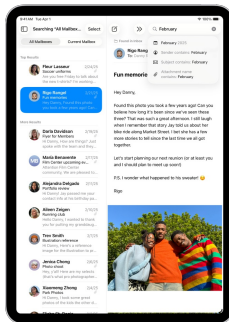


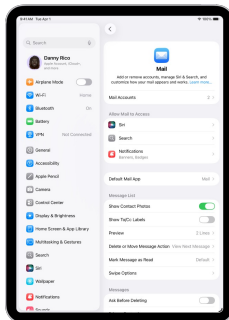
You can perform many actions on an email message while viewing it. Open the message, then tap  in the bottom-right corner to open the actions menu.

Find emails fast



You can easily find emails using the search feature in Mail. Tap  to reveal the search field. Tap a suggestion to narrow your search to a specific timeframe or to filter by attributes like flagged or unread.

Change Mail settings



You can customize your email signature, change your swipe options, and more in Mail settings. Go to Settings  > Apps > Mail.

Want to learn more?

- [Add and remove email accounts](#)
- [Send email](#)
- [Reply to and forward emails](#)
- [Search for email](#)
- [Change Mail settings](#)
- [Check your email](#)
- [Flag or block emails](#)

Add or remove email accounts

Add and remove email accounts on iPad

To send and receive email using the Mail app , you need to add the email accounts you want to use. When you first open Mail, you're asked to set up an account. At any time, you can add additional email accounts to your iPad, or remove email accounts you no longer need.

Add an email account

You can add one or more email accounts to the Mail app so that you can receive all your email in one place and easily send email from any of your accounts.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Mail Accounts, then tap Add Account.
4. Enter your email address, tap Next, then enter your email account information.

Note: If you set up multiple accounts, you can choose which account you want to send from when composing your email message. See [Send an email from a different account](#).

Set a fetch schedule for your email account

If you add an account that doesn't support Push notifications, you can set a schedule to check for new emails for the account.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Mail Accounts, then tap Fetch New Data.
4. Under Fetch, choose a schedule.

Automatically is the default selection, which means new data is downloaded when your iPad is charging and connected to Wi-Fi. To fetch more often outside of these conditions, choose a timed schedule.

Temporarily stop using an email account

If you want to temporarily stop sending and receiving email from an account on your iPad, you can turn it off in Settings. You can easily turn it back on at any time.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Mail Accounts, then tap the email account you want to turn off.
4. Do one of the following:
 - *Turn off an iCloud email account:* Turn off "Use on this iPad."
 - *Turn off another email account:* Turn off Mail.

Tip: You can use Focus filters to receive notifications only from specific email accounts during times that you choose. For example, you can silence notifications from your work email account on the weekends or when you are on vacation. See [Set up a focus](#).

Delete an email account

You can remove an email account from the Mail app and from all the apps that use it on your iPad.

Note: This action doesn't cancel the email account; it just removes it from your iPad. To close the account completely, visit your email account provider.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Mail Accounts, then tap the email account you want to remove.
4. Tap Sign Out or Delete Account.

Note: If you change your mind later, you can add the email account back to your iPad. Follow the steps in [Add an email account](#).

Add the Mail app back to your Home Screen

If you don't see the Mail app on your Home Screen, you can find it in the App Library and add it back.

1. On the Home Screen, swipe left until you see the App Library.
2. Enter "Mail" in the search field.
3. Touch and hold , then tap Add to Home Screen.

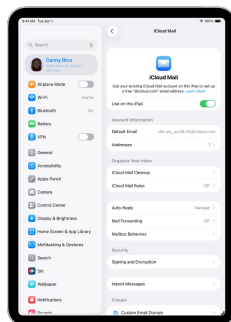
To rearrange your Home Screen so it's just right for you, see [Move apps and widgets around](#).

Set up a custom email domain with iCloud Mail on iPad

When you subscribe to iCloud+, you can add up to five custom email domains and create email addresses for those domains on your iPad. You can then send and receive mail in the Mail app  on your iPhone, iPad, and Mac, in your Mail account on iCloud.com, and in an email app on a Windows device.

To learn more, see [Personalize iCloud Mail with a custom email domain and share with others](#) in the iCloud User Guide.

Note: Make sure you're signed in to the same [Apple Account](#) on each device. If you have devices where you're not signed in to your Apple Account or that have the Mail feature turned off, you won't be able to see your custom email domains and mail on those devices.



Add a custom email domain to iCloud Mail

You can add a custom email domain you already own to iCloud Mail, or buy a new one.

Note: You need to have a primary iCloud Mail address before you can add a custom email domain on iPad. See [Create a primary email address for iCloud Mail](#) in the iCloud User Guide.

1. Go to Settings  > [your name] > iCloud > Mail (under Saved to iCloud), then make sure “Use on this iPad” is turned on.
2. Tap Custom Email Domain, then tap one of the following:
 - *Buy a Domain:* Choose this option if you don’t yet have a custom domain. After you purchase it, you can create custom email addresses.
 - *Use a Domain You Own:* Choose this option if you already have a domain, and you want to use it with iCloud Mail. You can configure email addresses you already have at that domain, and create more.
3. Follow the onscreen instructions.

If you’re adding a domain you already own, some registrars require you to change DNS records to set up your domain. See the Apple Support article [Set up an existing domain with iCloud Mail](#).

Import existing email messages

After you or a member of your Family Sharing group sets up a custom email domain for iCloud Mail, you can use iCloud.com to import existing email messages from your previous email provider (not available for all email providers). See [Import existing email messages to your custom iCloud Mail address](#) in the iCloud User Guide.

Create and delete email addresses

After you add a custom domain name, you can easily create and delete email addresses for that domain.

1. Go to Settings  > [your name] > iCloud > Mail (under Saved to iCloud), then make sure “Use on this iPad” is turned on.
2. Tap Custom Email Domain, then tap the domain you want to make changes to.
3. Tap Manage Email Addresses, then do one of the following:
 - *Add a new email address:* Tap Create Email Address, enter the new address, then tap Continue.
 - *Delete an email address:* Swipe left on an email address, tap Delete, then tap Remove.
 - *Add People:* Tap to invite someone to your custom email domain.

Remove a custom email domain

If you no longer want to use a custom email domain, you can remove it using your iPad. When you remove a custom email domain, you can’t send or receive email for any addresses at that domain in iCloud Mail.

1. Go to Settings  > [your name] > iCloud > Mail (under Saved to iCloud), then make sure “Use on this iPad” is turned on.
2. Tap Custom Email Domain, then tap Edit next to Your Domains.
3. Tap , then tap Delete.

4. If you're moving your domain to a new provider, make sure to do the following:
 - Go to your domain registrar to update the domain records to your new email provider and remove iCloud-related records.
 - Set up any email addresses you want to continue using with your new provider.

Note: When you remove a custom email domain, you can still send and receive email from your primary @icloud.com address.

Allow all incoming messages to your domain

You can use your iCloud email address as a catch-all address. This allows you to receive all messages sent to your custom email domain, even if the exact address they were sent to hasn't already been created.

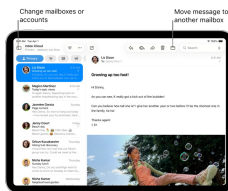
1. Go to Settings  > [your name] > iCloud > Mail (under Saved to iCloud).
2. Tap Custom Email Domain, then tap your custom domain.
3. Turn on Allow All Incoming Messages.

If the domain owner allows all incoming messages, any messages that aren't sent to an active email address go to the domain owner's inbox. If this setting isn't turned on, those messages are returned to the sender.

Note: Messages sent to deleted email addresses are automatically returned to the sender.

Check your email in Mail on iPad

In the Mail app, you can read emails, add contacts, and preview the contents of an email without opening it.



Read an email

1. Go to the Mail app  on your iPad.
2. Tap the message you want to read.

Use Remind Me to come back to a Primary message later

If you don't have time to handle a primary message right away, you can set a time and date to receive a reminder and bring the message back to the top of your inbox.

1. Go to the Mail app  on your iPad.
2. Tap a Primary message, tap  at the bottom right of the message, tap Remind Me, then choose when to be reminded.

Tip: You can add Remind Me to the toolbar in the Mail app, to make it easier to access. See [Customize the Mail toolbar](#).

Quickly mark multiple emails as read

1. Go to the Mail app  on your iPad.

2. While viewing a message list, tap ⋮, tap Select, then select the messages you want to mark.

Important: When you select a Transactions, Updates, or Promotions message, you're selecting all the messages in that category from the sender.

3. Tap  at the bottom of the message list, then choose Mark as Read.

Note: The number of unread messages shown on your Home Screen reflects the number of unread messages in your Primary category. To show your total number of unread messages in all categories, go to Settings  > Notifications > Mail > Customize Notifications, then turn on All Unread Messages.

Preview a Primary message and a list of options

If you want to see what a Primary message is about but not open it completely, you can preview it.

1. Go to the Mail app  on your iPad.
2. In the Primary message list, touch and hold a message to preview its contents and see a list of options for replying, moving it, and more.

Show a longer preview for every email

In your inbox, Mail displays two lines of text for each email message by default. You can choose to see more lines of text without opening the message.

Go to Settings  > Apps > Mail > Preview (below Message List), then choose up to five lines.

Show the whole conversation

Go to Settings  > Apps > Mail, then turn on Organize by Thread (below Threading).

Note: You can also change other settings here—such as Collapse Read Messages or Most Recent Message on Top.

Show To and Cc labels in your Inbox

Go to Settings  > Apps > Mail, then turn on Show To/Cc Labels (below Message List).

You can also view the To/Cc mailbox, which gathers all mail addressed to you. To show or hide it, tap  in the upper-left corner of the Mail app, tap Edit above Mailboxes, then select "To or Cc."

Add someone to your contacts or make them a VIP

You can save someone to your contacts to easily find their email messages again in the future, or make them a VIP so any message you receive from them is automatically starred.

1. Go to the Mail app  on your iPad.
2. In a message, tap a person's name or email address, then do one of the following:
 - *Add a new contact:* Tap View Contact Card, then tap Create New Contact. Fill in any other contact information, then tap .
 - *Add the email address to an existing contact:* Tap View Contact Card, then tap Add to Existing Contact. Select a contact, then tap .
 - *Add to your VIP list:* Tap Add to VIP.

Show or hide contact photos

1. Go to the Mail app  on your iPad.
2. In an inbox, tap  at the top of the screen, then select or deselect Show Contact Photos.

View email summaries

If Apple Intelligence* is turned on, you can use it to summarize the most important points in an email message or email thread. See [Use Apple Intelligence in Mail](#).

*Apple Intelligence is available in beta with support for the following languages: Chinese (Simplified), English, French, German, Italian, Japanese, Korean, Portuguese (Brazil), and Spanish. Some features may not be available in all languages or regions. For more information on language and feature availability or system requirements, see the Apple Support article [How to get Apple Intelligence](#).

Automatically categorize incoming emails in Mail on iPad

The Mail app automatically sorts your email messages into categories to help you find and manage messages more quickly (not available in all countries or regions).

-  **Primary:** Find personal messages and time-sensitive information.
-  **Transactions:** Keep track of your confirmations, receipts, and shipping notices.
-  **Updates:** Catch up on news, newsletters, and social updates.
-  **Promotions:** Browse your coupon and sales emails.

Note: When a Transactions, Updates, or Promotions message includes time-sensitive information, it will also be included in the Primary message list.

View all messages from a Transactions, Updates, or Promotions sender

When you tap a Transactions, Updates, or Promotions message, a digest view of messages from that sender opens. For example, if you open a Transactions message, all of the other Transactions messages from that sender will appear when you scroll up or down.

Note: You can take action on all messages from a sender when you open the digest view.

1. Go to the Mail app  on your iPad.
2. Tap a Transactions , Updates , or Promotions  message.

All of your messages in that category from the same sender appear in a list.

3. To view all of your messages from a sender, tap  at the top of the sender's message list, then choose Show All Messages.

Note: Primary messages aren't grouped by sender.

To view only one Transactions, Updates, or Promotions message when scrolling, tap  in the sidebar, then turn off Group by Sender.

Change the category of a sender

You can manually categorize messages from a sender into the category of your choosing.

1. Go to the Mail app  on your iPad.
2. Tap a message, tap  in the bottom-right corner of the screen, then choose Categorize Sender.
3. Choose a category, then tap Continue.

All current and future messages from the sender will appear in the category you choose.

Turn off categories

Tip: To quickly switch from viewing an email category to viewing all your email, just tap the category at the top of the screen that you're currently viewing.

1. Go to the Mail app  on your iPad.
2. In an inbox, tap  at the top of the screen, then choose List View.

Automatically clean up your iCloud Mail inbox on iPad

You can use iCloud Mail Cleanup to help keep your inbox uncluttered and free up storage by deleting old promotions, unsubscribing from mailing lists, and more. When you set up iCloud Mail Cleanup recommendations, they work on any device that has iCloud Mail turned on.

Note: iCloud Mail Cleanup may not be available in all languages.

Turn on iCloud Mail Cleanup

1. Go to the Settings app  on your iPad.
2. Tap [your name], then tap iCloud.
3. Below Saved to iCloud, tap Mail, tap iCloud Mail Cleanup, then turn on Use iCloud Mail Cleanup.

Note: Your inbox isn't affected until you turn on a cleanup recommendation.

You can also turn on iCloud Mail Cleanup on iCloud.com. See [Automatically clean up your iCloud Mail inbox on iCloud.com](#).

Turn on a cleanup recommendation

1. Go to the Settings app  on your iPad.
2. Tap [your name], then tap iCloud.
3. Below Saved to iCloud, tap Mail, then tap iCloud Mail Cleanup.
4. Tap Get Recommendation under one of the cleanup recommendations. For example, you can choose Clean up Transactions or Clean Up Promotions.
5. If necessary, tap the pop-up menu for a rule, then choose another option.
 - *Action:* What happens to the email
 - *Status:* Whether the action applies to unread emails, read emails, or all emails
 - *Age:* How old the emails need to be before the action applies

Tip: You can edit the rules for a recommendation at any point. Tap an active recommendation, then tap a pop-up menu to choose an option.

6. Tap Turn On.

Delete a cleanup recommendation

1. Go to the Settings app  on your iPad.
2. Tap *[your name]*, then tap iCloud.
3. Below Saved to iCloud, tap Mail, then tap iCloud Mail Cleanup.
4. Tap an active cleanup recommendation, then turn it off.

Use iCloud Mail Cleanup recommendations to unsubscribe

iCloud Mail Cleanup can recommend senders in the Updates and Promotions categories to unsubscribe from in bulk, and automatically move future messages to the Trash.

1. Go to the Settings app  on your iPad.
2. Tap *[your name]*, then tap iCloud.
3. Below Saved to iCloud, tap Mail, then tap iCloud Mail Cleanup.
4. Tap Get Recommendations under Unsubscribe Recommendations.
5. Select each sender you want to unsubscribe from, then tap Unsubscribe.

Note: If you don't see any recommendations, iCloud Mail Cleanup doesn't have any recommendations at this time.

Remove a sender from the Unsubscribed list

If you change your mind and want to receive emails from a sender you unsubscribed from, you can remove them from the Unsubscribed list.

1. Go to the Settings app  on your iPad.
2. Tap *[your name]*, then tap iCloud.
3. Below Saved to iCloud, tap Mail, then tap iCloud Mail Cleanup.
4. Tap Unsubscribed, then tap Edit.
5. Tap  next to each sender you want to remove from the Unsubscribed list.

To receive emails again from a sender you were previously unsubscribed from, you can sign up for updates and promotions through their website. After you resubscribe, future messages from that sender will go to your inbox.

Turn off iCloud Mail Cleanup

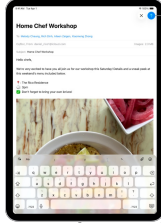
When you turn off iCloud Mail Cleanup, iCloud Mail stops managing old messages. It also deletes the list of any senders you unsubscribed from and stops deleting their messages.

1. Go to the Settings app  on your iPad.
2. Tap *[your name]*, then tap iCloud.
3. Below Saved to iCloud, tap Mail, tap iCloud Mail Cleanup, then turn off Use iCloud Mail Cleanup.

Write and send email

Send email in Mail on iPad

You can write, send, and schedule email messages from any of your email accounts.



Write and send an email

1. Go to the Mail app  on your iPad.
2. Tap .
3. Tap in the email, then type your message.

With the onscreen keyboard, you can tap individual keys. Or pinch closed with three fingers to use the smaller QuickType keyboard, then slide your finger from one letter to the next, lifting your finger only after each word.

4. To change the formatting, tap **Aa** above the keyboard.

You can change the font style and color of text, use a bold or italic style, add a bulleted or numbered list, and more.

5. Tap  to send your message.

Tip: You can create and add stickers to messages as you compose them. See [Add emoji, Memoji, and stickers](#).

Add recipients

1. Go to the Mail app  on your iPad.
2. Tap , tap the To field, then type the names of recipients.

As you type, Mail automatically suggests people from your Contacts, along with email addresses for people who have more than one email address.

You can also tap  to open Contacts and add recipients from there.

3. If you want to send a copy to other people, tap the Cc/Bcc field, then do any of the following:
 - Tap the Cc field, then enter the names of people you're sending a copy to.
 - Tap the Bcc field, then enter the names of people whose names you don't want other recipients to see.

Add a hyperlink to an email message

1. In Safari  or another web browser, copy the URL of a webpage.
2. As you compose a message in Mail , highlight the text you want to link.
3. Tap Paste.

Edit a link in an email draft

1. Go to the Mail app  on your iPad.
2. In a message you're writing, tap a link or linked text, then tap .

3. Do any of the following:

- *Show Link Preview*: Change the hyperlinked text to a rich embedded website preview image.
- *Open Link*: Go to that website in a web browser.
- *Edit Link*: Change the URL of the link.
- *Remove Link*: Delete the link from your message draft.
- *Edit Text Description*: Change the text that's linked.

Capture an email address from a photo

You can use Live Text to interact with an email address printed on a business card, poster, and more using the Photos app on iPad. This allows you to quickly begin emails without entering an address manually.

1. Go to the Photos app  on your iPad.
2. Open a photo, then tap the email address you want to capture.
3. After the yellow frame appears around detected text, tap .
4. Tap or use the grab points to select the email address, then tap New Mail Message.

Tip: You can use the same Live Text feature to capture an email address using the Camera app. See [Use Live Text](#).

Schedule an email with Send Later

1. Go to the Mail app  on your iPad.
2. In a message you're writing, touch and hold , then choose when you want to send the message.

To see more options, tap Send Later.

Automatically send a copy to yourself

1. Go to the Settings app  on your iPad.
2. Tap apps, then tap Mail.
3. Turn on Always Bcc Myself (below Composing).

Send an email from a different account

If you have more than one email account, you can specify which account to send email from.

1. Go to the Mail app  on your iPad.
2. In your message draft, tap the Cc/Bcc, From field.
3. Tap the From field, then choose an account.

Use Writing Tools to summarize, proofread, and modify your email

With Apple Intelligence,* you can use Writing Tools to summarize selected text with a tap, proofread your work, and create different versions of the same text to help you find the right wording and tone. See [Use Writing Tools with Apple Intelligence](#).

*Apple Intelligence is available in beta with support for the following languages: Chinese (Simplified), English, French, German, Italian, Japanese, Korean, Portuguese (Brazil), and Spanish. Some features may not be available in all languages or regions. For more information on language and feature availability or system requirements, see the Apple Support article [How to get Apple Intelligence](#).

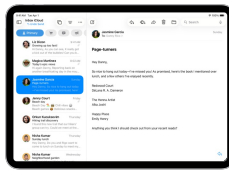
Unsend email with Undo Send in Mail on iPad

You can change your mind and unsend an email message in the Mail app. You can also set a delay for all emails to give yourself a little more time to unsend them.

Undo a sent email

You have 10 seconds to change your mind after you send an email message.

Tap Undo Send at the bottom of the email list to pull back the message.



Delay sending emails

You can give yourself a little more time to change your mind and unsend emails by setting a delay.

Go to Settings > Apps > Mail, tap Undo Send Delay, then choose a length of time to delay outgoing email messages.

Reply to and forward emails in Mail on iPad

You can reply to and forward emails in the Mail app.

Reply to an email

1. Go to the Mail app on your iPad.
2. Tap in the message, then do one of the following:
 - *Reply to just the sender:* Tap ↩.
 - *Reply to the sender and the other recipients:* Tap ↩.
3. Type your response, then tap ➡ to send.

Quote some text when you reply to an email

When you reply to an email message, you can include text from the sender to clarify what you're responding to.

1. Go to the Mail app on your iPad.
2. In the sender's message, touch and hold the first word of the text, then drag to the last word. (See [Select, cut, copy, and paste text.](#))
3. Tap ↩, tap Reply, then type your message.

Note: To turn off the indentation of quoted text, go to Settings > Apps > Mail > Increase Quote Level (below Composing), then turn off Increase Quote Level.

Forward an email

You can send an email message forward to new recipients.

1. Go to the Mail app  on your iPad.
2. Tap the message, then tap .

If there are attachments in the original message—like photos or documents—you can decide whether to include them in the forwarded message. Choose Include or Don't Include.

3. Enter the email addresses of the new recipients.
4. Tap in the message, then type your response. The forwarded message appears below.

Follow up on emails

If you send an email message and don't receive a response for several days, the message automatically moves back to the top of your inbox to help you remember to follow up.

To turn off Follow Up Suggestions, go to Settings  > Apps > Mail, then turn off Follow Up Suggestions.

Set up an automatic reply in Mail

On [iCloud.com](https://www.icloud.com), you can set up an automatic reply to respond to incoming email messages or automatically forward messages to another inbox. See [Set up an automatic reply in Mail on iCloud.com](#).

Use Smart Reply

If Apple Intelligence* is turned on, you can use it to suggest a reply to an email you receive. See [Use Apple Intelligence in Mail](#).

*Apple Intelligence is available in beta with support for the following languages: Chinese (Simplified), English, French, German, Italian, Japanese, Korean, Portuguese (Brazil), and Spanish. Some features may not be available in all languages or regions. For more information on language and feature availability or system requirements, see the Apple Support article [How to get Apple Intelligence](#).

Save a draft in Mail on iPad

You can save a draft to finish later, or look at existing email messages while you're writing a new one.

Save a draft for later

1. Go to the Mail app  on your iPad.
2. In a message you're writing, tap , then tap Save Draft.

To resume work on a message you saved as a draft, touch and hold , then select a draft.

Tip: You can also hand off unfinished emails between your iPad and your Mac. See [Hand off tasks between devices](#).

Look at another message while you're writing one

You can view multiple Mail windows at the same time. See [Open and view windows in an app](#).

View all your current message drafts

If you have multiple email accounts, you can use the All Drafts mailbox to access all

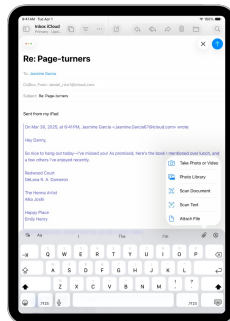
If you have multiple email accounts, you can use the All Drafts mailbox to access all of your message drafts.

1. Go to the Mail app  on your iPad.
2. Tap  in the upper-left corner.
3. Tap Edit at the top of the list, then turn on the All Drafts mailbox.

Work with attachments

Add email attachments in Mail on iPad

You can attach photos, videos, and documents to an email message. You can also scan a paper document and send it as a PDF attachment, or draw directly in a message and send the drawing as an attachment. Depending on the file size, the attachment might appear inline with the text in the message or as  at the end of the message.



Attach a photo, video, or document to an email

You can attach and send documents, videos, and photos in your email messages for recipients to easily download and save.

1. Go to the Mail app  on your iPad.
2. Tap in the message where you want to insert the attachment, tap , then do one of the following:
 - *Attach a document:* Tap Attach File, then locate the document in [Files](#).

In Files, tap Recents or Shared, then tap a file, location, or folder to open it.
 - *Attach a saved photo or video:* Tap Photo Library, then choose a photo or video. Tap  to return to the message.
 - *Take a new photo or video and attach it to the message:* Tap Take Photo or Video, then take a new photo or video. Tap Use Photo or Use Video to insert it into your message, or tap Retake if you want to reshoot it.

Note: If your file exceeds the maximum size allowed by your email account, follow the onscreen instructions to send it using Mail Drop. See the Apple Support article [Mail Drop limits](#).

Scan and attach a document to an email

You can scan a paper document and send it as a PDF.

1. Go to the Mail app  on your iPad.

2. Tap in the message where you want to insert the scanned document, then tap  above the keyboard.
3. Tap Scan Document, then position iPad so that the document page appears on the screen—iPad automatically captures the page.

To capture the page manually, tap  or press a volume button.

4. Scan additional pages, then tap Save when you're done.
5. To make changes to the saved scan, tap it, then do any of the following:
 - *Crop the image:* Tap .
 - *Apply a filter:* Tap .
 - *Rotate the image:* Tap .
 - *Delete the scan:* Tap .

Create and attach a drawing to your email

You can draw in an email message to demonstrate ideas that are hard to put into words. Your drawing is added to the message as an attachment for recipients to view and download.

1. Go to the Mail app  on your iPad.
2. Tap in the message where you want to insert a drawing, then tap  above the keyboard to show the Markup toolbar.
3. Choose a drawing tool and color, then write or draw with your finger.

See [Write and draw in documents with Markup](#).

4. When you're finished, tap , then tap Insert Drawing.

To resume work on a drawing, tap the drawing in the message, tap  in the menu that appears, then tap Markup.

Download email attachments in Mail on iPad

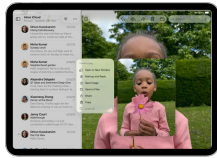
You can download attachments that are sent to you in email messages or easily search for messages with attachments in your mailboxes.

Download an attachment sent to you

1. Go to the Mail app  on your iPad.
2. Open a message with an attachment, then touch and hold the attachment.

3. Do any of the following:

- *Save it in the Photos app:* Choose Save Image.
- *Save it in the Files app:* Choose Save to Files.
- *Open it with another app:* Tap Share, then choose the app.



Tip: You can identify and learn more about objects in photos you receive. Touch and hold the photo, then choose Look Up. See [Identify objects in your photos and videos](#)

Quickly fill out forms you receive in Mail

You can use AutoFill to quickly fill out forms you receive in the Mail app.

1. Go to the Mail app  on your iPad.
2. In the message, tap the attachment to open the document.
3. Tap , then tap a blank field to enter text using the onscreen keyboard.
4. To fill out another line, tap it, then enter text.
5. Tap , then choose a method to send the completed form.

Find emails with attachments

If you're having trouble finding an attachment someone sent you, you can filter your email messages to show only those with attachments.

1. Go to the Mail app  on your iPad.
2. In a mailbox, tap  to turn on filtering.
3. Tap "Filtered by," then turn on Only Mail with Attachments.

Tip: You can also show email messages with attachments from all accounts in one mailbox. To set up the attachment mailbox, tap  at the top left to view your mailboxes, tap Edit, then select Attachments. The attachments mailbox appears in the mailboxes list with your other mailboxes.

Annotate email attachments on iPad

In the Mail app, you can give feedback on a draft, decorate a photo, and more. You can also draw and write on a photo, video, or PDF attachment, then save or send it back.



1. Go to the Mail app  on your iPad.
2. In the message, tap the attachment, then tap .
3. Using the drawing tools, draw with your finger.
4. When you're finished, tap , then choose to reply to the attachment sender, start a new message, save the annotated attachment to your files, or discard your edited attachment.

Set email notifications on iPad

You can change your Mail notification settings and choose which mailboxes and email threads to receive notifications from.

Mute email notifications

To reduce interruptions from busy email threads, you can mute notifications from messages in a conversation.

1. Go to the Mail app  on your iPad.
2. Open a message in the conversation.
3. Tap  in the bottom-right corner, then tap Mute.

To specify what you want done with email messages you muted, go to Settings  > Apps > Mail > Muted Thread Action, then select an option.

Tip: You can add the Mute button to the Mail toolbar to make it easier to access. See [Customize the Mail toolbar](#).

Receive notifications about replies to an email or thread

You can set up mail notifications that let you know when you receive email messages in your favorite mailboxes or from your VIPs.

1. Go to the Mail app  on your iPad.
2. Do any of the following:
 - *When reading a message:* Tap  in the bottom-right corner, then tap Notify Me.
 - *When writing a message:* Tap the Subject field, tap  in the Subject field, then tap Notify Me.

To change how notifications appear, go to Settings  > Apps > Mail > Notifications.

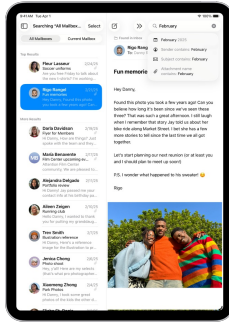
Change your Mail notifications

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Notifications, then make sure that Allow Notifications is on.
4. Tap Customize Notifications, then tap the email account you want to make changes to.
5. Select the settings you want, like Alerts or Badges. When you turn on Alerts, you have the option to customize your sounds by changing the alert tone or ringtone.

You can set times when you want to allow notifications from the Mail app. See [Change notification settings](#).

Search for email in Mail on iPad

You can search for email messages using different criteria.



Search for text in an email

1. Go to the Mail app  on your iPad.
2. Tap  to reveal the search field, then type the text you're looking for.
3. Choose between searching all mailboxes or the current mailbox above the results list.
4. Tap a message in the results list to read it.

Mail searches the address fields, the subject, the email body, documents, and links. The most relevant messages appear in Top Hits above the search suggestions as you type.

Tip: To quickly find travel booking confirmations for flights and hotels, enter the three-letter airport code or the city name.

Search by timeframe

1. Go to the Mail app  on your iPad.
2. Tap the search field of a mailbox list.
3. Enter a timeframe, like "September," then tap  to see all emails from that timeframe.

To narrow the search, tap the search field again, then enter a keyword, like "meeting."

Search by email attributes

1. Go to the Mail app  on your iPad.
2. In a mailbox, tap the search field.

Before you begin typing, you may see suggested recent searches, recent documents, and links listed.

3. Enter your search criteria, then tap one of the listed items, or do any of the following:
 - *Find all flagged messages:* Enter "flag" in the search field, then tap "Message is flagged" below Suggestions.
 - *Find all unread messages:* Enter "unread" in the search field, then tap "Message is unread" below Suggestions.
 - *Find all message with attachments:* Enter "attachment" in the search field, then tap "Messages with attachments" below Suggestions.

Organize email in mailboxes on iPad

You can manage your email in mailboxes.

Manage an email with a swipe

While viewing a message list, you can use a simple swipe to move individual emails to the Trash, mark them as read, and more.

1. Go to the Mail app  on your iPad.
2. In a message list, do any of the following:
 - *Reveal a list of actions:* Slowly drag a message to the left until the menu appears, then tap an item.
 - *Quickly use the rightmost action:* Swipe all the way to the left.
 - *Reveal other actions:* Swipe right.

To choose the actions you want to appear in the menus, go to Settings  > Apps > Mail > Swipe Options (below Message List).

Organize your mail with mailboxes



You can choose which mailboxes to view, reorder your mailboxes, create new ones, or rename or delete mailboxes. (Some mailboxes can't be changed.)

1. Go to the Mail app  on your iPad.
2. To organize your mailboxes, tap  in the upper-left corner.
3. Tap Edit, then do any of the following:
 - *View mailboxes:* Select the checkboxes next to the mailboxes you want to include in the mailboxes list.
 - *Reorder mailboxes:* Touch and hold  next to a mailbox until it lifts up, then drag it to the new position.
 - *Create a new mailbox:* Tap New Mailbox in the lower-right corner, then follow the onscreen instructions.
 - *Rename a mailbox:* Tap the mailbox, then tap the title. Delete the name, then enter a new name.
 - *Delete a mailbox:* Tap the mailbox, then tap Delete Mailbox.

Move emails to a mailbox

1. Go to the Mail app  on your iPad.

2. Do any of the following:

- *While viewing a Primary message:* Tap , then choose a mailbox.
- *While viewing a message list:* Tap Select, then select the messages you want to move by tapping their checkboxes. Tap  at the bottom of the message list, then choose a mailbox.

Important: When you select a Transactions, Updates, or Promotions message, you're selecting all the messages in that category from the sender.

- *While viewing a sender's digest view:* Swipe left on a message, tap , tap Move Message, then choose a mailbox.

View emails from one account at a time

If you use multiple email accounts with the Mail app, you can use the mailboxes list to view messages from one account at a time.

1. Go to the Mail app  on your iPad.
2. Tap  in the upper-left corner, then tap a mailbox below the email account you want to access.

Each mailbox listed below a particular email account only displays messages from that email account. For example, to view only messages sent from your iCloud account, tap iCloud, then tap Sent.

Move emails to Junk

1. Go to the Mail app  on your iPad.
 2. Do any of the following:
 - *While viewing a Primary message:* Tap  in the bottom-right corner, then tap Move to Junk.
 - *While viewing a message list:* Tap Select, then select the messages you want to move by tapping their checkboxes. Tap  at the bottom of the message list, then tap Move to Junk.
- Important:** When you select a Transactions, Updates, or Promotions message, you're selecting all the messages in that category from the sender.
- *While viewing a sender's digest view:* Swipe left on a message, tap , then tap Move to Junk.

Flag and filter email

Flag or block emails in Mail on iPad

You can flag important email messages, create flagged mailboxes, and flag messages from VIPs. You can also block messages from specified senders.

Flag an email

You can flag an important email message to make it easier to find later. A message you flag remains in your Inbox and also appears in the Flagged mailbox.

1. Go to the Mail app  on your iPad.

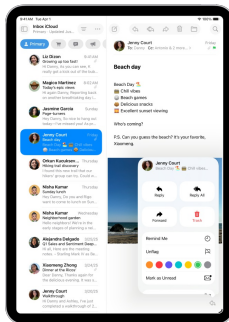
2. Do any of the following:

- *Flag a Primary message:* Swipe left on the Primary message, then choose Flag.
- *Flag all Transactions, Updates, or Promotions messages from a single sender:* Swipe left on a message in the Transactions, Updates, or Promotions message list, then choose Flag.
- *Flag a single Transactions, Updates, or Promotions message:* Tap a message to open the sender's digest view, swipe left on the message, then tap .

To change or remove a flag, open the message, tap  in the bottom-right corner of the message, tap Flag, then select another color, or tap Unflag.

Flags you add to a message appear on that message in Mail on all your Apple devices where you're signed in to the same [Apple Account](#).

Tip: You can add the Flag button to the Mail toolbar to make it easier to access. See [Customize the Mail toolbar](#).



Create a Flagged mailbox

You can add a Flagged mailbox so all your flagged email messages are easily accessible in one location.

1. Go to the Mail app  on your iPad.
2. Tap  in the upper-left corner.
3. Tap Edit, then select Flagged.

Flag emails from your VIPs

Add important people to your VIP list, so their email messages appear with a VIP flag and in the VIP mailbox. See [Add someone to your contacts or make them a VIP](#).

Block email from specified senders

You can block an email address to prevent a particular sender from emailing you in the future.

1. Go to the Mail app  on your iPad.
2. Tap a message from the sender you want to block.
3. Tap their email address, tap View Contact Card, then tap Block this Contact.

Filter emails in Mail on iPad

You can use filters to temporarily show only certain email messages—the ones that meet all the criteria you select in the filter list. For example, if you select Unread and Only Mail with Attachments, you see only unread messages that have attachments.

You can also specify which email accounts are visible in Mail when a particular Focus is on.

Filter emails

1. Go to the Mail app  on your iPad.
2. Tap .
3. Tap “Filtered by,” select or turn on the criteria for messages you want to view, then tap Done.

To turn off all filters, tap . To turn off a specific filter, tap “Filtered by,” then deselect it.

Match a mail account to a Focus

You can choose which email accounts to receive notifications from when a Focus is on. For example, you can set a filter to show only your work email account and its notifications when your Work Focus is on.

1. Go to Settings  > Focus, then tap a Focus.

If you don't see the Focus option you want, tap . See [Set up a Focus](#).

2. Tap Add Filter below Focus Filters, then tap Mail.
3. Select the accounts you want to see in your inbox during that Focus.

Prioritize email

If Apple Intelligence* is turned on, you can use Priority Messages to quickly view your most urgent emails. See [Use Apple Intelligence in Mail](#).

*Apple Intelligence is available in beta with support for the following languages: Chinese (Simplified), English, French, German, Italian, Japanese, Korean, Portuguese (Brazil), and Spanish. Some features may not be available in all languages or regions. For more information on language and feature availability or system requirements, see the Apple Support article [How to get Apple Intelligence](#).

Mail privacy and security

Use Hide My Email in Mail on iPad

When you subscribe to iCloud+, Hide My Email lets you send and receive email messages that forward to your real email account, to keep your real email address private. You can also generate unique email addresses on demand in the Mail app.

Send an email with Hide My Email

1. Go to the Mail app  on your iPad.
2. Tap .
3. Add a recipient and subject for your message.

Note: You can only send a message using Hide My Email to one recipient at a time.

4. Tap the From field, tap it again, then tap Hide My Email. A new, unique email address appears in the From field.

Tip: When the recipient replies to a message you sent with Hide My Email, their reply forwards to your real email address. To set a Forward To address, see [Create and manage Hide My Email in Settings](#).

Reply to an email using Hide My Email

When you receive an email message to one of your unique, random addresses, you can reply using the same address. This allows you to continue the conversation and keep your real email address private. To reply, do the following:

1. Go to the Mail app  on your iPad.
2. Tap the message, then tap  above the message.
3. Type your response.

You can tap the From field to view the email address the recipient sees.

Manage the addresses generated by Hide My Email

You can create, deactivate, reactivate, and manage the random addresses you create with Hide My Email. See [Create and manage Hide My Email in Settings](#).

Use Mail Privacy Protection on iPad

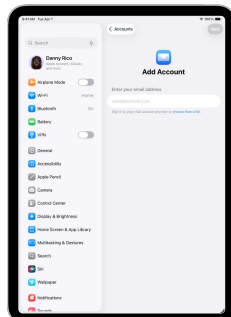
In the Mail app , turn on Mail Privacy Protection to make it harder for senders to learn about your Mail activity. Mail Privacy Protection hides your IP address so senders can't link it to your other online activity or determine your exact location. It also prevents senders from seeing if you've opened the email message they sent you.

1. Go to Settings  > Apps > Mail.
2. Tap Privacy Protection, then turn on Protect Mail Activity.

Note: When you subscribe to iCloud+, you can also use Hide My Email to generate unique, random email addresses that forward to your personal email account, so you don't have to share your personal email address when filling out forms on the web or signing up for newsletters. See [Use Hide My Email](#).

Change your Mail settings on iPad

You can adjust your preferences for the Mail app  in Settings. Customize your email signature, mark addresses outside specific domains, and more.



Customize your Mail settings

1. Go to the Settings app  on your iPad.

2. Tap Apps, then tap Mail.
3. Adjust any of the following settings:
 - *Mail Accounts*: [Add and remove email accounts](#).
 - *Fetch New Data*: Set a [fetch](#) schedule for your email accounts.
 - *Siri*: Allow [Siri](#) to make suggestions across apps based on the way you use Mail.
 - *Search*: Allow content from Mail to appear in [Search](#).
 - *Default Mail App*: Choose the email app for new emails you draft outside of a specific app, such as emails you create using Siri.
 - *Message List*: Change settings for your message list, such as showing To/Cc labels, choosing the length of email previews, and assigning swipe actions.
 - *Messages*: Turn on [Privacy Protection](#), Ask Before Deleting, and Follow Up Suggestions.
 - *Threading*: Turn on Organize by Thread to group emails in a conversation together in your message list. Adjust other settings for how threads appear and muting threads.
 - *Composing*: Customize settings for writing emails such as including attachments with replies, showing link previews, and more.
 - *Undo Send Delay*: Set a time period of up to 30 seconds to allow yourself to [unsend a message](#).

Customize your email signature

You can customize the email signature that appears automatically at the bottom of every message you send.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Signature (below Composing).
4. Tap the text field, then edit your signature.

You can only use text in your Mail signatures.

Tip: If you have more than one email account, tap Per Account to set a different signature for each account.

Mark addresses outside certain domains

When you're addressing an email message to a recipient who's not in your organization's domain, you can have the recipient's name appear in red to alert you.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Mark Addresses (below Composing).

4. Enter the domains that are in your organization—ones that you don't want marked in red.

You can enter multiple domains separated by commas (for example, "apple.com, example.org").

The names of recipients in domains outside your organization appear in red, whether you send them an email or receive one from them.

Customize the Mail toolbar

You can choose which buttons are visible at the top of the Mail app, to keep the actions most useful to you front and center.

1. Go to the Mail app  on your iPad.
2. In the [menu bar](#), tap View, then choose Customize Toolbar.
3. Drag buttons to add or remove them from the toolbar.

Delete and recover emails in Mail on iPad

You can delete or archive emails you no longer need. If you change your mind, you can recover deleted emails.

Delete emails

There are multiple ways to delete email messages. Do any of the following:

1. Go to the Mail app  on your iPad.
2. Do any of the following:
 - *While viewing a Primary message:* Tap  above the message.
 - *While viewing a message list:* Tap Select, then select the messages you want to delete by tapping their checkboxes. Tap  at the bottom of the message list.

Important: When you select a Transactions, Updates, or Promotions message, you're selecting all the messages in that category from the sender.
 - *While viewing a sender's digest view:* Swipe left on a message, then tap .

To turn off the deletion confirmation, go to Settings  > Apps > Mail, then turn off Ask Before Deleting (below Messages).

Recover a deleted email

1. Go to the Mail app  on your iPad.
2. Tap  in the upper-left corner to view your mailboxes, then tap > next to the email account.
3. Tap Trash, then tap the message you want to recover.
4. Tap , then select a mailbox to move the message to.

Tip: To easily see deleted messages across all your accounts, you can add a mailbox with deleted messages across all your accounts. Tap Mailboxes at the top left, tap Edit at the top of the list, then select the All Trash mailbox.

Archive instead of delete

You can archive email messages in the Archive mailbox. (You can still choose to

You can archive email messages in the Archive mailbox. (You can even choose to delete messages, even if you set up an Archive mailbox.)

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Mail Accounts, then do one of the following:
 - *If you're using an iCloud email account:* Tap iCloud, then tap Mailbox Behaviors.
 - *If you're using another email account:* Tap an email account, tap Account Settings, then tap Advanced.
4. Select Archive Mailbox (below Move Discarded Messages Into).

When this option is turned on, to delete a message instead of archiving it, touch and hold , then tap Trash Message.

Decide how long to keep deleted emails

With some email clients, you can set how long deleted messages stay in the Trash mailbox.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Mail.
3. Tap Mail Accounts, then do one of the following:
 - *If you're using an iCloud email account:* Tap iCloud, then tap Mailbox Behaviors.
 - *If you're using another email account:* Tap your email provider, tap Account Settings, then tap Advanced.
4. Tap Remove, then select a time interval.

Note: Some email services might override your selection; for example, iCloud doesn't keep deleted messages longer than 30 days, even if you select Never.

Add a Mail widget to your iPad Home Screen

Widgets show you current information from your favorite apps at a glance. On iPad, you can add a Mail widget and customize which mailbox it shows on your Home Screen. Choose between displaying recent unread emails, new emails from your VIPs, or any other mailbox.

To add a Mail widget, see [Add, edit, and remove widgets](#).

Print an email or attachment in Mail on iPad

In the Mail app, print a message or an attachment.

Print an email

1. Go to the Mail app  on your iPad.
2. In the message, tap  in the bottom-right corner, then tap Print.

Print an attachment or picture

1. Go to the Mail app  on your iPad.
2. Tap an attachment to view it, tap , then choose Print.

Use keyboard shortcuts in Mail on iPad

With the Mail app , you can quickly accomplish many tasks using keyboard shortcuts if your iPad is connected to an [Apple external keyboard](#).

To view available keyboard shortcuts, connect your keyboard, then press and hold the Command key.

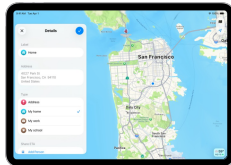
Note: Keyboard shortcuts in apps may vary depending on the language and keyboard you're using on your iPad.

Maps

Get started with Maps on iPad

The Maps app  helps you navigate the world around you, whether you're getting directions to a new destination, discovering local businesses, or exploring unfamiliar areas with real-time traffic updates.

Set your go-to addresses



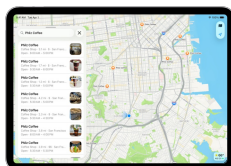
Quickly access directions by saving the locations you travel to and from most. Below Places, tap . Tap the search field, enter an address, then tap a result. Assign it to a type—home, work, or school—then tap .

Navigate with ease



Get step-by-step directions to wherever you're headed, however you want to get there. Touch and hold anywhere on the map or enter a location in the search field. Tap Directions, tap your travel mode (, , , or ), then tap Go or Steps for the route you want to take.

Discover what's nearby



When you're in an unfamiliar area, find nearby places like restaurants, shops, or services. Tap the search field and simply start typing, or tap a category below Find Nearby, like Restaurants.

See the world in added detail



Depending on the location, you can explore it in 360-degree panoramic views. In select cities, tap  near the bottom of a map.

Want to learn more?

- [Set your home, work, or school address](#)
- [Use Maps](#)
- [Search for places](#)
- [Find nearby attractions, restaurants, and services](#)
- [Explore 3D maps](#)
- [Look around places](#)

Not all features are available in all countries or regions.

Set your location and map view in Maps on iPad

You can find your location on a map and switch to different map views for different details. You can choose from Explore, Driving, Transit, and Satellite views.

On [supported models](#) and select cities, Maps provides enhanced detail for elevation, roads, trees, buildings, landmarks, and more.

Note: Not all features are available in all countries or regions. For availability, see Detailed City Experience on the [iOS and iPadOS Feature Availability website](#).



WARNING: For important information about navigation and avoiding distractions that could lead to dangerous situations, see [Important safety information](#).

Allow Maps to use your location

To find your location and provide accurate directions, iPad must be connected to the internet, and Location Services must be on.

If Maps displays a message that Location Services is off, tap the message, tap Turn On in Settings, then turn on Location Services.

When using features on Wi-Fi + Cellular models, cellular data rates may apply. See [View or change cellular data settings](#).

Note: To get useful location-related information in Maps, leave Significant Locations turned on in Settings  > Privacy & Security > Location Services > System Services. See [Find nearby attractions, restaurants, and services](#).

Show your current location

Tap .

Your position is marked in the middle of the map. The top of the map is north. To show your heading instead of north at the top, tap . To resume showing north, tap  or .

See [Search for places](#) to navigate from your current location to another.

Switch to a different map view

The button at the lower right of a map indicates if the current map is for exploring , driving , riding transit , or in satellite view . You can change the map type at any time.

1. Go to the Maps app  on your iPad.
2. Tap the Map Modes button (, , riding transit , ) at the upper right.
3. Choose another map type, then tap .

You can get [driving](#), [cycling](#), [walking](#), and [transit](#) or [get traffic and weather info](#) directions in Maps.

Maps features vary by region and country.

Note: Apple is committed to keeping personal information about your location safe and private. Read more about Apple's commitment: go to Settings  > Apps > Maps, then tap About Apple Maps & Privacy. You can also [clear your location history](#) or [delete recent directions](#).

Explore maps with immersive views

View 3D maps on iPad

While exploring any location on a map, you can rotate the map to see an area with extra dimensions.

On [supported models](#) and in select cities, Maps provides enhanced detail for elevation, roads, trees, buildings, landmarks, and more.

Note: Not all features are available in all countries or regions. For availability, see Detailed City Experience on the [iOS and iPadOS Feature Availability website](#).

Move, zoom, or rotate a map or globe

1. Go to the Maps app  on your iPad.
2. Do any of the following:
 - *Move around in a map:* Drag the map.
 - *Zoom in or out:* Double-tap, then drag up to zoom in or drag down to zoom out. Or pinch open or closed on the map.
 - *Rotate the map:* Touch and hold the map with two fingers, then rotate your fingers.

To show north at the top of the screen after you rotate the map, tap .

View a 3D map

1. Go to the Maps app  on your iPad.
2. To turn a 2D map into a 3D map, do one of the following:
 - Drag two fingers up.
 - On the Satellite map, tap 3D near the top right.
 - On [supported models](#) and in select cities, tap 3D near the top right. (See Detailed City Experience on the [iOS and iPadOS Feature Availability website](#).)
3. While looking at a 3D map, you can do any of the following:
 - *Adjust the angle:* Drag two fingers up or down.
 - *See buildings and other small places in 3D:* Zoom in.
 - *View the Earth:* Zoom out until the map changes to a globe. Drag the globe to rotate it, or zoom in or out to explore details for mountain ranges, deserts, oceans, and more (on [supported models](#)).
 - *Return to a 2D map:* Tap 2D near the top right.



You can also [look around places](#).

Look around places in Maps on iPad

You can look around some places with 360-degree panoramic views.

Note: Not all features are available in all countries or regions. For availability, see Look Around on the [iOS and iPadOS Feature Availability website](#).



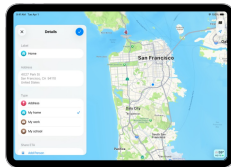
1. Go to the Maps app  on your iPad.
2. In select cities, tap  near the bottom of a map.

3. To change the view, do any of the following:
 - *Pan*: Drag a finger left or right on the scene.
 - *Move forward*: Tap the scene.
 - *Zoom in or out*: Pinch open or closed.
 - *View another point of interest*: Switch from full-screen view, then tap elsewhere on the map, or drag the map.
 - *Switch to or from full-screen view*: Tap  or .
 - *Remove labels in full-screen view*: Tap the address card at the bottom of the screen, then tap Hide Labels .
4. When finished, tap Done.

Navigate

Set your home, work, or school address Maps on iPad

You can set your home, work, or school address for one-tap access to real-time traffic updates, directions, and notifications, making your travel more efficient.



Set your home, work, or school address

You can set a home or work address that's different from the home or work address on your contact card in the Contacts app.

1. Go to the Maps app  on your iPad.
2. Below Places, tap  (you may need to swipe left).
3. Tap the search field, then enter the address you're looking for.
4. Tap the address, then assign it to a type: My home, My work, or My school.
5. Tap .

Note: If you change your home, work, or school address after you're asked to sync Maps to My Card, you may need to update your address in Contacts. See [Add or edit your contact info and photo](#).

Refine the location of an address

1. Go to the Maps app  on your iPad.
2. Below Places, touch and hold the address you want to refine.
3. Tap Edit Details.
4. Tap Refine Location on the Map, then drag the map.
5. Tap .

Change the details of a set address

You can change the details of your set addresses if those addresses change.

1. Go to the Maps app  on your iPad.
2. Below Places, touch and hold the address you want to change.
3. Tap Edit Details, then do any of the following:
 - *Change the name of the pin:* Enter a new name in the Label field.
 - *Assign the address to your home, work, or school:* Choose an option below Type.
 - *Change the location of the pin:* Tap Refine Location on the Map.

Remove a set address

1. Go to the Maps app  on your iPad.
2. Below Places, touch and hold the address you want to remove.
3. Tap Unpin.

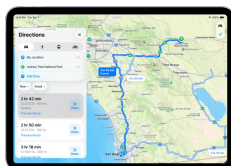
Use Maps on iPad

You can get travel directions using the Maps app, the Maps widget, Siri, or other devices. You can also get them on your Mac before you leave.

Important: To get directions, iPad must be connected to the internet, and [Location Services must be turned on](#). On Wi-Fi + Cellular models, cellular data rates may apply. See [View or change cellular data settings](#).

Get directions

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter a location in the search field.
3. Tap Directions or the Travel Mode button ([driving](#) , [walking](#) , [transit](#) , or [cycling](#) ).
4. Do one of the following:
 - *If your starting point is My Location:* Tap Go for the route you want to take. As you travel along your route, Maps speaks turn-by-turn directions to your destination.
 - *If your starting point is another location:* Tap Steps for the route you want to take.



Use the Maps widget

To get directions to a likely destination from the Home Screen or Today View, [add the Maps widget](#).

Use Siri to get directions

You can keep focused on the road by using Siri to get directions. And by listening to turn-by-turn spoken directions, you can follow driving, cycling, and walking directions without even looking at your iPad.

[Ask Siri](#) something like, "Find a charging station." [Learn how to use Siri](#)

Send directions from your Mac to your iPad

Before a big trip or a day of cycling, you can plan your route on your Mac and then share the details to your iPad. You need to be [signed in to the same Apple Account](#) on both your Mac and your iPad.

1. Go to the Maps app  on your Mac.
2. Create a route for your trip.

See [Plan a route on your Mac](#) in the Maps User Guide.

3. Choose File > Share > Send to *[your device]*.

You can also use Handoff to send directions from iPad to Mac. See [Hand off tasks between devices](#).

You can use Siri to get directions and stay focused on the road. For example, [ask Siri](#) something like, "Find a charging station" or "Give me directions home." See [Use Siri to get directions](#).

Get driving directions in Maps on iPad

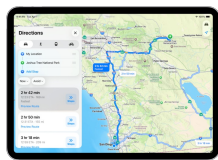
You can get detailed driving directions to your destination.

When you drive in select cities, you see enhanced details for crosswalks, bike lanes, buildings, and a street-level perspective that helps you find the right lane as you approach complex intersections ([supported models](#)).

Note: Turn-by-turn spoken directions and directions for multiple stops aren't available in all countries and regions. See the [iOS and iPadOS Feature Availability website](#). Features for Wi-Fi + Cellular models require a cellular data plan and Cellular Data turned on in Settings  > Apps > Maps. See [View or change cellular data settings](#).

Get driving directions

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Go or Steps for the route you want to take.



[Ask Siri](#) something like, "Give me driving directions home." [Learn how to use Siri](#).

Estimate travel time for a future departure or arrival

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Now (below the destination), select a time or date for "Leave at" or "Arrive by," then tap .

The estimated travel time may change based on predicted traffic.

Avoid tolls or highways

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Avoid (below the destination), choose your options, then tap .

Show or hide the compass or the speed limit

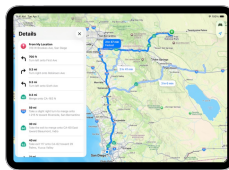
If you have an iPad with Wi-Fi + Cellular, you can show or hide the compass or speed limit.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Maps.
3. Below Directions, tap Driving, then turn Compass or Speed Limit on or off.

View a route overview or a list of turns in Maps on iPad

While following driving, cycling, transit, and walking directions, you can get an overview of your route and a list of upcoming turns.

Note: Features for Wi-Fi + Cellular models require a cellular data plan and Cellular Data turned on in Settings  > Apps > Maps. See [View or change your cellular data account](#).



Get an overview of your route

If you have an iPad with Wi-Fi + Cellular, you can zoom out to see your entire route onscreen, from the starting point to the destination.

1. Go to the Maps app  on your iPad.
2. [Get directions](#).
3. Tap .

To return to turn-by-turn directions, tap .

View a list of upcoming directions

If you have an iPad with Wi-Fi + Cellular, you can see directions in a list.

1. Go to the Maps app  on your iPad.
2. [Get directions](#).
3. Tap anywhere on the route card *except* the Go button.
4. Scroll down to see more directions.
5. When you're finished, tap ✕.

Share a route with someone

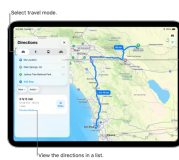
1. Go to the Maps app  on your iPad.

2. [Get directions.](#)
3. Tap anywhere on the route card *except* the Go button.
4. Scroll to the bottom of the card, tap Share, then choose a way to share the route.
5. Tap Done.

Change or add stops to your route in Maps on iPad

While following driving or cycling directions, you can add places to stop along your route.

Note: Turn-by-turn spoken directions aren't available in all countries or regions. See the [iOS and iPadOS Feature Availability website](#).



Change the starting point or destination

1. Go to the Maps app  on your iPad.
2. [Get directions.](#)
3. Do one of the following:
 - *Switch the starting point and destination:* Touch and hold  for the starting location, then drag it below the destination.
 - *Choose a different starting point or destination:* In the Directions list, tap either the start or destination, then [use the search field](#) or a recent search result to find and select a different location.

Create a multistop driving route

You can add up to 14 stops along your route.

1. Go to the Maps app  on your iPad.
2. [Get driving directions](#), then do one of the following:
 - Tap Add Stop, then [search](#) for the place you want to stop.
 - [Zoom in and move](#) the map, tap a place (for example, a landmark or business), then tap Add Stop in the place card.
3. To reorder the stops, touch and hold  for the stop, then drag it to a new position in the list.

If you didn't tap Go or Steps yet, your selected stop appears as the final destination in your directions.

Add a stop while following driving or cycling directions

If you have an iPad with Wi-Fi + Cellular, you can add stops on the way to your destination while following directions.

1. Go to the Maps app  on your iPad.
2. Get [driving](#) or [cycling](#) directions.

3. Tap the route card at the bottom of the screen.
4. Tap Add Stop, then tap a category (or, if driving, [search](#) for the place you want to stop).
5. Select a place to stop, then tap Add or Add Stop.

Your route is updated, and the chosen destination is the next stop.

If you're cycling and you decide not to take the detour, tap Resume Route at the top of the screen.

If you didn't tap Go yet, your selected stop appears as the final destination in your directions. Touch and hold  for the stop, then drag it ahead of your final destination.

Delete a stop from your driving directions

1. Go to the Maps app  on your iPad.
2. [Create a multistop driving route.](#)
3. Do one of the following:
 - *Before you tap Go:* Swipe left on any stops you want to delete, then tap Delete.
 - *After you tap Go:* Tap the route card at the bottom of the screen, then tap  next to the stop.

End directions before you arrive

[Ask Siri](#) something like, "Stop navigating." [Learn how to use Siri.](#)

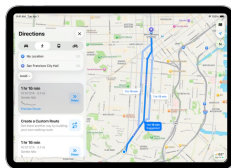
Or without using Siri:

1. Go to the Maps app  on your iPad.
2. Tap the card at the bottom of the screen, then tap End Route.

Get walking directions in Maps on iPad

You can get detailed walking directions to your destination. You can preview the elevation for your walk and choose a route that best avoids hills, stairs, and busy roads.

Note: Turn-by-turn spoken directions and immersive walking instructions aren't available in all countries or regions. See the [iOS and iPadOS Feature Availability website](#). Features for Wi-Fi + Cellular models require a cellular data plan and Cellular Data turned on in Settings  > Apps > Maps.



Get walking directions

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Go or Steps for the route you want to take.

You can also [ask Siri](#) something like, “Give me walking directions home.” [Learn how to use Siri.](#)

For thousands of trails in parks across the U.S., you can find out their length, preview elevation information, see photos, and more. See [Browse and save hikes](#).

Avoid hills, busy roads, or stairs

1. Go to the Maps app  on your iPad.
2. Get walking directions, as above.
3. Tap Avoid (below the destination), choose your options, then tap Apply.

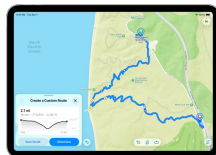
Save walks or hikes in Maps on iPad

You can customize a walking path to plan a hike, an exercise route, or a city tour. In U.S. national parks, you can browse hikes and filter them by length, elevation, and route type. You can also save the routes—along with any notes you add—to access when you’re offline.

Note: Not all features are available in all countries and regions.

Create your own walking or hiking route

1. Go to the Maps app  on your iPad.
2. To select a starting point on the map, touch and hold any road, path, trail, or other place accessible by walking to drop a pin, tap , then tap Create a Custom Route.
3. Tap other points along your route to choose a path, then do any of the following to complete your route:
 - *Reverse a route:* Tap .
 - *Retrace your steps:* Tap .
 - *Close a loop:* Tap .
 - *Undo a point:* Tap .



4. Do one of the following:
 - *Navigate to the starting point:* Tap Directions (available near the start of the route).
 - *Start turn-by-turn walking directions:* Tap Go (available if you're not near the route).
 - *Save the route for later:* Tap Save, name the route and add notes (optional), then tap .

Tip: Make sure Download Route is turned on if you want to access the route and the surrounding map even when you don't have access to an internet connection.

You can also remove a point by tapping a point, then tapping Remove Point, Remove Start Point, or Remove End Point.

Browse and save hikes

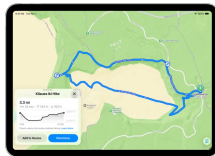
You need to be online to search for hikes.



1. Go to the Maps app  on your iPad.
2. Make sure you're in the Explore map, indicated by  at the top right of your map. See [Switch to a different map view](#).
3. Search for "hikes in [national park name]," then tap the search result.
4. To narrow down your choices, tap the filters, such as All Lengths or All Route Types. Swipe left to see more options.
5. Tap to open the hike, then tap +.

You can also do one of the following instead of saving the hike to your Places:

- *If you're near the start of the route:* Tap Directions if you want to navigate to the trailhead.
- *If you're not near the route:* Tap Go to start turn-by-turn walking directions.

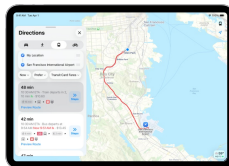


Tip: Make sure Download Route is turned on if you want to access the route and the surrounding map on your iPad when you don't have access to an internet connection.

Get transit directions in Maps on iPad

You can get detailed transit directions to your destination, including departure times, connection information, and fare amounts.

Note: Public transportation information isn't available in all countries or regions. See the [iOS and iPadOS Feature Availability website](#).



Get transit directions

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Prefer (below the destination), then select the transit methods you want to use.

4. Tap Go or Steps for the route you want to take.

You can also [ask Siri](#) something like, "Give me transit directions to the Ferry Building." [Learn how to use Siri.](#)

Plan for a future departure or arrival time

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Now (below the destination), select a time or date for "Leave at" or "Arrive by," then tap .

Show cash fares

In some countries and regions, fares are listed for the suggested routes.

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Transit Card Fares (below the destination), then tap Cash Fares.

See nearby transit departures

You can get one-tap access to the departure times for stops and stations near you.

1. Go to the Maps app  on your iPad.
2. Tap , then tap Nearby Transit to add it to your Places.
3. Tap Transit Nearby, then tap a nearby stop to see schedules and delays.
4. Scroll down, then tap Pin to add it to your Places.

Tip: Swipe right to pin a line to the top of the screen.

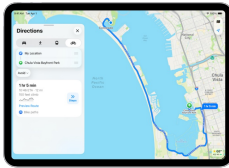
See major transit lines

1. Go to the Maps app  on your iPad.
2. With a map showing, tap the Map Modes button (, , riding transit , ) at the upper right.
3. Select Transit, then tap .

Get cycling directions in Maps on iPad

You can get detailed cycling directions. Maps offers routes on bike paths, bike lanes, and bike-friendly roads. You can preview the elevation for your ride, check how busy a road is, and choose a route that best avoids hills.

Note: Cycling directions and turn-by-turn spoken directions on Wi-Fi + Cellular models aren't available in all countries or regions. See [Cycling and Turn-by-Turn Navigation on the iOS and iPadOS Feature Availability website](#). Features for Wi-Fi + Cellular models require a cellular data plan and Cellular Data turned on in Settings  > Apps > Maps.



Get cycling directions

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Go or Steps for the route you want to take.

You can also [ask Siri](#) something like, "Give me cycling directions home." [Learn how to use Siri.](#)

Avoid hills or busy roads

1. Go to the Maps app  on your iPad.
2. Touch and hold anywhere on the map or enter an address in the [search](#) field, then tap Directions or .
3. Tap Avoid (below the destination), choose your options, then tap Apply.

Download offline maps on iPad

You can save a map of an area and use it when your iPad is offline.

Even when you can't access Wi-Fi or cellular service, you can view information like hours and ratings on place cards, get turn-by-turn directions for driving, walking, cycling, or riding transit, and see your estimated time of arrival.

Note: Offline maps aren't available in all countries or regions. Automatic Updates is on by default.



Download maps

1. Go to the Maps app  on your iPad.
2. Do one of the following:
 - Touch and hold the map until a pin marker appears, then tap Download.
 - Tap your picture or initials next to the search field, tap Offline Maps, tap +, then enter a location in the search field or tap Current Location.
3. Adjust the selected area, then tap Download.

To reduce the size of the map you download, select a smaller area.

Downloaded maps update automatically, unless you change your settings.

Open or edit a map you downloaded

Any maps you [download to use offline](#) appear in your list of offline maps.

1. Go to the Maps app  on your iPad.
2. Tap your picture or initials next to the search field, then tap Offline Maps.

3. Tap a map, then do any of the following:
 - *Rename a map*: Tap Rename, enter a new name, then tap Save.
 - *Change the area covered by a map*: Tap Resize on the image of the map, adjust the selected area, then tap Download.
 - *Delete a map*: Tap Delete Map.

Control map data downloads

You can change your settings—like when to download or update a map—depending on your data storage needs and preferences.

1. Go to the Maps app  on your iPad.
2. Tap your picture or initials next to the search field, then tap Offline Maps.
3. Do any of the following:
 - *Download over cellular*: Tap Wi-Fi Only, then tap to select Wi-Fi + Cellular.
 - *Automatically update all maps*: Turn on Automatic Updates.
 - *Automatically delete unused maps*: Turn on Optimize Storage.
 - *Use online maps*: Turn off Only Use Offline Maps.

Remove downloaded maps

You can remove downloaded maps to free up storage space on your iPad.

1. Go to the Maps app  on your iPad.
2. Tap your picture or initials next to the search field, then tap Offline Maps.
3. Do one of the following:
 - *Manually remove a map*: Swipe left on the map, then tap Delete.
 - *Automatically delete unused maps*: Turn on Optimize Storage.

Customize your experience

Share your estimated time of arrival in Maps on iPad

You can share your estimated time of arrival (ETA) while following driving, cycling, and walking directions to let friends and family know when you're likely to arrive. Your ETA updates automatically if there are major delays, so you don't have to send follow-up messages along the way.

Note: Not all features are available in all countries or regions. Some Maps features on iPad models with Wi-Fi + Cellular require a cellular data plan and Cellular Data turned on in Settings  > Apps > Maps. Standard carrier data and text rates may apply. See [View or change your cellular data account](#).

Share your estimated time of arrival (ETA)

[Ask Siri](#) something like, "Share my ETA." [Learn how to use Siri](#).

Or without using Siri:

1. Go to the Maps app  on your iPad.

2. [Search for the place](#) you want to go, then tap Go.
3. Tap the route card at the bottom of the screen, then tap Share ETA.

If you don't see Share ETA, make sure you turned it on in Settings  > Apps > Maps.
4. Choose one or more suggested contacts, or tap Open Contacts to find a contact.
5. To share your ETA with more contacts, tap "Sharing with" at the bottom of the screen, then tap Open Contacts.

You can also use the Messages, Find My, and Contacts apps to share your location with others. See [Share your location in Messages](#), [Share your location in Find My](#), or [Edit contacts](#).

Stop sharing your ETA

1. Go to the Maps app  on your iPad.
2. Open the route card for a trip in progress.
3. Tap "Sharing with" at the bottom of the screen, then tap Stop Sharing ETA below each contact's name.

Automatically share your ETA to a pin

When you add a contact to a pinned place in your Places, that contact automatically receives your ETA whenever you start turn-by-turn navigation to that location.

1. Go to the Maps app  on your iPad.
2. Tap Places, then tap Pinned. See [Add a pin to your Places](#).
3. Tap , then tap Add Person.
4. Search for a contact, tap to add them, then tap .
5. Tap the pinned location, then tap Go to start sharing your ETA.

Your location, route, and ETA are viewable until you arrive.

Turn off ETA sharing

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Maps.
3. Scroll down, then turn off Share ETA.

People using iOS 13.1, iPadOS 13.1, or later receive a Maps notification with your ETA, and they can track your progress in Maps. People using earlier versions receive the notification through iMessage. People using other mobile devices receive an SMS message.

Change settings for spoken directions in Maps on iPad

You can turn off spoken directions, adjust their volume, change their voice or language, and more.

Note: Turn-by-turn spoken directions aren't available in all countries or regions. See the [iOS and iPadOS Feature Availability website](#). Features for Wi-Fi + Cellular models require a cellular data plan and Cellular Data turned on in Settings ⓘ > Apps > Maps. See [View or change your cellular data account](#).

Turn spoken directions on or off

You can turn spoken directions on or off after you've started following a set of directions.

1. Go to the Maps app 🗒️ on your iPad.
2. [Get directions](#), then tap the Go button to begin following them.
3. Tap the Audio Control button on the map (for example, 🗣️), then choose an option.

Button	Description
	All directions are spoken.
	Only driving alerts are spoken.
	No directions are spoken.
	Voice volume for spoken directions is loud.
	Voice volume for spoken directions is normal.
	Voice volume for spoken directions is soft.

Note: If you start with a location other than My Location, you see a Steps button instead of Go, and no directions are spoken. You can also change the default volume in Settings ⓘ > Apps > Maps. Tap Spoken Directions, then choose an option below Voice Volume.

Hear spoken directions in a different language or voice

1. Go to the Settings app ⚙️ on your iPad.
2. Tap Apple Intelligence & Siri, then change any of the following:
 - *Language:* Tap Language, then tap a language to select it as your primary Siri language.
 - *Voice:* Tap Voice, then tap to hear the different options.

See [Turn on and activate Siri](#).

Change other settings for spoken directions

1. Go to the Settings app ⚙️ on your iPad.
2. Tap Apps, then tap Maps.

3. Tap Spoken Directions, then turn on or off the following options:

- *Directions Pause Spoken Audio*: Turn on this setting to pause spoken audio (like podcasts and audio books) when you receive spoken directions.
- *Directions Wake Device*: Turn on this setting to wake the iPad display when you receive spoken directions while following driving or cycling directions.
- *Directions on Radio*: On supported cars, turn on this setting to hear spoken directions when you're listening to the radio.

To use turn-by-turn spoken directions, your iPad must be connected to the internet, and [Location Services](#) must be turned on. Cellular data rates may apply. See [View or change your cellular data account](#).

Choose a default travel mode and Maps units on iPad

You can review and change your settings for the Maps app, including travel mode and units.

Choose a default travel mode and preferences

Maps defaults to your preferred travel mode when providing directions. You can choose driving, walking, transit, or cycling.

1. Go to the Maps app  on your iPad.
2. Tap your picture or initials next to the search field, tap Preferences, then tap options.

(If neither your picture nor initials appear next to the search field, tap Cancel next to the field, or tap the search field, then tap Cancel.)
3. To find more options, tap Maps Settings at the bottom of the screen.

Depending on the mode of travel, you may have other route options, such as choosing an arrival time when driving, avoiding heavy traffic or hills when cycling or walking, or choosing which transit method you prefer.

Change the units used in Maps

On a 2D map, a scale appears in the upper left as you zoom out. You can change the units used for the scale.

1. Go to the Settings app  on your iPad.
2. Tap General, then tap Language & Region.
3. Tap Measurement System, then select an option.

Check traffic conditions and report traffic incidents in Maps on iPad

You can view traffic conditions and report accidents, hazards, and speed checks (where allowed), and you can report when they're cleared. (Wi-Fi + Cellular only).

Apple evaluates incoming incident reports. When there's a high level of confidence in the reports, incident markers—such as for hazards ⚠️ and accidents 🚗—are displayed (or cleared) for other Maps users too.

Note: Not all features are available in all countries or regions. See the [iOS and iPadOS Feature Availability website](#). Some Maps features on iPad models with Wi-Fi + Cellular require a cellular data plan and Cellular Data turned on in Settings ⓘ > Apps > Maps. Standard carrier data and text rates may apply. See [View or change your cellular data account](#).

Find out about traffic conditions

1. Go to the Maps app 🗒️ on your iPad.
2. With a map showing, tap the button at the top right, choose Driving or Satellite, then tap ⓘ.

Yellow indicates slowdowns, and red indicates stop-and-go traffic.

3. To get an incident report, tap an incident marker.

Markers indicate incidents such as:

- Accidents 🚗
- Speed checks 🚔
- Traffic 🚦
- Roadwork 🚧
- Hazards ⚠️
- Road closures 🚫

Report traffic incidents

[Ask Siri](#) something like, "Report an accident." [Learn how to use Siri](#).

Or without using Siri:

1. Go to the Maps app 🗒️ on your iPad.
2. Do one of the following:
 - *When following turn-by-turn driving directions:* Tap ⓘ, then choose an option. You can also tap the route card at the bottom of the screen, then tap Report an Incident.
 - *When not following directions:* Tap your picture or initials next to the search field, then tap Reports. Tap Report a New Issue, tap Report an Incident, then choose an option.

If neither your picture nor initials appear, tap Cancel next to the search field, or tap the search field, then tap Cancel.

Report on the status of a hazard or accident

When you're near the incidents in select countries or regions, and if you have an iPad with Wi-Fi + Cellular, you can report whether they cleared.

[Ask Siri](#) something like, "Clear the accident." [Learn how to use Siri](#).

Or without using Siri:

1. Go to the Maps app 🗒️ on your iPad.
2. Tap the incident marker.

3. Tap Cleared or Still Here.

(You can't clear reports of speed checks.)

Get weather info in Maps on iPad

You can find out about the weather and air quality.

Note: Air quality and weather data aren't available in all countries or regions.

Find out about the weather and the air quality

1. Go to the Maps app  on your iPad.
2. Zoom in on a map until the weather icon appears in the lower-right corner.

The icon shows the current conditions for that area. In some regions, the air quality index (AQI) also appears in the lower-right corner.

3. To get the hourly forecast, touch and hold the weather icon. Tap the hourly forecast to get a multiday forecast in the Weather app.

If you don't want to get air quality or weather information in Maps, go to Settings  > Apps > Maps, then turn off Air Quality Index or Weather Conditions.

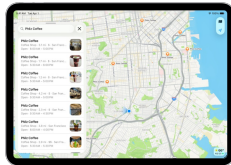
Find places

Search for places in Maps on iPad

You can search for addresses, landmarks, services, and more.

Search for a place

Tap the search field (at the top of the card), then begin typing.



You can search in different ways. For example:

- Intersection ("8th and Market")
- Area ("Greenwich Village")
- Landmark ("Guggenheim")
- Zip code ("60622")
- Business ("movies," "restaurants San Francisco CA," "Apple Inc New York")
- A request or question using natural language ("Find cafes with free Wi-Fi")

If you get a list of results, scroll the list to see more. To learn about a place or get directions to it, tap a search result.

Display, lengthen, or shorten the card

If you don't see a search field, tap  at the top right of the card.

To resize the card, drag the top of the card up or down.

Find nearby attractions, restaurants, and services in Maps on iPad

You can find nearby attractions, services, and more.

Note: Nearby suggestions aren't available in all countries or regions. See the [iOS and iPadOS Feature Availability website](#).

Find a nearby attraction, restaurant, or service

Ask Siri something like, "Find coffee near me." [Learn how to use Siri](#).

Or without using Siri:

1. Go to the Maps app  on your iPad.
2. Tap the search field, then do one of the following:
 - Tap a category like Grocery Stores or Restaurants below Find Nearby.
 - Enter something like "playgrounds" or "parks" in the search field, then tap the Search Nearby result.

Tip: You can also touch and hold the Maps app icon  on the Home Screen, then tap Search Nearby. See [Perform quick actions](#).

Depending on what you're looking for, you may be able to apply more search criteria, tap a suggestion to get additional information, and more.

3. To change the nearby area, drag the map.

To get recommendations for where to eat, shop, and explore in great places around the world, see [Explore places with guides](#).

Images of Las Vegas, San Diego, and Portland in City Guides courtesy of Wikipedia.

Explore airports or malls in Maps on iPad

For some large spaces like airports, transit stations, or shopping malls, you can look at detailed, interior maps to help you get around.

Note: Indoor maps aren't available for all countries or regions. See the [iOS and iPadOS Feature Availability website](#).

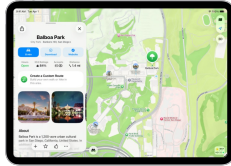


1. Go to the Maps app  on your iPad.
2. Do one of the following:
 - *Before you get there:* [Search](#) for the airport or mall, then tap Indoor Map if it appears in the search result. Or drag the map to show it, zoom in, then tap Look Inside.
 - *When you're at the airport or mall:* Tap , then tap Look Inside.

3. To find nearby services, tap a category (like Food, Restrooms, or Gates).
To get more information about a result, tap it.
4. To get a map of a different floor, tap the button showing the floor level (zoom in if the button doesn't appear).

Get information about places in Maps on iPad

You can find street addresses and other information about places that appear.



Get information about a place

1. Go to the Maps app  on your iPad.
2. Tap a place (for example, a city or landmark on a map, a spot that you marked with a pin, or a search result in Maps), then do any of the following:
 - *Get a route to the location:* Tap the [directions button](#).
 - *View more information:* Scroll down in the place card.

The information might include the street address, a phone number, a webpage link, customer reviews, and more. Many restaurants and other businesses offer [App Clips](#) that allow you to order or make a reservation by tapping buttons on their place cards.

Save information about a place

You can [save a place](#) or add it [as a pin](#) to one of your [custom guides](#), or as one of your [contacts](#).

1. Go to the Maps app  on your iPad.
2. Tap a place on a map or a search result in Maps, tap , then choose an option.

Stop sending restaurant names to a third party

If you install an app that has a table-booking extension, it can also help you make reservations at restaurants. You can stop sending the names of restaurants that you view to the extension.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Maps.
3. Tap Restaurant Booking, then turn off the app extension.

View and manage Visited Places in Maps on iPad

On Wi-Fi + Cellular models, the Visited Places feature helps you keep track of places you've been, so you can easily revisit or share them later. Use it to find past locations—like restaurants from a recent trip—and organize them into guides or share them with others. Visited Places are end-to-end encrypted, can't be read by Apple, and appear on all your synced devices.

Note: Visited Places isn't available in all countries or regions. See the [iOS and iPadOS Feature Availability website](#).

Turn on Visited Places

When you open the Maps app, you may be asked to turn on Visited Places. If not,

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Maps.
3. Tap Location, then turn on Precise Location and Visited Places.
4. Go back to the Settings app, then tap Privacy & Security.
5. Tap Location Services, then turn on Location Services.
6. Tap System Services, tap Significant Locations & Routes, then turn on Significant Locations & Routes.

View a visited place

1. Go to the Maps app  on your iPad.
2. Tap Places, tap Visited Places, then do any of the following:
 - *Search:* Search a place by name, category, address, or notes.
 - *Filter:* Search using a filter for date, category, or city.
 - *Show all visits:* Tap All Visits.

Manage a visited place

1. Go to the Maps app  on your iPad.
2. Tap Places, then tap Visited Places.
3. Next to a place, tap More  (on the right side of the place card), then do any of the following:
 - *Add to your Places:* Tap Add to Places.
 - *Share a visited place:* Tap Share.
 - *Add a personal note:* Tap Add a Note.
 - *Correct a visited place:* Tap Wrong Location.
 - *Remove a visited place:* Tap Remove.

Change how long Maps keeps your visited places

If you choose a duration for saving visited places when you set up the feature, you can change it at any time.

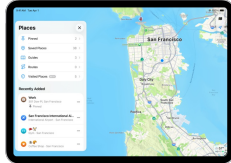
1. Go to the Maps app  on your iPad.
2. Tap Places, then tap Visited Places.
3. Scroll to the bottom, tap Keep Visits, then choose a duration.

Clear your visited places history

1. Go to the Maps app  on your iPad.
2. Tap Places, then tap Visited Places.
3. Scroll to the bottom, then tap Clear History.

Add places and notes to your Places in Maps on iPad

You can find pins, places, guides, and routes in one place: your Places in the Maps app. Add your own personal notes—visible only to you—to saved places, or pin your most frequently visited places for easier access.



Save a place to your Places

1. Go to the Maps app  on your iPad.
2. While looking at a place card, do one of the following:
 - Tap . It turns to .
 - Tap , then tap Add to Places.

Add notes to a place

You can read the notes you add to a place at any time. When you share a place, your note appears as text with the shared link, but it doesn't save to the other person's notes for that place.

1. Go to the Maps app  on your iPad.
2. While looking at a place card, tap , then tap Add a Note.
3. Write something, then tap .

Adding a note to a place saves the place to your Places.

Add a pin to your Places

You can pin frequently visited places for easier access in Maps and CarPlay. They appear as icons in your Places and also under Pinned.

1. Go to the Maps app  on your iPad.
2. Below Places, tap  (you may need to swipe left), then search for or tap a suggestion. You can also [drop a pin](#).
3. If the pins are for your Home, Work, or School, you can do any of the following:
 - *Assign it to a type*: Select Home, Work, or School.
 - *Sync to My Card*: Tap Add to Contact Card.
4. Tap .

See [Edit a pin](#).

Remove a place from your Places

1. Go to the Maps app  on your iPad.
2. Tap Places.
3. Tap , then tap Delete From Places.

If you're in the place card, tap . It returns to .

Removing a place from your Places deletes any personal [notes you added](#) to it.

Share places in Maps on iPad

You can share places with others. For example, you can send a message or email to show people where to meet you.

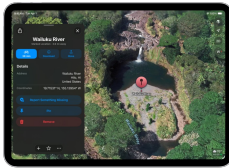
Tip: To share your current location when you don't have the Maps app open, just touch and hold Maps on the Home Screen, then tap Send My Location. See [Perform quick actions](#).

1. Go to the Maps app  on your iPad.
2. Tap a place on the map or a search result.
3. Tap  (at the top of the place card), then choose an option.

You can also touch and hold the place, then tap Share Location.

Mark a location with a pin in Maps on iPad

You can use pins to mark places so you can more easily find those locations later.



Drop a pin

You can drop a pin to share a location with someone else, or to start or end your route at a location that isn't already marked on the map. Only one pin appears at a time, unless you save them to your Places.

1. Go to the Maps app  on your iPad.
2. Touch and hold the map until a pin marker appears.

To refine the location, tap Move, then drag the map.

3. Tap Pin. To mark several places with pins, save each pin as you drop it.

To get directions to the pin, tap the pin, then tap the [directions button](#).

Tip: To note your current location when you don't have the Maps app open, touch and hold the Maps icon on the Home Screen, then choose Mark My Location. See [Perform quick actions](#).

Share a pin

1. Go to the Maps app  on your iPad.

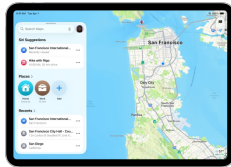
2. Do one of the following:
 - Touch and hold the map until a pin marker appears, then tap  (at the top of the card).
 - Tap Places, tap Pinned, swipe left on the pin, then tap Share.
3. Choose how you want to share it.

Get the latitude and longitude of a pin

1. Go to the Maps app  on your iPad.
2. Tap Places, tap Pinned, then tap the pin.
3. Swipe up to Coordinates (below Details).
4. Touch and hold the coordinates, then tap Copy.

See your saved pins

Pins appear as a row of icons in your Places when you open the Maps app.



Edit a pin

1. Go to the Maps app  on your iPad.
2. Tap Places, then tap Pinned.
3. Tap , then do any of the following:
 - *Change the name of the pin:* Tap in the Label field.
 - *Assign it to your Home, Work, or School address:* Choose an option below Type.
 - *Change the location of the pin:* Tap "Refine Location on the Map."

Note: If you change your Home, Work, or School address after you're prompted to sync Maps to My Card, you may need to update your address in both Maps and Contacts. See [Add a pin to your Places](#) and [Complete or edit My Card](#).

Remove a pin

1. Go to the Maps app  on your iPad.
2. Tap Places, then tap Pinned.
3. Swipe left on the pinned location, then tap Delete.

You can also tap , then tap Unpin.

Rate places and add photos in Maps on iPad

You can provide ratings and photos of places you visit to help other Maps users.

Your ratings and photos appear everywhere you're [signed in to the same Apple Account](#).

Note: The Apple Ratings and Photos feature isn't available in all countries or regions.



Rate a place

1. Go to the Maps app  on your iPad.
2. Tap a place on the map or a search result, then Tap .
3. Tap  or  for the available categories, then tap .

You can edit your ratings later if you change your mind.

Add photos for a place

1. Go to the Maps app  on your iPad.
2. Tap a place on the map or a search result, then tap .
3. Tap Add Your Photos, then follow the onscreen instructions.

To upload your photos to Apple, you need to have an [Apple Account](#).

Note: If you don't see ratings categories or the Rate button, you can't add a photo.

4. To credit yourself for the photos you contribute, using either your name or a nickname, tap Photo Credit, then turn on Show Credit. If desired, you can enter a nickname for yourself. (The photo credit option you choose applies to all photos you previously submitted and continue to submit.)

Share your photos publicly

You can allow companies to use the photos that you add to Maps in their own products and services.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Maps.
3. Turn on Allow Photo Providers to Use Your Photos.

Photos you share include location data, but not your identity. If you turn this setting off, photo providers may no longer use your photos. (It may take a few days to take effect.)

Edit your photos for a place

You can add and remove photos, add or remove your photo credit, and provide a nickname for your photo credit.

1. Go to the Maps app  on your iPad.
2. Tap Places.
3. Tap the place whose photos you want to edit, then tap Your Photos.
4. Do one of the following:
 - *Submit another photo:* Tap Add Photo.
 - *Remove a photo:* Tap , then tap Delete Your Photo.
 - *Change your photo credit:* Tap , then tap Change Photo Credit. The photo credit option you choose applies to all photos you previously submitted and continue to submit.

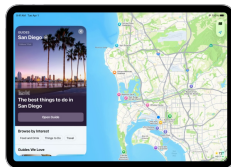
Stop getting ratings and photos suggestions

You may receive suggestions in Maps to submit a rating or photo if you recently visited or took a photo of a point of interest. These suggestions use on-device processing and can't be read by Apple. If you don't want to receive these suggestions, you can turn them off.

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Maps.
3. Turn off Show Ratings and Photos Suggestions.

Explore places with guides in Maps on iPad

Guides are available to help you discover great places around the world to eat, shop, and explore. Guides are automatically updated when new places are added, so you always have the latest recommendations.



Explore the world with guides

1. Go to the Maps app  on your iPad.
2. Scroll down, then tap Guides We Love.
3. Browse by any of the following:
 - *City*: Tap  near the top of the screen, then tap a city. You can also scroll down to the Cities category.
 - *Interest*: Swipe right to see more interests, then tap to browse guides in that group.
 - *Publisher*: Scroll down to the Browse by Publisher category.

View, share, and save a guide

1. Go to the Maps app  on your iPad.
2. To open a guide, tap its cover. To view its contents, scroll down.

You can also do the following:

- *Save the guide*: Tap Add to Guides.
- *Share the guide*: Tap Share , then choose an option.
- *See saved guides*: Tap Places, then tap Guides. See [Organize places in custom guides](#).
- *Close the guide*: Tap .

Tip: Look for [App Clips](#) buttons. These allow you to do things like reserve a table directly from a guide.

Organize places with custom guides in Maps on iPad

You can organize places into your own guides for easy reference, and you can share your guides with others.



See your favorites

A guide called Favorites always appears in your guides. This makes it easier for you to save places to a guide.

1. Go to the Maps app  on your iPad.
2. Below Your Guides, tap Favorites.

Tip: You can pin any places that you want to see in your Places when you open Maps. See [Add a pin to your Places](#).

Create a guide

1. Go to the Maps app  on your iPad.
2. Tap Your Guides, then tap .
3. Enter a name for the guide, then tap  to add an image from your photo library.
4. Tap .

Add a place to a guide

1. Go to the Maps app  on your iPad.
2. Tap a place on the map or a search result.
3. In a place card, tap , then tap Add to Guides.
4. Choose one of your guides, then tap .

You can also add Publisher Guides to your guides. See [Explore places with guides](#).

Share a guide

1. Go to the Maps app  on your iPad.
2. Below Your Guides, tap the guide you want to share.
3. Tap  at the bottom of the guide card, tap Share Guide, then choose an option.

Edit a guide that you created

For any guide that you create, you can supply a cover image, change the title, and remove places.

1. Go to the Maps app  on your iPad.
2. Tap Your Guides, then tap the guide you want to edit.
3. Tap , make your changes, then tap .

Remove a guide

1. Go to the Maps app  on your iPad.
2. Below Your Guides, tap  on the guide you want to remove, then tap Delete.

Clear your location history in Maps on iPad

The Maps app  uses information about your significant locations from [Location Services](#) to provide you with personalized services like predictive traffic routing. Your significant locations are end-to-end encrypted and can't be read by Apple. You can delete your significant locations at any time—for example, to reset predictive traffic routing and similar personalized services.

1. Go to the Settings app  on your iPad.
2. Tap Privacy & Security, then tap Location Services.
3. Tap System Services, then tap Significant Locations.
4. Tap Clear History.

This action clears all your significant locations everywhere you're [signed in to the same Apple Account](#).

Delete recent directions in Maps on iPad

You can delete directions that you recently viewed.

1. Go to the Maps app  on your iPad.
2. Scroll down to Recents, then do one of the following:
 - *Delete a single item:* Tap , then tap Clear.
 - *Delete all recent:* Tap Recents, then tap Clear.

Report an issue with Maps on iPad

If you notice something's missing in Maps—an address, business, transit stop, or another feature—you can add it. You can also report other kinds of issues, such as an incorrect step in directions or a business that has closed.

1. Go to the Maps app  on your iPad.
2. Do one of the following:
 - Touch and hold the map until a pin marker appears, scroll to the bottom of the card, then tap Report Something Missing.
 - Tap your picture or initials next to the search field, tap Reports, then tap Report a New Issue.
3. Choose an option, then follow the onscreen instructions.

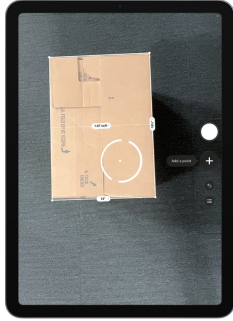
To change the address used for your home or work, see [Add a pin to your Places](#).

If you have a business (large or small), you can use [Apple Business Connect](#) to help your customers find it in Maps, Apple Wallet, Siri, and more. Learn more about [Apple Business Connect](#).

Measure

Measure dimensions with iPad

You can use your iPad camera to measure nearby objects and surfaces—you can manually set the start and end points of a measurement, have iPad automatically detect the dimensions of rectangular objects, and more.



For best results, use Measure on well-defined objects located 0.5 to 3 meters (2 to 10 feet) from iPad. (Measurements are approximate.)

Note: You can use Measure on external displays without turning on mirroring in Control Center. The image you see on your iPad appears in a larger size on the external display.

Start a measurement

1. Go to the Measure app  (in the Utilities folder) on your iPad.
2. Use the iPad camera to slowly scan nearby objects.
3. Position iPad so that the object you want to measure appears on the screen.

Note: For your privacy, when you use Measure to take measurements, a green dot appears at the top of the screen to indicate your camera is in use.

Take an automatic rectangle measurement

1. Go to the Measure app  (in the Utilities folder) on your iPad.
2. Use the iPad camera to slowly scan nearby objects.
3. When iPad detects the edges of a rectangular object, a box frames the object; tap the box to see the dimensions.
4. To take a photo of your measurement, tap .

Take a manual measurement

1. Go to the Measure app  (in the Utilities folder) on your iPad.
2. Align the dot at the center of the screen with the point where you want to start measuring, then tap .
3. Slowly pan iPad to the end point, then tap  to see the measured length.
4. To take a photo of your measurement, tap .
5. Take another measurement, or tap Clear to start over.

To start over on [supported models](#), tap , then tap Clear All.

Use edge guides

On [supported models](#), you can easily measure the height and straight edges of furniture, countertops, and other objects using guide lines that appear automatically.

1. Go to the Measure app  (in the Utilities folder) on your iPad.

2. Position the dot at the center of the screen along the straight edge of an object until a guide appears.
3. Tap ⊕ where you want to begin measuring.
4. Slowly pan along the guide, then tap ⊕ at the endpoint to see the measured length.
5. To take a photo of your measurement, tap ○.

Use Ruler view

On [supported models](#), you can see more detail in your measurements with Ruler view.

1. Go to the Measure app  (in the Utilities folder) on your iPad.
2. After measuring the distance between two points, move iPad closer to the measurement line until it transforms into a ruler, showing incremental units of length.
3. To take a photo of your measurement, tap ○.

View and save measurements on iPad

On [supported models](#), you can save a list of all the measurements you take in a single session, complete with screenshots, so you can easily share and access them whenever you need them.

1. Go to the Measure app  (in the Utilities folder) on your iPad.
2. Tap  to see a list of your recent measurements.

Swipe up from the top of the list to see more measurements.

3. To save the measurements, tap Copy, open another app (for example, Notes), tap in a document, then tap Paste.

Note: People's height measurements aren't included in this list. To save a person's height measurement, see [Measure a person's height](#).

Measure a person's height with iPad

On [supported models](#), you can instantly measure a person's height from the floor to the top of their head, hair, or hat. (You can even measure a person's seated height.)

1. Go to the Measure app  (in the Utilities folder) on your iPad.
2. Position iPad so that the person you want to measure appears on the screen from head to toe.

A line appears at the top of the person's head (or hair, or hat), with the height measurement showing just below the line.

3. To take a photo of the measurement, tap ○.
4. To save the photo, tap the screenshot in the lower-left corner, tap Done, then choose Save to Photos or Save to Files.

You can easily access and share the height measurement image from Photos or Files on iPad whenever you want.

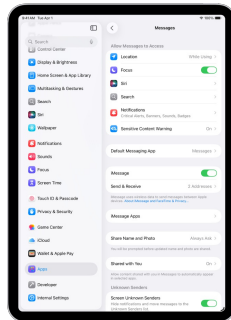
To take the measurement again, turn iPad away for a moment to reset the height.

Messages

Get started with Messages on iPad

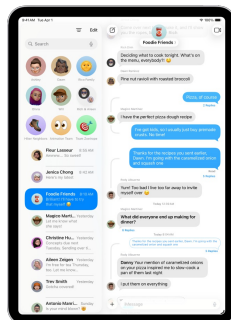
In the Messages app , you can exchange texts, photos, videos, and more, with individuals, businesses, and groups. You can express yourself with your Memoji and animations, share TV shows and music, and use Messages to collaborate with others.

Set up iMessage and sync across devices



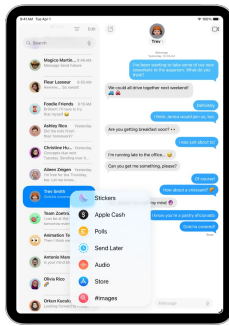
When you and a friend both sign in to iMessage, you can send each other unlimited messages, no matter where you are in the world. Go to Settings  > Apps > Messages, then turn on iMessage. And if you have an iPhone, you can see the same messages you get there on your iPad too. On your iPhone, go to Settings  > Apps > Messages, turn on Text Message Forwarding, then choose your iPad in the list. (You must also be signed in to the same Apple Account on your iPhone.)

Chat as a group



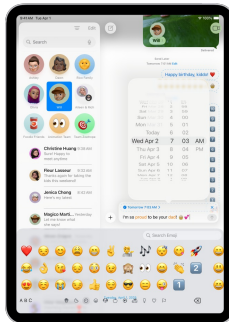
You can chat with several people at once—like your family or a work group. Tap , enter the names of the people in the group, then type your message, or tap  to dictate it. To add media and more, tap  next to the text field. To add emoji, tap  or  on your keyboard. To name the group, tap the group icons at the top of the conversation, then tap Change Name and Photo.

Go beyond texting



You don't have to limit your communication to text. To add emoji, tap 🍌 or 🌐 on your keyboard. To add media, polls, location sharing, and more, tap + next to the text field.

Schedule a message to deliver later



If it's too late at night or too important to forget, schedule your message for a future time, instead of sending it as soon as you finish it. Tap +, tap Send Later, choose a time, then tap ⏰.

Want to learn more?

- [Set up Messages](#)
- [Send and reply to messages](#)
- [Group conversations](#)
- [Use iMessage apps](#)
- [Schedule a text message to send later](#)
- [Search](#)
- [Screen, filter, report, and block texts](#)
- [Stop, mute, and change notifications](#)

Availability of Messages features may depend on your carrier, country, or region.

Set up Messages on iPad

In the Messages app, you can send text messages in two different ways:

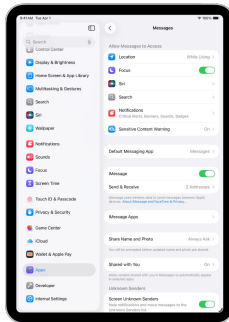
- Using [iMessage](#) with others who also use iMessage. Your iMessage texts appear in blue bubbles.
- With SMS, MMS, and RCS messages forwarded from your iPhone. Your SMS, MMS, and RCS messages appear in green bubbles. See [Choose other devices for SMS/MMS/RCS messaging](#) in the iPhone User Guide. (RCS messages aren't supported by all carriers or in all countries or regions.)

For more information, see the Apple Support article [What is the difference between iMessage, RCS, and SMS/MMS?](#) and the [iOS and iPadOS Feature Availability website](#).

Turn on iMessage

1. Go to the Settings app  on your iPad.
2. Tap Apps, then tap Messages.
3. Turn on iMessage.
4. To select which of your phone numbers and email addresses you want to use with iMessage, tap Send & Receive, then choose from the available options below "You can receive iMessages to and reply from."

Learn more about [iMessage](#).



Sync messages on all your Apple devices

When you turn on Messages in iCloud, messages you send and receive on your iPad are saved in iCloud. When you [sign in to the same Apple Account](#) and turn on Messages in iCloud on another device, your conversations show up there too.

1. Go to the Settings app  on your iPad.
2. Tap your name, then tap iCloud.
3. Tap See All next to Saved to iCloud.
4. Turn on Messages (if it's not already turned on).

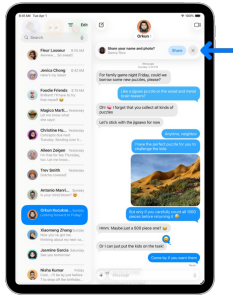
If you have an iPhone, you can set it up so that when you send or receive an SMS, MMS, or RCS message, it also appears on your iPad. See [Choose other devices for SMS, MMS, and RCS messaging](#) in the iPhone User Guide.

After you turn on Messages in iCloud, any messages or attachments you delete from iPad are also deleted from your other Apple devices (iOS 11.4, iPadOS 13, macOS 10.13.5, watchOS 1, visionOS 1, or later) where Messages in iCloud is turned on. See [Set up iCloud for Messages on all your devices](#) in the iCloud User Guide.

Note: Messages in iCloud uses iCloud storage. See [Sign in and manage your Apple Account](#).

Share your name and photo

In Messages, you can share your name and photo with others. You decide whether to share it whenever you send or receive a message from someone new.



1. Go to the Messages app  on your iPad.
2. Do one of the following:
 - At the top of the conversation list, tap Edit, then tap Set Up Name & Photo.
 - Swipe up to the top of the conversation list, then tap Share Your Name & Photo.
3. Choose how you want to be represented, scroll down, then turn on Name and Photo Sharing.
4. Tap Share Automatically, then choose one of the following:
 - *Contacts Only*: Anyone who is a saved contact receives the option of using the name and image you chose when they communicate with you.
 - *Always Ask*: You decide to share your name and photo as you communicate with each contact.
5. Tap  to save your changes.

To change these settings after you set them up, tap Edit, then tap Name & Photo.

Note: Your name and photo may not appear as expected when you send messages to recipients who are using non-Apple devices.

About iMessage on iPad

iMessage is a secure messaging service that you can use to send and receive messages in the Messages app on your iPhone, iPad, Mac, Apple Watch, or Apple Vision Pro.

If someone sends a message to your email address or phone number using iMessage, you receive the message [on all your Apple devices](#) that are set up to receive messages sent to that email address or phone number. When you view an iMessage conversation, you see all messages sent from any device, so you can keep in touch with others wherever you are.

You need an [Apple Account](#) to use some iMessage features. If you've made purchases from the iTunes Store or App Store or you've signed in to iCloud, you have an Apple Account.