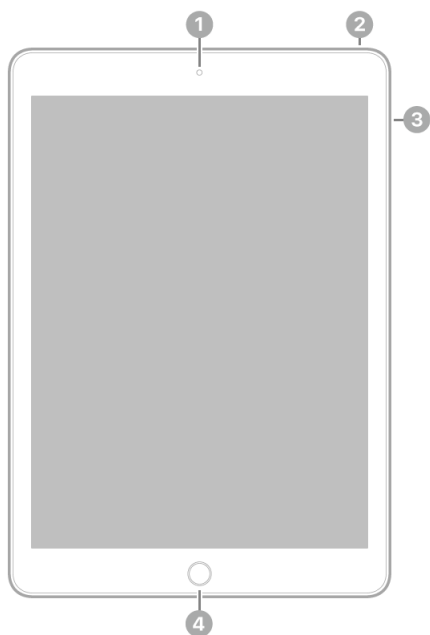


- 5 Rear camera
- 6 Headphone jack
- 7 Lightning connector
- 8 SIM tray (Wi-Fi + Cellular)

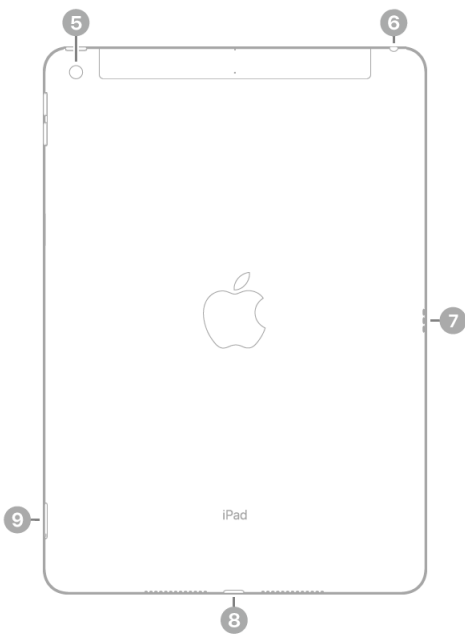
Get started with iPad Air

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- [Personalize your iPad](#)
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iPad (8th generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID

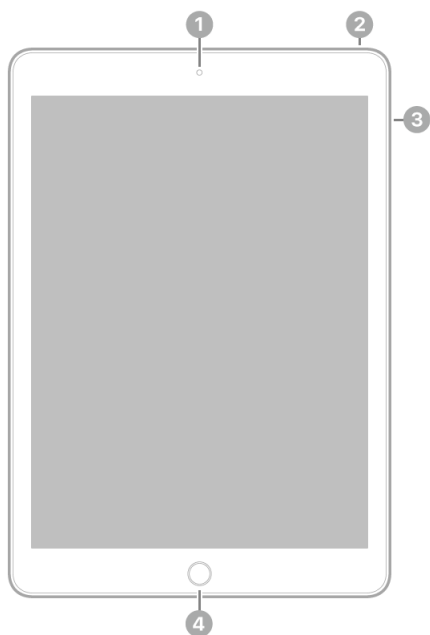


- 5 Rear camera
- 6 Headphone jack
- 7 Smart Connector
- 8 Lightning connector
- 9 SIM tray (Wi-Fi + Cellular)

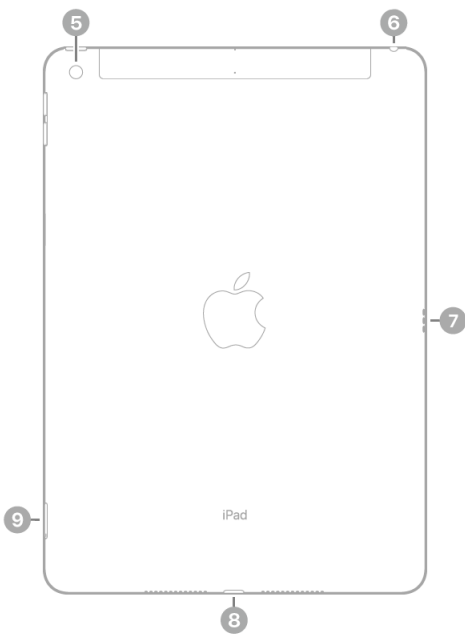
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- [Learn basic gestures to interact with iPad](#)
- [Personalize your iPad](#)
- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad (7th generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID

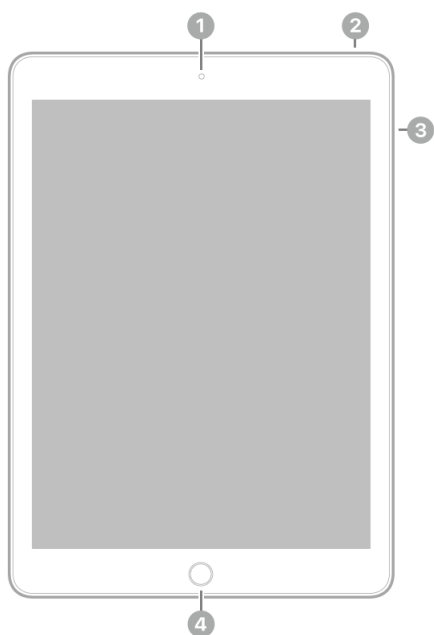


- 5 Rear camera
- 6 Headphone jack
- 7 Smart Connector
- 8 Lightning connector
- 9 SIM tray (Wi-Fi + Cellular)

Get started with iPad

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- [Learn basic gestures to interact with iPad](#)
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- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad (6th generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID

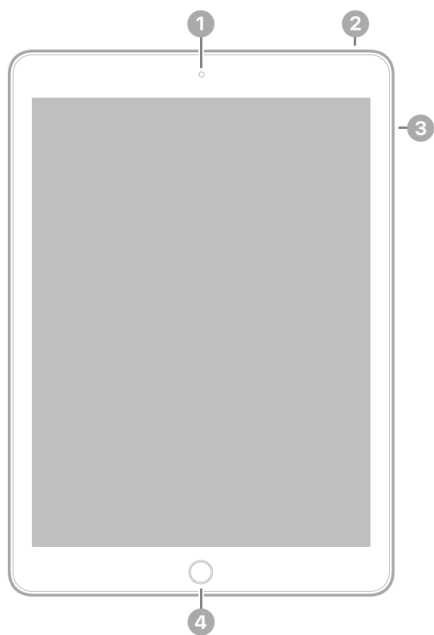


- 5 Rear camera
- 6 Headphone jack
- 7 Lightning connector
- 8 SIM tray (Wi-Fi + Cellular)

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- [Personalize your iPad](#)
- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad (5th generation)



- 1 Front camera
- 2 Top button
- 3 Volume buttons
- 4 Home button/Touch ID

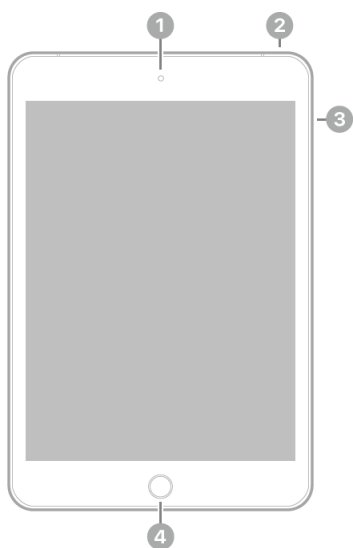


- 5 Rear camera
- 6 Headphone jack
- 7 Lightning connector
- 8 SIM tray (Wi-Fi + Cellular)

Get started with iPad

- [Turn on and set up iPad](#)
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- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad mini (5th generation)



- ① Front camera
- ② Top button
- ③ Volume buttons
- ④ Home button/Touch ID

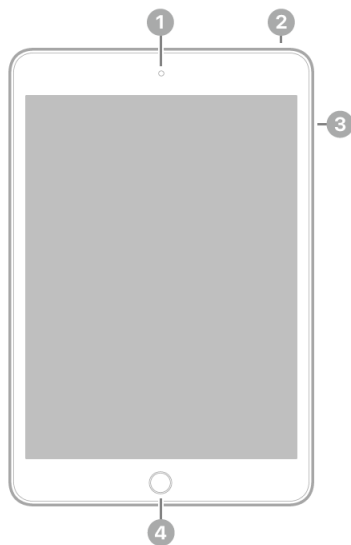


- ⑤ Rear camera
- ⑥ Headphone jack
- ⑦ Lightning connector
- ⑧ SIM tray (Wi-Fi + Cellular)

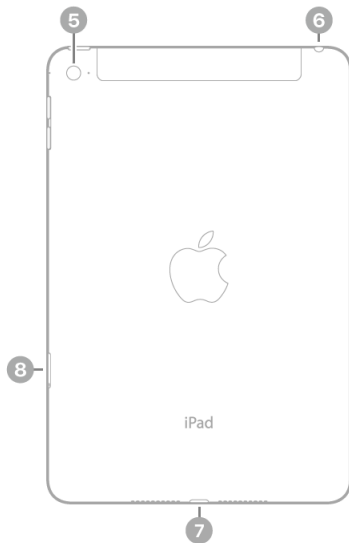
Get started with iPad mini

- [Turn on and set up iPad](#)
- [Learn basic gestures to interact with iPad](#)
- [Personalize your iPad](#)
- [Unwind with iPad](#)
- [What's new in iPadOS 14](#)

iPad mini 4



- ① Front camera
- ② Top button
- ③ Volume buttons
- ④ Home button/Touch ID



- ⑤ Rear camera
- ⑥ Headphone jack
- ⑦ Lightning connector
- ⑧ SIM tray (Wi-Fi + Cellular)

Get started with iPad mini

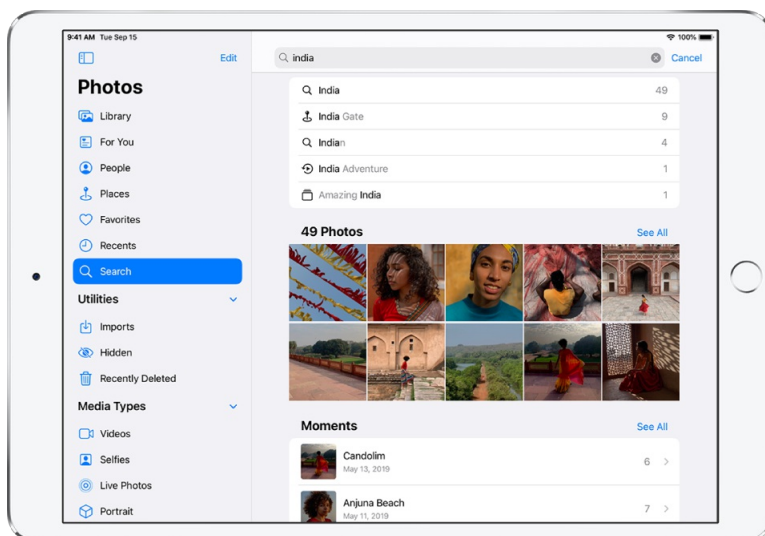
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What's new in iPadOS 14

Redesigned widgets Today View widgets have been redesigned to show you more information right from the Home Screen. You can choose among different sizes or add a Smart Stack that displays widgets based on factors like your location, an activity, or the time. See [Add widgets on iPad](#).



App design New enhancements like sidebars and pull-down menus let you quickly access more app functions from a single location, without switching views.



App Clips An App Clip is a small part of an app that focuses on a specific task, like renting a bike, paying for parking, or ordering food. You can discover App Clips in Safari, Maps, and Messages, or in the real world through App Clip Codes (iPadOS 14.3) and QR codes. See [Use App Clips](#).

Find My (iPadOS 14.3) Keep track of everyday items in the new Items tab. See [Locate an item in Find My](#).

Search Search is now a single destination where you can start all your searches. A new design and as-you-type experience delivers faster, more relevant results across apps, contacts, and web searches. See [Use iPad to search](#).



Compact calls Calls from your iPhone, FaceTime, and supported third-party apps appear in an all-new compact design that doesn't take up the full screen. See [Make and receive phone calls](#).

Scribble Use Apple Pencil to write in any text field across iPadOS and your words automatically convert to text. Scratch over a mistake to delete it, and circle words to easily cut and paste. See [Enter text with Scribble](#).

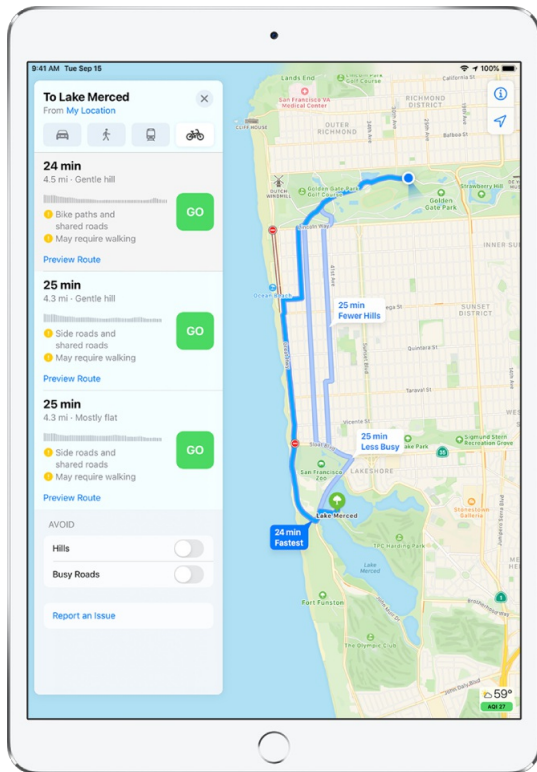
Notes Use Smart Selection to select and format handwritten text the same way you do with typed text. You can also copy handwritten text from Notes into another app and it's converted to typed text. See [Draw or write in Notes](#).



Messages Pin your most important conversations to the top of your conversation list so you can easily get to them. Mention someone in a conversation to direct a message right to them, and use inline replies to reply directly to a specific message in a group conversation. See [Pin a conversation](#), [Mention people in conversations](#), and [Reply to a specific message in a conversation](#).

Memoji Along with more age options and face coverings, you can choose from over 20 new hair and headwear styles to reflect a hobby, your profession, and your personality. See [Create your own Memoji](#).

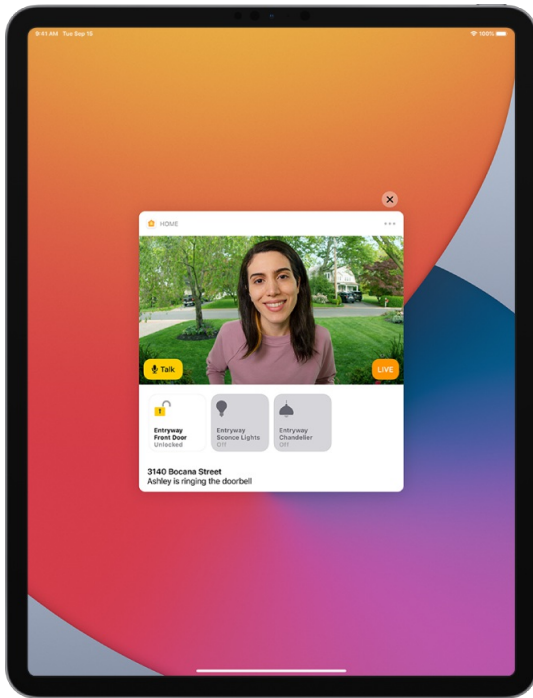
Maps Use Maps to get cycling directions using bike lanes, paths, and roads. You can also see elevation changes, busy streets, and steep hills when planning your trip. Discover great places around you to eat, shop, and explore with Guides. As you follow cycling or walking directions, you can share your estimated time of arrival (iPad OS 14.5; Wi-Fi + Cellular models only). See [Get cycling directions from your current location](#), [Explore new destinations with Guides](#), [Share your cycling ETA \(Wi-Fi + Cellular models\)](#), and [Share your walking ETA \(Wi-Fi + Cellular models\)](#).



People Detection (iPadOS 14.2) On iPad Pro 11-inch (2nd generation and later) and iPad Pro 12.9-inch (4th generation and later), you can use Magnifier to detect people and help you maintain a physical or social distance from others. See [Detect people around you using Magnifier](#).

Headphone sound level You can check the precise audio level while sound plays through your headphones and set maximum volume limits. See [Check headphone and environmental sound levels](#) and [Limit the headphone volume](#).

Home Adaptive Lighting lets you change lighting temperature throughout the day. Video cameras and doorbells can identify people you've tagged in the Photos app, and you can be alerted when there's motion in activity zones that you set. See [Turn on Adaptive Lighting](#), [Set up Face Recognition](#), and [Organize rooms into zones](#).



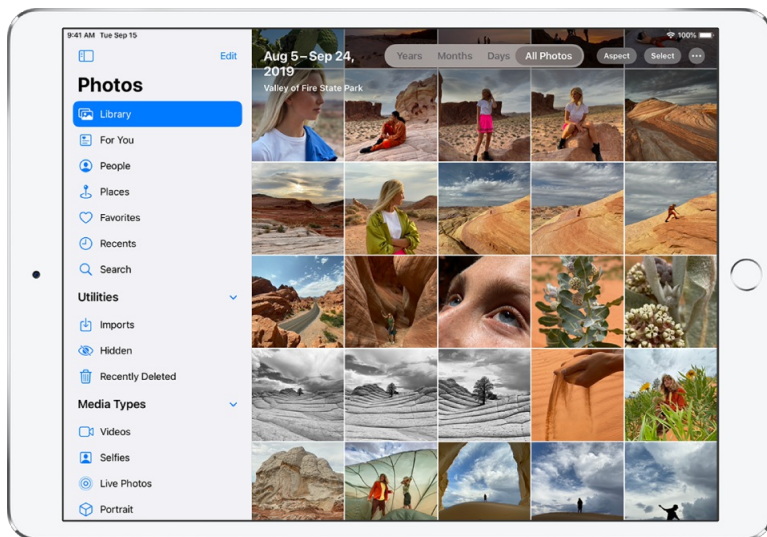
Safari Safari is more secure and helpful than ever. You can view the Privacy Report to understand how websites treat your privacy, and Safari may warn you if a password you're using isn't secure. If you come across a website in a different language, Safari now provides translations for seven different languages (beta). See [View the Privacy Report](#) and [Translate a webpage](#).

Siri Siri has a new compact design that lets you quickly get information while still focusing on what you're doing. Siri now provides information from across the web to help you find answers and can send audio messages from the Messages app. See [Find out what Siri can do](#).

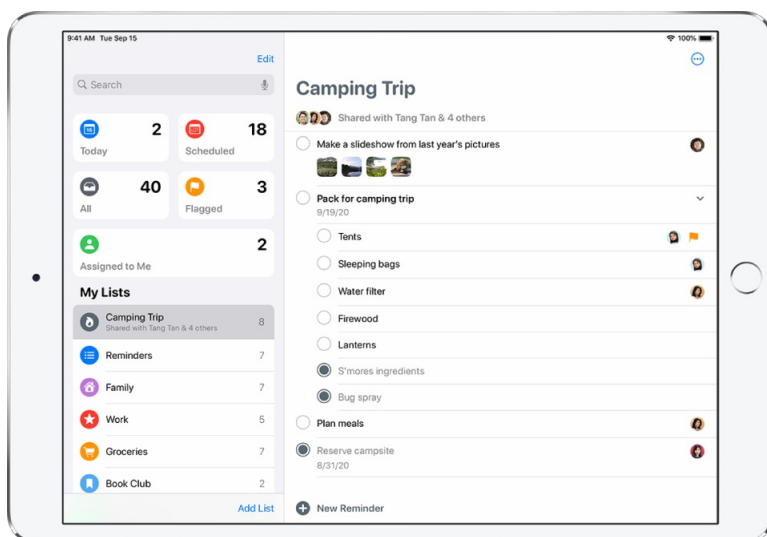
Camera Quick toggles let you easily change video resolution and frame rate in Video mode. See [Record a video](#).

Mirrored selfies (iPadOS 14.3) On all models, you can take a mirrored photo that captures the shot as you see it in the front camera frame. See [Take a selfie](#).

Photos A new Photos sidebar for iPad gives you quick access to For You, Albums, and Search, as well as Shared Albums and Media Types. Filter your photos in collections and albums by Favorites, Edited, Videos, and Photos and sort photos by oldest or newest first. Add captions to your photos and videos so you can easily find them in Search. See [Filter photos in albums](#), [Sort photos in albums](#), and [Add captions and view photo and video details](#).



Reminders Reminders automatically suggests dates, times, and locations for a reminder based on similar reminders you've created in the past. Members of a shared list can assign reminders to each other so splitting up tasks is easier than ever. In iPadOS 14.5, you can also sort and print your lists. See [Share and assign reminders](#), [Sort or reorder reminders](#), and [Print reminders](#).



FaceTime FaceTime can now detect when a participant is using sign language and make the person prominent in a Group FaceTime call. Video calling is more natural by helping you establish eye contact even when you're looking at the screen instead of the camera. See [Make a Group FaceTime call](#).

Center Stage (iPadOS 14.5) On iPad Pro 12.9-inch (5th generation) and iPad Pro 11-inch (3rd generation), the front-facing camera automatically adjusts to optimize framing as you move during a FaceTime call. See [Turn on Center Stage](#).

Privacy A new setting allows you to share only your approximate location with an app, and an indicator appears at the top of your iPad screen whenever an app is using your microphone or camera. All apps are required to ask your permission before tracking you across apps and websites owned by other companies (iOS 14.5). See [Control the location information you share](#), [Review or change access to the camera, microphone, and other hardware features](#), and [Control app tracking permissions](#).

App Store (iPadOS 14.3) You can now see the privacy practices of apps before you download them. Every app's product page shows a developer-reported summary of its privacy protections, including what data is collected.

Learn tricks for iPadOS The Tips app adds new suggestions frequently, so you can get the most from your iPad. See [Get tips](#).

Note: New features and apps may vary depending on your iPad model, region, language, and carrier.

Set up and get started

Turn on and set up iPad

Turn on and set up your new iPad over an internet connection. You can also set up iPad by connecting it to your computer. If you have another iPhone, iPad, iPod touch, or an Android device, you can transfer your data to your new iPad.

Note: If your iPad is deployed or managed by a company, school, or other organization, see an administrator or teacher for setup instructions. For general information, see the [Apple at Work website](#) or [Education website](#).

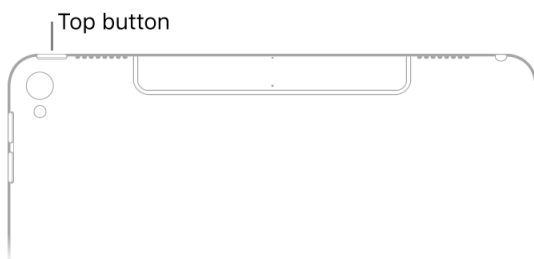
Prepare for setup

To make setup as smooth as possible, have the following items available:

- An internet connection through a Wi-Fi network (you may need the name and password of the network) or cellular data service through a carrier (Wi-Fi + Cellular models)
 - Your Apple ID and password; if you don't have an Apple ID, you can create one during setup
 - Your credit or debit card account information, if you want to add a card to Apple Pay during setup
 - Your previous iPad or a [backup of your device](#), if you're transferring your data to your new device
 - Your Android device, if you're transferring your Android content
-

Turn on and set up your iPad

1. Press and hold the top button until the Apple logo appears.



If iPad doesn't turn on, you might need to [charge the battery](#). For more help, see the Apple Support article [If your iPhone, iPad, or iPod touch won't turn on or is frozen](#).

2. Do one of the following:

- Tap Set Up Manually, then follow the onscreen setup instructions.
- If you have another iPhone, iPad, or iPod touch with iOS 11, iPadOS 13, or later, you can use Quick Start to automatically set up your new device. Bring the two devices close together, then follow the onscreen instructions to securely copy many of your settings, preferences, and iCloud Keychain. You can then restore the rest of your data and content to your new device from your iCloud backup.

Or, if both devices have iOS 12.4, iPadOS 13, or later, you can transfer all your data wirelessly from your previous device to your new one. Keep your devices near each other and plugged into power until the migration process is complete.

You can also transfer your data using a wired connection between your devices. See [Use Quick Start to transfer data to a new iPhone, iPad, or iPod touch](#).

- If you're blind or have low vision, triple-click the Home button (on an iPad with a Home button) or triple-click the top button (on other iPad models) to turn on VoiceOver, the screen reader. You can also double-tap the screen with three fingers to turn on Zoom.

Move from an Android device to iPad

When you first set up your new iPad, you can automatically and securely move your data from an Android device.

Note: You can use the Move to iOS app only when you first set up iPad. If you already finished setup and want to use Move to iOS, you must erase your iPad and start over, or move your data manually. See the Apple Support article [Move content manually from your Android device to your iPhone, iPad, or iPod touch](#).

1. On your device with Android version 4.0 or later, see the Apple Support article [Move from Android to iPhone, iPad, or iPod touch](#) and download the Move to iOS app.
2. On your iPad, do the following:
 - Follow the setup assistant.
 - On the Apps & Data screen, tap Move Data from Android.
3. On the Android device, do the following:
 - Turn on Wi-Fi.
 - Open the Move to iOS app.
 - Follow the onscreen instructions.

 **WARNING:** To avoid injury, read [Important safety information for iPad](#) before using iPad.

Set up cellular service on iPad (Wi-Fi + Cellular models)

If you have a Wi-Fi + Cellular model, you can sign up for a cellular data plan. This helps you stay connected to the internet when you're away from a Wi-Fi network. Contact your carrier to set up a cellular data plan.

iPad Pro 12.9-inch (5th generation) and iPad Pro 11-inch (3rd generation) can connect to 5G networks. See the Apple Support article [Use 5G with your iPad](#).

The cellular connection requires a SIM from your carrier. iPad supports the following types of SIM:

- eSIM (on iPad models that support eSIM; not available in all countries or regions)
 - Embedded Apple SIM or Apple SIM card
 - Physical nano-SIM from your carrier
-

Set up your cellular plan with eSIM

On models that support eSIM, you can activate the cellular service from your iPad. You may also be able to travel abroad with iPad and sign up for cellular service with a local carrier in the country or region you're visiting. This option isn't available in all countries or regions, and not all carriers are supported.

1. Go to Settings  > Cellular Data.
2. Do one of the following:
 - To set up the first cellular plan on your iPad, select a carrier, then follow the onscreen instructions.
 - To add another cellular plan to your iPad, tap Add a New Plan.
 - To scan a QR code provided by your carrier, tap Other. Position iPad so that the QR code provided by your carrier appears in the frame, or enter the details manually. You may be asked to enter a confirmation code provided by your carrier.

Alternatively, you can activate your cellular plan through your carrier's app (if supported). Go to the App Store, download your carrier's app, then use the app to purchase a cellular plan.

You can store more than one eSIM on your iPad, but you can use only one eSIM at a time. To switch to another eSIM, go to Settings > Cellular Data, then tap the plan you want to use (below Cellular Plans).

Set up your cellular plan with an embedded Apple SIM or Apple SIM card

On models with an embedded Apple SIM or Apple SIM card, you can activate the cellular service from your iPad. You may also be able to travel abroad with iPad and sign up for cellular service with a local carrier in the country or region you're visiting. This option isn't available in all countries or regions, and not all carriers are supported.

1. Go to Settings  > Cellular Data.
2. Tap Add a New Plan, then follow the onscreen instructions. You can choose a carrier and a plan, or you can add your iPad to an existing plan.

See the Apple Support article [Set up cellular data service on your Wi-Fi + Cellular model iPad](#), or contact your carrier.

Install a nano-SIM

You can install an Apple SIM card or a nano-SIM provided by a carrier.

1. Insert a paper clip or SIM eject tool (not included) into the small hole of the SIM tray, then push in toward iPad to eject the tray.



Note: The shape and orientation of the SIM tray depend on the iPad model and your country or region.

2. Remove the tray from iPad.
3. Place the nano-SIM in the tray. The angled corner determines the correct orientation.



4. Insert the tray back into iPad.
5. If you previously set up a PIN on the nano-SIM, carefully enter the PIN when prompted.

WARNING: Never try to guess a SIM PIN. An incorrect guess can permanently lock your SIM, and you won't be able to use cellular data through your carrier until you get a new SIM. See the Apple Support article [Use a SIM PIN for your iPhone or iPad](#).

Cellular data requires a wireless data plan. If you're using a third-party nano-SIM, contact your carrier to set up service.

Manage your cellular data service

1. Go to Settings  > Cellular Data.
2. Do any of the following:
 - *Restrict all data to Wi-Fi:* Turn off Cellular Data.
 - *Turn on or off LTE and roaming:* Tap Cellular Data Options.
 - *Turn on Personal Hotspot:* Tap Set Up Personal Hotspot (available from certain carriers), then follow the onscreen instructions.
 - *Manage your cellular account:* Tap Manage [account name] or Carrier Services.

For information about managing your cellular data usage, see [View or change cellular data settings on iPad \(Wi-Fi + Cellular models\)](#).

Important: When using cellular services through GSM networks, you need an eSIM, embedded Apple SIM, Apple SIM card, or third-party nano-SIM. When using cellular services through CDMA networks, you need an embedded Apple SIM, Apple SIM card, or third-party nano-SIM. Your iPad is subject to your wireless service provider's policies, which may include restrictions on switching service providers and roaming, even after the conclusion of any required minimum service contract. Contact your wireless service provider for more details. The availability of cellular capabilities depends on the wireless network, your iPad model, and your location.

Connect iPad to the internet

Connect your iPad to the internet by using an available Wi-Fi network. Wi-Fi + Cellular models can also connect to the internet by using a cellular network.

Connect iPad to a Wi-Fi network

1. Go to Settings  > Wi-Fi, then turn on Wi-Fi.
2. Tap one of the following:
 - *A network:* Enter the password, if required.
 - *Other:* Joins a hidden network. Enter the name of the hidden network, security type, and password.

If  appears at the top of the screen, iPad is connected to a Wi-Fi network. (To verify this, open Safari to view a webpage.) iPad reconnects when you return to the same location.

Join a Personal Hotspot

If an iPhone or an iPad (Wi-Fi + cellular) is sharing a Personal Hotspot, you can use its cellular internet connection.

Go to Settings  > Wi-Fi, then choose the name of the device sharing the Personal Hotspot.

If asked for a password on your iPad, enter the password shown in Settings  > Cellular > Personal Hotspot on the device sharing the Personal Hotspot.

Connect iPad to a cellular network (Wi-Fi + Cellular models)

Your iPad automatically connects to your carrier's cellular data network if a Wi-Fi network isn't available. If iPad doesn't connect, check the following:

1. Verify that your SIM is activated and unlocked. See [Set up cellular service on iPad \(Wi-Fi + Cellular models\)](#).
2. Go to Settings  > Cellular Data.
3. Verify that Cellular Data is turned on.

When you need an internet connection, iPad does the following, in order, until the connection is made:

- Tries to connect to the most recently used available Wi-Fi network
- Shows a list of Wi-Fi networks in range and connects to the one you choose
- Connects to your carrier's cellular data network (Wi-Fi + Cellular models)

Note: If a Wi-Fi connection to the internet isn't available, apps and services may transfer data over your carrier's cellular network, which may result in additional fees. Contact your carrier for information about your cellular data plan rates. To manage cellular data usage, see [View or change cellular data settings on iPad \(Wi-Fi + Cellular models\)](#).

Manage Apple ID and iCloud settings on iPad

Your Apple ID is the account you use to access Apple services such as the App Store, the iTunes Store, Apple Books, Apple Music, FaceTime, iCloud, iMessage, and more.

Use iCloud to securely store your photos, videos, documents, music, apps, and more—and keep them updated across all your devices. With iCloud, you can easily share photos, calendars, locations, and more with friends and family. You can even use iCloud to help you find your iPad if you lose it.

iCloud provides you with a free email account and 5 GB of storage for your mail, documents, photos and videos, and backups. Your purchased music, apps, TV shows, and books don't count against your available storage space. You can upgrade your iCloud storage right from iPad.

Note: Some iCloud features have [minimum system requirements](#). The availability of iCloud and its features varies by country or region.

Sign in with your Apple ID

If you didn't sign in during setup, do the following:

1. Go to Settings .
2. Tap Sign in to your iPad.
3. Enter your Apple ID and password.

If you don't have an Apple ID, you can create one.

4. If you protect your account with two-factor authentication, enter the six-digit verification code.

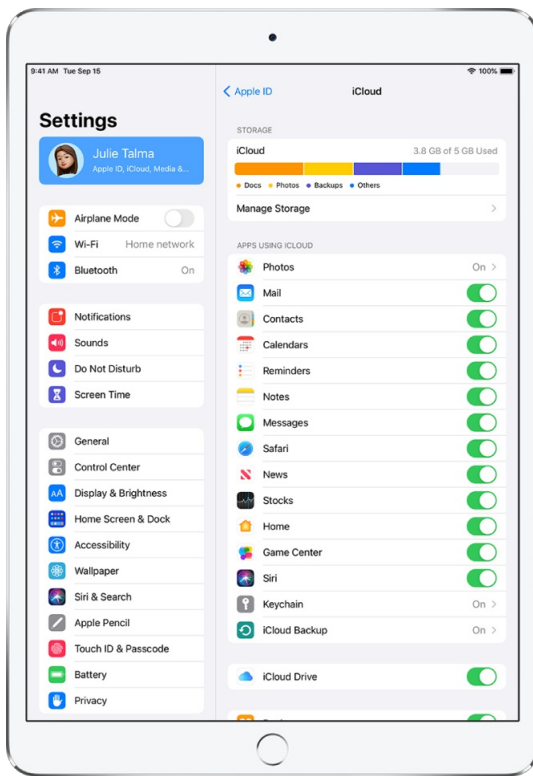
If you forgot your Apple ID or password, see the [Recover your Apple ID website](#).

Change your Apple ID settings

1. Go to Settings  > [your name].
 2. Do any of the following:
 - Update your contact information
 - Change your password
 - Manage Family Sharing
-

Change your iCloud settings

1. Go to Settings  > [your name] > iCloud.



2. Do any of the following:
 - See your iCloud storage status.
 - Upgrade your iCloud storage—tap Manage Storage > Change Storage Plan.
 - Turn on the features you want to use, such as Photos, Mail, Contacts, and Messages.

Ways to use iCloud on iPad

Keep the following content up to date:

- Messages, Mail, Contacts, Calendars, Notes, and Reminders
- Photos and videos; see [Use iCloud Photos on iPad](#)
- Music, apps, and books
- Documents; see [Set up iCloud Drive on iPad](#)
- Bookmarks, your reading list, and the webpages you have open in Safari; see [Browse the web using Safari on iPad](#)

- Passwords and credit cards; see [Make your passwords available on all your devices with iPad and iCloud Keychain](#)

You can also do the following:

- View your iCloud data on iPhone, iPad, iPod touch, Apple Watch, Mac, and [iCloud.com](#) (using a Mac or a Windows PC).
- Share your photos and videos with the people you choose. See [Share iPad photos with Shared Albums in iCloud](#).
- Share your iCloud storage on plans with 200 GB or more with up to five other family members. See [Share subscriptions and iCloud storage with family members on iPad](#).
- Locate a missing iPhone, iPad, iPod touch, Apple Watch, Mac, or AirPods that belong to you or your family members. See [Add your iPad to Find My](#).
- Find your friends and family; you, your friends, and family can share locations, follow each other, and see everyone's location on a map. See [Add or remove a friend in Find My on iPad](#).
- Back up and restore your data. See [Back up iPad](#).

Download or bookmark the iPad User Guide

You can view the iPad User Guide in the Safari app , or download it to the Books app  so you can read it even when you're offline.

View the user guide in Safari

In Safari, go to <https://support.apple.com/guide/ipad>.

To view the user guide in a different language, scroll down to the bottom of the page, tap the country or region link (United States, for example), then choose a country or region.

 **Tip:** For quick access, add the guide as a shortcut on your Home Screen or as a bookmark in Safari. Tap , then choose any of the following:

- *Add to Home Screen:* The shortcut appears as a new icon on the Home Screen.
- *Add Bookmark:* The bookmark appears when you tap  in Safari.

Download the user guide from Apple Books

If you [download the guide](#) from Apple Books (where available), you can read it even when iPad isn't connected to the internet.

1. Open the Books app .

2. Tap Search, then enter "iPad User Guide."
3. Tap Get, then wait for the book to download.

See [Read books in the Books app on iPad](#).

Basics

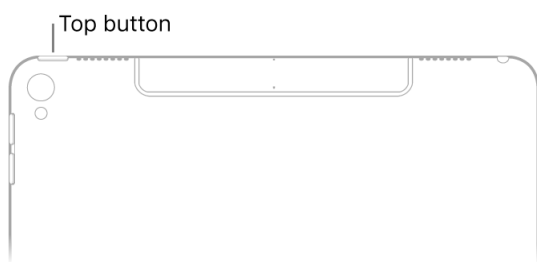
Wake and unlock iPad

iPad turns off the display to save power, locks for security, and goes to sleep when you're not using it. You can quickly wake and unlock iPad when you want to use it again.

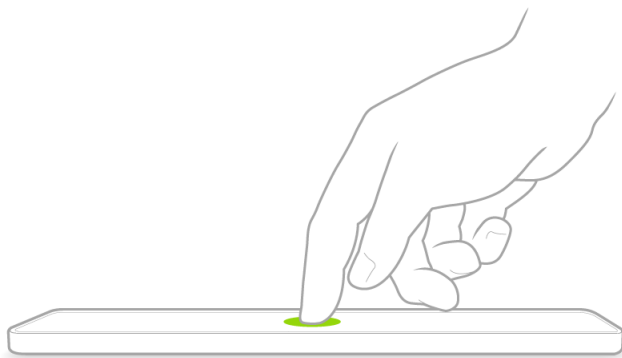
Wake iPad

To wake iPad, do one of the following:

- Press the top button.



- Tap the screen. Or, on supported models, you can tap the screen with Apple Pencil to wake iPad and open Notes.



Unlock iPad with Face ID

If you didn't set up Face ID when you set up iPad, see [Set up Face ID on iPad](#).

1. On supported models, tap the screen, then glance at your iPad.

The lock icon animates from closed to open to indicate that iPad is unlocked.

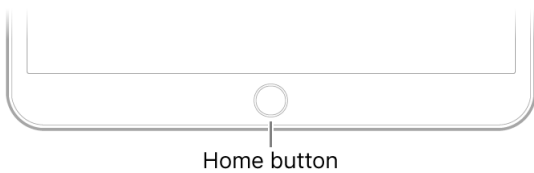
2. Swipe up from the bottom of the screen to view the Home Screen.

To lock iPad again, press the top button. iPad locks automatically if you don't touch the screen for a minute or so. However, if Attention Aware Features is turned on in Settings  > Face ID & Passcode, iPad won't dim or lock as long as it detects attention.

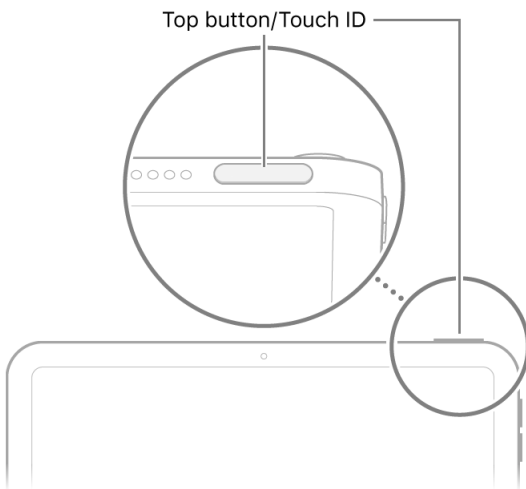
Unlock iPad with Touch ID

If you didn't set up Touch ID when you set up iPad, see [Set up Touch ID on iPad](#).

- On an iPad with a Home button, press the Home button using the finger you registered with Touch ID.



- On iPad Air (4th generation), press the top button (Touch ID) using the finger you registered with Touch ID.



To lock iPad again, press the top button. iPad locks automatically if you don't touch the screen for a minute or so.

Unlock iPad with a passcode

If you didn't create a passcode when you set up iPad, see [Set or change the passcode](#).

1. Press the Home button (on an iPad with a Home button) or swipe up from the bottom of the Lock Screen (on other iPad models).

2. Enter the passcode (if you set up iPad to require a passcode).

To lock iPad again, press the top button. iPad locks automatically if you don't touch the screen for a minute or so.

Learn gestures for iPad

Learn basic gestures to interact with iPad

Control iPad and its apps using a few simple gestures—tap, touch and hold, swipe, scroll, and zoom.

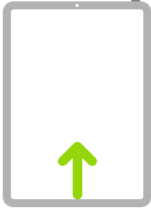
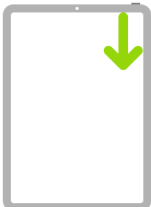
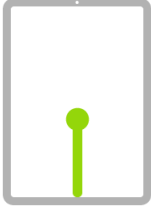
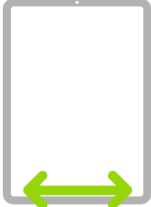
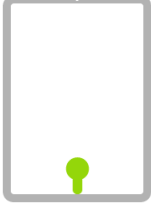
Symbol	Gesture
	Tap. Touch one finger lightly on the screen.
	Touch and hold. Touch and hold items in an app to preview contents and perform quick actions. On the Home Screen, touch and hold an app icon briefly to open a quick actions menu.
	Swipe. Move one finger across the screen quickly.
	Scroll. Move one finger across the screen without lifting. For example, in Photos, you can drag a list up or down to see more. Swipe to scroll quickly; touch the screen to stop scrolling.
	Zoom. Place two fingers on the screen near each other. Spread them apart to zoom in, or move them toward each other to zoom out. You can also double-tap a photo or webpage to zoom in, and double-tap again to zoom out. In Maps, double-tap and hold, then drag up to zoom in or drag down to zoom out.

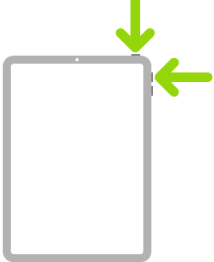
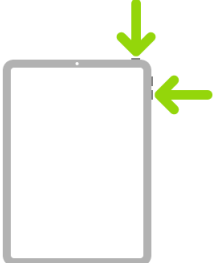
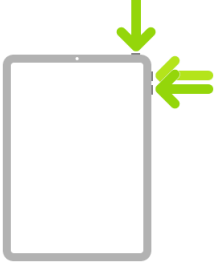
If you're using Magic Trackpad or Magic Mouse, see [Trackpad gestures for iPad](#) or [Mouse actions and gestures for iPad](#) for gestures that work on your trackpad or mouse.

Learn advanced gestures to interact with iPad

Here's a handy reference to the gestures you use on all iPad models to go to the Home Screen, switch between recent apps, access controls, and more. A few gestures are done differently on an iPad with a Home button, as described in the table below.

Gesture	Description
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Gesture	Description
	Go Home. Swipe up from the bottom edge of the screen to return to the Home Screen at any time. See Open apps on iPad.
	Quickly access controls. Swipe down from the top-right corner to open Control Center; touch and hold a control to reveal more options. To add or remove controls, go to Settings  > Control Center. See Use and customize Control Center on iPad.
	Open the App Switcher. Swipe up from the bottom edge, pause in the center of the screen, then lift your finger. To browse the open apps, swipe right, then tap the app you want to use. See Switch between apps on iPad.
	Switch between open apps. Swipe left or right along the bottom edge of the screen to quickly switch between open apps. (On an iPad with a Home button, swipe with a slight arc.) See Switch between apps on iPad.
	Open the Dock within an app. Swipe up from the bottom edge of the screen and pause to reveal the Dock. To quickly open another app, tap it in the Dock. See Open an app from the Dock.
	Ask Siri. Just say, “Hey Siri.” Or press and hold the top button and make your request. (On an iPad with a Home button, press and hold the Home button and make your request.) Siri listens until you release the button. See Ask Siri on iPad.

Gesture	Description
	Use Accessibility Shortcut. Triple-click the top button. (On an iPad with a Home button, triple-click the Home button.) See Use accessibility shortcuts on iPad.
	Take a screenshot. Simultaneously press and quickly release the top button and volume up button. (On an iPad with a Home button, simultaneously press and quickly release the top button and the Home button.) See Take a screenshot or screen recording on iPad.
	Turn off. Simultaneously press and hold the top button and either volume button until the sliders appear, then drag the top slider to power off. (On an iPad with a Home button, press and hold the top button until the sliders appear.) Or go to Settings  > General > Shut Down. See Turn iPad off then on.
	Force restart. Press and release the volume up button, press and release the volume down button, then press and hold the top button until the Apple logo appears. See Force restart iPad.

If you're using Magic Trackpad or Magic Mouse, see [Trackpad gestures for iPad](#) or [Mouse actions and gestures for iPad](#) for gestures that work on your trackpad or mouse.

Adjust the volume on iPad

Use the Volume buttons on the side of iPad to adjust the volume of songs and other media, alerts, and sound effects. You can also use Siri to turn the volume up or down.

 **Ask Siri.** Say something like: “Turn up the volume” or “Turn down the volume.” [Learn how to ask Siri.](#)

You can use Control Center to silence audio alerts and notifications.

WARNING: For important information about avoiding hearing loss, see [Important safety information for iPad.](#)



Do Not Disturb doesn't mute the audio from music, podcasts, movies, and TV shows.

Lock the ringer and alert volumes

Go to Settings  > Sounds, then turn off Change with Buttons.

Note: To limit the maximum headset volume, go to Settings  > Music > Volume Limit, then use the slider to set the maximum volume.

Adjust the volume in Control Center

When iPad is locked or when you're using an app, you can adjust the volume in Control Center.

Open Control Center, then drag .

Limit the headphone volume

You can limit the maximum headphone volume for music and videos to protect your hearing.

1. Go to Settings  > Sounds > Reduce Loud Sounds.
2. Turn on Reduce Loud Sounds, then drag the slider to choose the maximum decibel level for headphone audio.

Note: If you have [Screen Time](#) turned on in Settings, you can prevent changes to the maximum headphone volume. Go to Settings > Screen Time > Content & Privacy Restrictions > Reduce Loud Sounds, then select Don't Allow.

Mute the sound

Press and hold the Volume Down button.

Temporarily silence calls, alerts, and notifications

Open Control Center, then tap . (See [Set Do Not Disturb on iPad.](#))

Change or turn off iPad sounds

In Settings , change or turn off the sounds iPad plays when you get a call, text message, email, reminder, or other type of notification.

To temporarily silence incoming calls, alerts, and sound effects, [turn on Do Not Disturb.](#)

 **Tip:** If you're not receiving incoming calls and notifications when you expect, Open Control Center, then check whether Do Not Disturb is on. If  is highlighted, tap it to turn off Do Not Disturb. (When Do Not Disturb is on,  also appears in the status bar.)

Set sound options

Set options for alert tones and ringtones, and ringer and alert volumes.

1. Go to Settings  > Sounds.
 2. Drag the slider to set the volume for the ringer and alerts.
 3. Tap Ringtone and other options to select sounds for the ringtone and alert tones.
-

Silence iPad

To temporarily silence incoming calls, alerts, and sound effects, open Control Center, then tap .

 **Tip:** If you're not receiving incoming calls and notifications when you expect them, open Control Center, then check whether Do Not Disturb is on. If  is highlighted, tap it to turn off Do Not Disturb. (When Do Not Disturb is on,  also appears in the status bar.)

Change common iPad settings

Find settings on iPad

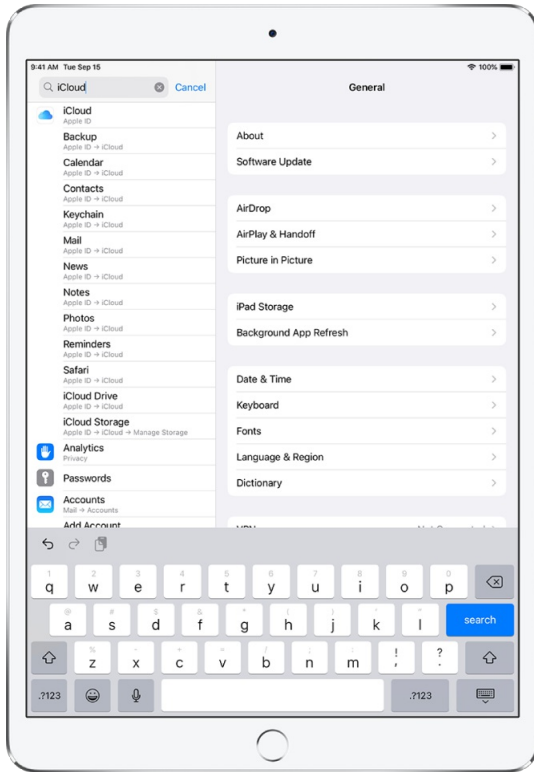
In the Settings app , you can search for iPad settings you want to change, such as your passcode, notification sounds, and more.

1. Tap Settings on the Home Screen.



Tap Settings to change iPad settings (volume, screen brightness, and more).

2. Swipe down from the top of the screen to reveal the search field, enter a term—"iCloud," for example—then tap a setting on the left side of the screen.



Adjust the screen brightness and color on iPad

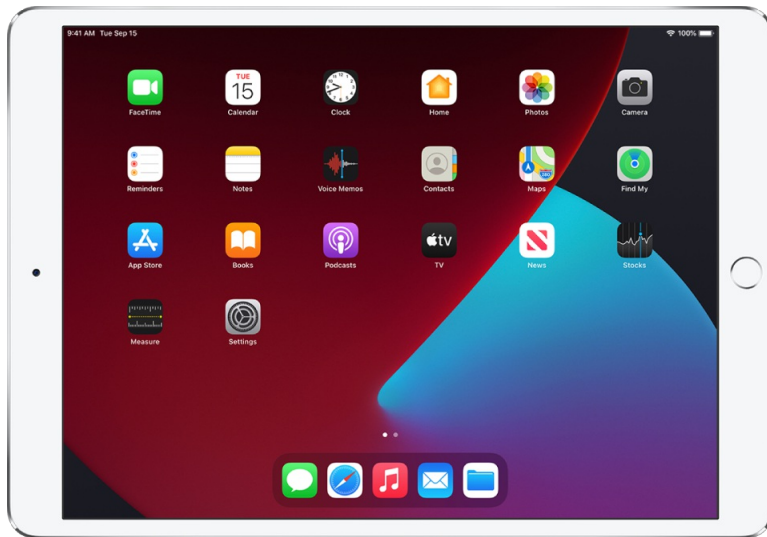
On iPad, dim the screen to extend battery life, set Dark Mode, and use Night Shift. On supported models, use True Tone to automatically adapt the color and intensity of the display to match the light in your environment.

Turn Dark Mode on or off

Dark Mode gives the entire iPad experience a dark color scheme that's perfect for low-light environments. You can turn on Dark Mode from Control Center or set it to turn on automatically at night (or on a custom schedule) in Settings. With Dark Mode turned on, you can use your iPad while, for example, reading in bed, without disturbing the person next to you.

Do any of the following:

- Open Control Center, touch and hold , then tap  to turn Dark Mode on or off.
- Go to Settings  > Display & Brightness, then select Dark to turn on Dark Mode or select Light to turn it off.



Schedule Dark Mode to turn on and off automatically

1. Go to Settings  > Display & Brightness.
2. Turn on Automatic, then tap Options.
3. Select either Sunset to Sunrise or Custom Schedule.

If you choose Custom Schedule, tap the options to schedule the times you want Dark Mode to turn on and off.

If you select Sunset to Sunrise, iPad uses the data from your clock and geolocation to determine when it's nighttime for you.

Adjust the screen brightness manually

To make your iPad screen dimmer or brighter, do one of the following:

- Open Control Center, then drag .
- Go to Settings  > Display & Brightness, then drag the slider.

Adjust the screen brightness automatically

iPad adjusts the screen brightness for current light conditions using the built-in ambient light sensor.

1. Go to Settings  > Accessibility.
2. Tap Display & Text Size, then turn on Auto-Brightness.

Turn True Tone on or off

On supported models, turn on True Tone to automatically adapt the color and intensity of the display to match the light in your environment.

Do any of the following:

- Open Control Center, touch and hold , then tap  to turn True Tone on or off.
 - Go to Settings  > Display & Brightness, then turn True Tone on or off.
-

Turn Night Shift on or off

You can turn on Night Shift manually, which is helpful when you're in a darkened room during the day.

Open Control Center, touch and hold , then tap .

Schedule Night Shift to turn on and off automatically

Use Night Shift to shift the colors in your display to the warmer end of the spectrum at night and make viewing the screen easier on your eyes.

1. Go to Settings  > Display & Brightness > Night Shift.
2. Turn on Scheduled.
3. To adjust the color balance for Night Shift, drag the slider below Color Temperature toward the warmer or cooler end of the spectrum.
4. Tap From, then select either Sunset to Sunrise or Custom Schedule.

If you choose Custom Schedule, tap the options to schedule the times you want Night Shift to turn on and off.

If you select Sunset to Sunrise, iPad uses the data from your clock and geolocation to determine when it's nighttime for you.

Note: The Sunset to Sunrise option isn't available if you turned off Location Services in Settings  > Privacy, or if you turned off Setting Time Zone in Settings > Privacy > Location Services > System Services.

Magnify the iPad screen with Display Zoom

On iPad Pro 12.9-inch, you can magnify the screen display with Display Zoom.

1. Go to Settings  > Display & Brightness.
 2. Tap View (below Display Zoom), choose Zoomed, then tap Set.
-

Change the name of your iPad

You can change the name of your iPad, which is used by iCloud, AirDrop, your Personal Hotspot, and your computer.

1. Go to Settings  > General > About > Name.
2. Tap , enter a new name, then tap Done.

Set the date and time on iPad

By default, the date and time, visible on the Lock Screen, are set automatically based on your location. If they're incorrect, you can adjust them.

1. Go to Settings  > General > Date & Time.
2. Turn on either of the following:
 - *Set Automatically*: iPad gets the correct time over the network and updates it for the time zone you're in. Some networks don't support network time, so in some countries or regions iPad may not be able to automatically determine the local time.
 - *24-Hour Time*: (not available in all countries or regions) iPad displays the hours from 0 to 23.

To change the default date and time, turn off Set Automatically, then change the date and time displayed.

Set the language and region on iPad

You set the language and region of your iPad during setup. If you travel or move, you can change the language or region.

1. Go to Settings  > General > Language & Region.
2. Set the following:
 - The language for iPad
 - The region
 - The calendar format
 - The temperature unit (Celsius or Fahrenheit)

3. To add a keyboard for another language, go to Settings > General > Keyboard > Keyboards, then tap Add New Keyboard.

See [Add or change keyboards on iPad](#).

Set up mail, contacts, and calendar accounts on iPad

In addition to the apps that come with iPad and that you use with [iCloud](#), iPad works with Microsoft Exchange and many of the most popular internet-based mail, contacts, and calendar services. You can set up accounts for these services.

Set up a mail account

1. Go to Settings  > Mail > Accounts > Add Account.
 2. Do one of the following:
 - Tap an email service—for example, iCloud or Microsoft Exchange—then enter your email account information.
 - Tap Other, tap Add Mail Account, then enter your information to set up a new account.
-

Set up a contacts account

1. Go to Settings  > Contacts > Accounts > Add Account > Other.
 2. Tap Add LDAP Account or Add CardDAV Account (if your organization supports it), then enter your server and account information. (See [Use other contact accounts on iPad](#).)
-

Set up a calendar account

1. Go to Settings  > Calendar > Accounts > Add Account.
 2. Tap Other, then do any of the following:
 - *Add a calendar account:* Tap Add CalDAV Account, then enter your server and account information; see [Set up multiple calendars on iPad](#).
 - *Subscribe to iCal (.ics) calendars:* Tap Add Subscribed Calendar, then enter the URL of the .ics file to subscribe to; or import an .ics file from Mail.
-

For information about setting up a Microsoft Exchange account in a corporate environment, see the Apple Support article [Set up Exchange ActiveSync on your iPhone, iPad, or iPod touch](#).

Access features from the iPad Lock Screen

The Lock Screen, which shows the current time and date and your most recent notifications, appears when you turn on or wake iPad. From the Lock Screen, you can see notifications, open Camera and Control Center, get information from your favorite apps at a glance, and more.



Access features and information from the Lock Screen

You can quickly access the features and information you need most from the Lock Screen, even while iPad is locked.

- **Open Camera:** Swipe left. (See [Take photos with your iPad camera.](#))
- **Open Control Center:** Swipe down from the top-right corner. (See [Use and customize Control Center on iPad.](#))
- **See earlier notifications:** Swipe up from the center. (See [View and respond to notifications on iPad.](#))
- **See Today View:** Swipe right. (See [Add widgets on iPad.](#))
- **Start drawing and taking notes:** (On supported models) Tap Apple Pencil on the Lock Screen. Whatever you create is [saved in Notes](#).

To choose what you can access from the Lock Screen, see [Control access to information on the iPad Lock Screen](#).

Show notification previews on the Lock Screen

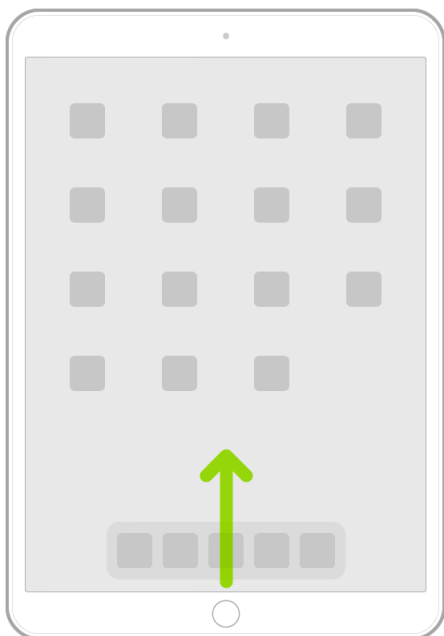
1. Go to Settings  > Notifications.
2. Tap Show Previews, then tap Always.

Notification previews include text from Messages, lines from Mail messages, and details about Calendar invitations. See [View and respond to notifications on iPad](#).

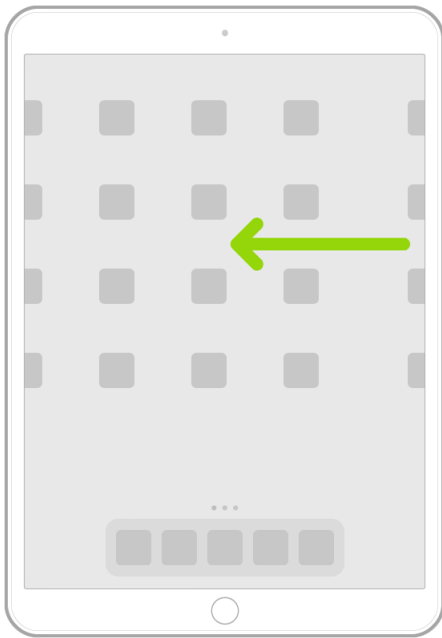
Open apps on iPad

You can quickly open apps from your Home Screen pages.

1. To go to the Home Screen, swipe up from the bottom edge of the screen.



2. Swipe left or right to browse apps on other Home Screen pages.



3. To open an app, tap its icon on the Home Screen.
4. To return to the first Home Screen page, swipe up from the bottom edge of the screen.

Take a screenshot or screen recording on iPad

You can take a picture of the screen just as it appears, or a recording of actions on the screen, to share with others or use in documents.

Take a screenshot

1. Do one of the following:
 - *On an iPad with a Home button:* Simultaneously press and then release the top button and the Home button.
 - *On other iPad models:* Simultaneously press and then release the top button and the volume up button.
2. Tap the screenshot in the lower-left corner, then tap Done.
3. Choose Save to Photos, Save to Files, or Delete Screenshot.

If you choose Save to Photos, you can view it in the Screenshots album in the Photos app, or in the All Photos album if you're using iCloud Photos.

Take a full-page screenshot

You can take a full-page, scrolling screenshot of a webpage, document, or email that exceeds the length of your iPad screen. The screenshot is saved as a PDF.

1. Do one of the following:
 - *On an iPad with a Home button:* Simultaneously press and then release the top button and the Home button.
 - *On other iPad models:* Simultaneously press and then release the top button and the volume up button.
2. Tap the screenshot in the lower-left corner, then tap Full Page.
3. Do any of the following:
 - *Save the screenshot:* Tap Done, choose Save PDF to Files, choose a location, then tap Save.
 - *Share the screenshot:* Tap , choose a sharing option (for example AirDrop, Messages, or Mail), enter any other requested information, then send the PDF.

Create a screen recording

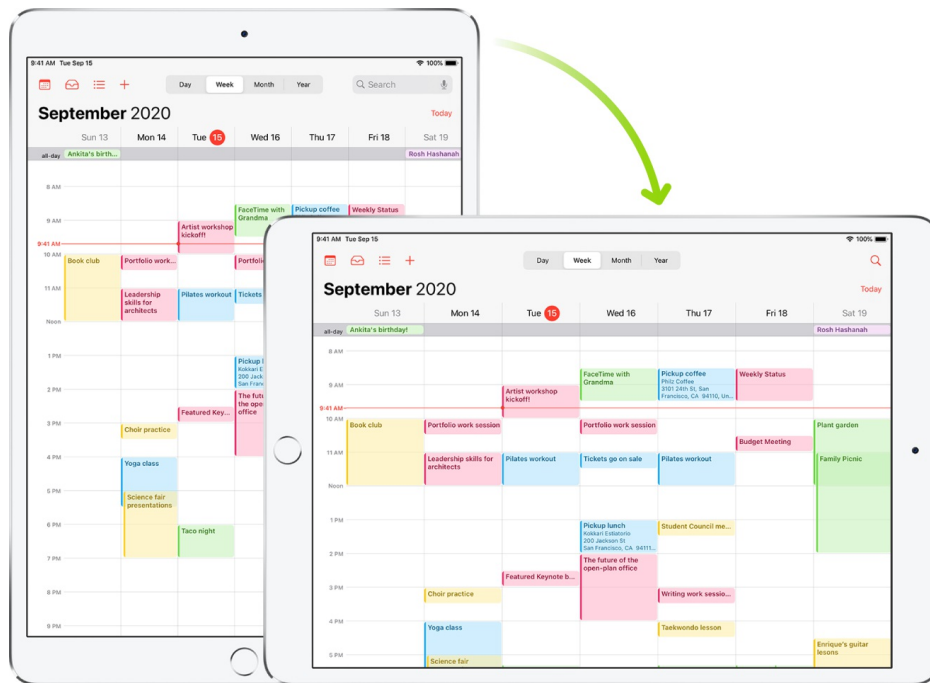
You can create a screen recording and capture sound on your iPad.

1. Go to Settings  > Control Center, then tap  next to Screen Recording.
2. Open Control Center, tap , then wait for the three-second countdown.
3. To stop recording, open Control Center, tap  or the red status bar at the top of the screen, then tap Stop.

Go to Photos , then select your screen recording.

Change or lock the screen orientation on iPad

Many apps give you a different view when you rotate iPad.



Lock or unlock the screen orientation

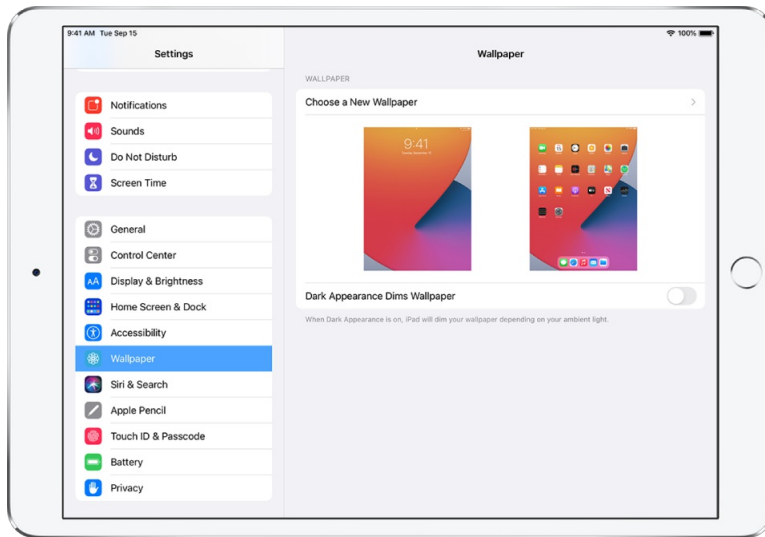
You can lock the screen orientation so that it doesn't change when you rotate iPad.

Open Control Center, then tap .

When the screen orientation is locked,  appears in the status bar.

Change the wallpaper on iPad

On iPad, choose an image or photo as wallpaper for the Lock Screen or Home Screen. You can choose from dynamic and still images.



1. Go to Settings  > Wallpaper > Choose a New Wallpaper.

2. Do any of the following:

- Choose a preset image from a group at the top of the screen (Dynamic, Stills, and so on).

Wallpaper marked with  changes appearance when Dark Mode is turned on.

- Select one of your own photos (tap an album, then tap the photo).

To reposition your selected image, pinch open to zoom in on it, then drag the image to move it. Pinch closed to zoom back out.

- Tap  to turn on Perspective Zoom (available with some wallpaper choices), which makes your wallpaper seem to “move” when you change your viewing angle.

Note: The Perspective Zoom option doesn’t appear if Reduce Motion (in Accessibility settings) is turned on. See [Reduce or stop the motion of screen elements on iPad](#).

3. Tap Set, then choose one of the following:

- Set Lock Screen
- Set Home Screen
- Set Both

To turn on Perspective Zoom for wallpaper you’ve already set, go to Settings > Wallpaper, tap the image of the Lock Screen or Home Screen, then tap Perspective Zoom.

 **Tip:** You can set your wallpaper to change automatically by creating a [personal automation](#) in the Shortcuts app. Set a schedule for your automation, then add the Set Wallpaper action to your automation. See the [Shortcuts User Guide](#).

Zoom an app to fill the screen on iPad

Most apps for iPhone and iPod touch can be used with iPad, but they might not take advantage of the large screen. In this case, tap  to zoom in on the app. Tap  to return to the original size.

Check the App Store to see if there's a version of the app that's optimized for iPad, or a universal version that's optimized for iPhone, iPod touch, and iPad.

Use your apps

Switch between apps on iPad

Use the Dock, the App Switcher, or a gesture to quickly switch from one app to another on your iPad. When you switch back, you can pick up right where you left off.

Open an app from the Dock

From any app, swipe up from the bottom edge of the screen and pause to reveal the Dock, then tap the app you want to use.

Favorite apps are on the left side of the Dock, and suggested apps—like ones you opened recently and ones open on your iPhone or Mac—appear on the right side of the Dock.



Use the App Switcher

1. To see all your open apps in the App Switcher, do one of the following:
 - *On all iPad models:* Swipe up from the bottom of the screen, then pause in the center of the screen.
 - *On an iPad with a Home button:* Double-click the Home button.



2. To browse the open apps, swipe right, then tap the app or Split View workspace you want to use.

Switch between open apps

- Swipe left or right with four or five fingers.
- Swipe left or right with one finger along the bottom edge of the screen. (On an iPad with a Home button, perform this gesture with a slight arc.)

To turn off the multifinger swipe gesture, go to Settings  > Home Screen & Dock > Multitasking.

Move and organize apps on iPad

You can move apps around the Home Screen, organize them in folders, move them to other Home Screen pages, and reset the original layout.

Move apps around the Home Screen, into the Dock, or to other pages

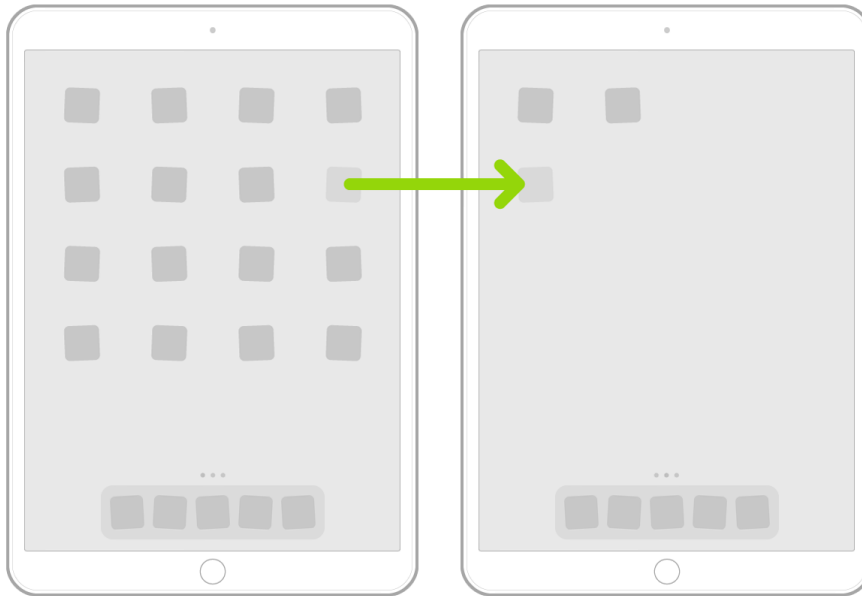
1. Touch and hold any app on the Home Screen, then tap Edit Home Screen.

The apps begin to jiggle.

2. Drag an app to one of the following locations:

- Another location on the same page
- The Dock at the bottom of the screen
- Another Home Screen page

Drag the app to the right edge of the screen. You might need to wait a second for the new page to appear. The dots above the Dock show how many pages you have and which one you're viewing.



3. When you're finished, tap Done at the top right.

Create folders and organize your apps

You can group your apps in folders to help you find them more easily on the Home Screen.

1. Touch and hold any app on the Home Screen, then tap Edit Home Screen.

The apps begin to jiggle.

2. To create a folder, drag an app onto another app.

3. Drag other apps into the folder.

You can have multiple pages of apps in the folder.

4. To rename the folder, tap the name field, then enter the new name.

5. When you're finished, tap Done at the top right.

To delete a folder, tap the folder to open it, then drag all the apps out of it. The folder is automatically deleted.

Move an app from a folder to the Home Screen

You can move an app from a folder to a Home Screen page to make it easier to find and open.

1. Go to the Home Screen page with the folder that contains the app, then tap the folder to open it.
 2. Touch and hold the app until the apps begin to jiggle.
 3. Drag the app from the folder to the Home Screen.
-

Reset the Home Screen and apps to their original layout

1. Go to Settings  > General > Reset.
 2. Tap Reset Home Screen Layout. Any folders you've created are removed, and apps you've downloaded are alphabetically ordered after apps that came with your iPad.
-

Quit and reopen an app on iPad

If an app isn't responding, you can quit it and then reopen it to try and resolve the problem. Typically, there's no reason to quit an app; quitting it doesn't save battery power, for example.)

1. To quit an app, open the App Switcher, then swipe up on the app.
 2. To reopen the app, go to the Home Screen, then tap the app.
-

If quitting and reopening the app doesn't solve your problem, try [restarting iPad](#).

Delete apps from iPad

You can easily delete apps from your iPad. If you change your mind, you can download the apps again later.

Delete apps from the Home Screen

1. Touch and hold an app you want to delete to open a quick actions menu, then tap Delete App.

If the apps begin to jiggle, tap  on the app you want to delete.

2. Tap Delete.

If the apps are still jiggling, tap Done at the top right.

If you change your mind, you can [redownload apps](#) you've deleted.

In addition to deleting third-party apps, you can delete the following built-in Apple apps that came with your iPad:

- [Books](#)
- [Calendar](#)
- [Contacts](#) (Contact information remains available through Messages, Mail, FaceTime, and other apps. To remove a contact, you must restore Contacts.)
- [FaceTime](#)
- [Files](#)
- [Home](#)
- [iTunes Store](#)
- [Mail](#)
- [Maps](#)
- [Measure](#)
- [Music](#)
- [News](#)
- [Notes](#)
- [Photo Booth](#)
- [Podcasts](#)
- [Reminders](#)
- [Shortcuts](#)
- [Stocks](#)
- [Tips](#)
- [TV](#)
- [Voice Memos](#)

Note: When you delete a built-in app from your Home Screen, you also delete any related user data and configuration files. Removing built-in apps from your Home Screen can affect other system functionality. See the Apple Support article [Delete built-in Apple apps on your iOS 12, iOS 13, or iPadOS device or Apple Watch](#).

Use multiple apps simultaneously

Open two items in Split View on iPad

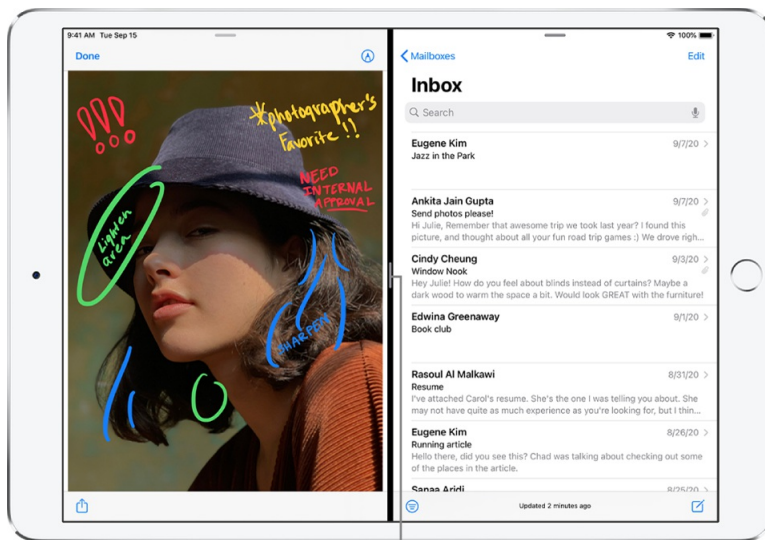
Open two different apps, or two windows from the same app, by splitting the screen into resizable views. For example, open Messages and Maps at the same time in Split View. Or open two Messages windows in Split View and manage two conversations at the same time.

Open a second item in Split View

1. While using an app, swipe up from the bottom edge and pause to reveal the Dock.
2. Touch and hold an app in the Dock, drag it to the right or left edge of the screen, then lift your finger.

If two items are already open in Split View, drag over the item you want to replace.

To give both views equal space, drag the divider to the center of the screen.



Drag to resize the split.

Close Split View

Drag the app divider to the left or right edge of the screen, depending on which app you want to close.

Turn Split View into Slide Over

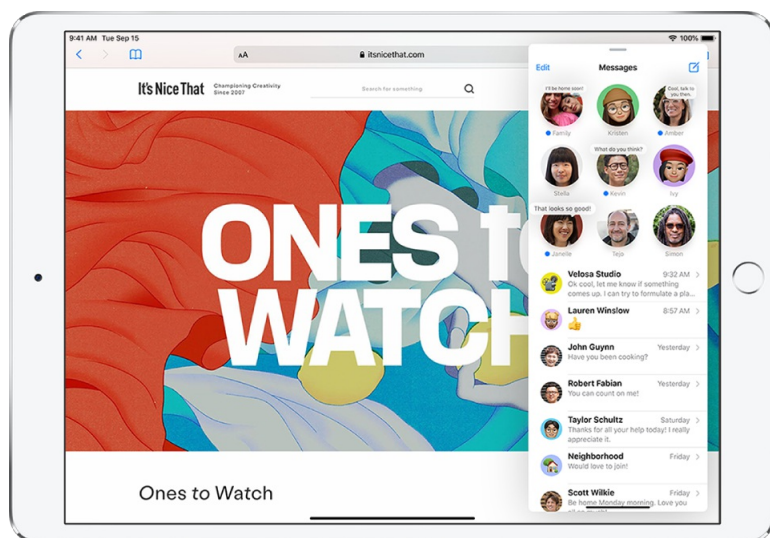
Swipe down from the top of the smaller view.

See [Open an app in Slide Over](#). On supported models, you can use Split View and Slide Over simultaneously.

Open an app in Slide Over on iPad

You can use an app that slides in front of another app or in front of itself. For example, open Messages in Slide Over to carry on a conversation while using Maps.

iPad keeps track of the apps you open in Slide Over so that you can switch between them easily.

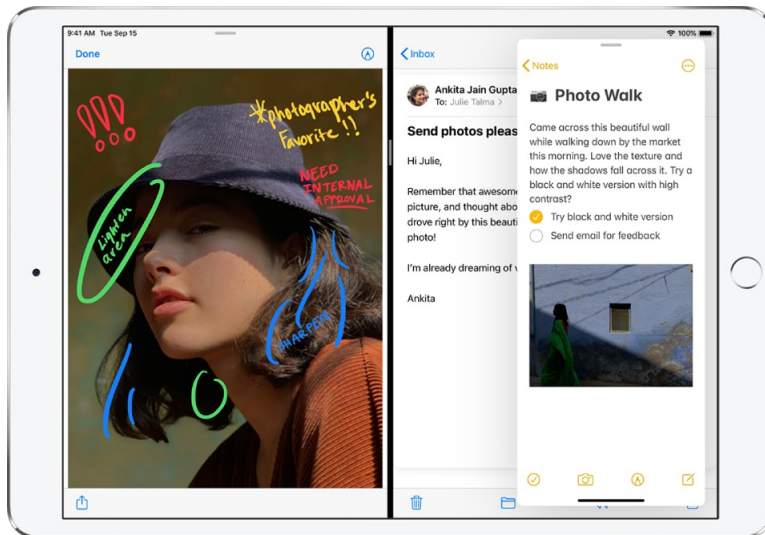


Open another app in Slide Over

1. While using an app, swipe up from the bottom edge and pause to reveal the Dock.
2. Touch and hold an app in the Dock, then drag it above the Dock.

If an app is already open in Slide Over, it's replaced by the app you drag from the Dock.

To open a third app in Slide Over when the screen is in Split View (on supported models), drag the app from the Dock to the Split View divider. (See [Open two items in Split View on iPad.](#))

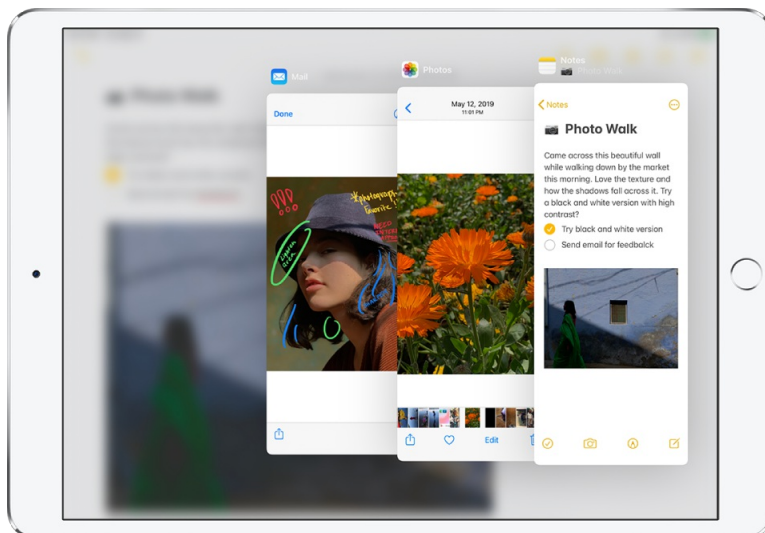


Switch between apps in Slide Over

Swipe right along the bottom of the Slide Over window, or do the following:

1. Swipe up from the bottom of the Slide Over window.
2. Tap the app you want to view, if it's visible.

If you don't see it, swipe right through the apps.



Move the Slide Over window

Do one of the following:

- *Move the Slide Over window to the other side of the screen:* Drag from the top of the Slide Over window.
 - *Remove the Slide Over window:* Drag the top of the window off the right edge of the screen.
 - *Move the Slide Over window back onto the screen:* From any open app, swipe left from the right edge of the screen.
-

Turn Slide Over into Split View

Drag the top of the Slide Over window to the lower right or lower left of the screen.

On supported models, you can use Slide Over and Split View simultaneously. See [Open two items in Split View](#).

View all of an app's workspaces

You can view all open windows for an app, including those in Split View and Slide Over.

- *From an open app:* In the Dock, tap the app you want to view.

Swipe up from the bottom edge of the screen if you don't see the Dock.

- *From the Home Screen:* Touch and hold the app you want to view, then tap Show All Windows.

For an app in the Dock, swipe up from the bottom edge of the screen if you don't see the Dock.

Note: If you touch and hold an app for too long, all of the apps begin to jiggle. Tap Done or press the Home button (on an iPad with a Home button), then try again.

Multitask with Picture in Picture on iPad

With Picture in Picture, you can use FaceTime or watch a video while you use other apps.