Programming the Telephone

Standby Screen

The handset displays the handset number and user name.

```
USER NAME
HANDSET  X
```

Programming Functions

The system uses a menu structure to give you access to all of the built-in features. You may program the following items in main menu: Room Monitor and Handset Setup.

Room Monitor (applicable only with additional handsets)

1. Make sure your phone is **OFF** (not in talk mode).
2. Press the MUTE/PROG button to go to the main menu.
3. Press CALLER ID-VOLUME (▼ or ▲) button to scroll to ***ROOM MONITOR***.
4. Press MUTE/PROG button to enter ***ROOM MONITOR*** menu, ***ROOM MONITOR EXTENSION?*** shows in the display.

```
> ROOM MONITOR
HANDSET  SETUP
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5. Use the touch tone pad to enter the handset number to be monitored, either 1 or 2.

   NOTE: When this phone system is expanded (up to 4 handsets by purchase of optional Model 28001 handset with recharge cradle), handsets are named HANDSET 1, HANDSET 2, HANDSET 3 and HANDSET 4 respectively.

6. The receiving handset will turn on the microphone and the originating handset will turn on the speakerphone to monitor sound from the receiving handset.

   NOTE: For room monitoring mode to work, the originating handset must NOT be on the cradle.

   NOTE: While in room monitoring mode, the handsets will emit an alert tone approximately every 5 seconds if there is an incoming call. You may press the SPEAKER button to quit room monitor and answer the call.

   NOTE: While in room monitoring mode, the originating handset can be switched to monitor by handset earpiece by pressing the TALK/ CALL BACK button once. Switch back to speakerphone by pressing the SPEAKER button once.

   NOTE: Press the *EXIT button on the handset to exit room monitor mode.

Handset Setup

1. Make sure your phone is **OFF** (not in talk mode).
2. Press the MUTE/PROG button to go to the main menu.
3. Press CALLER ID-VOLUME (▼ or ▲) button to scroll to ***HANDSET SETUP***.
4. Press MUTE/PROG button to confirm and you may program the following items: Language, Handset Name, Ringer Tone, Ringer Volume, VIP Melody, Key Tone, Area Code, Registration, Deregistration and Default Setting.

   NOTE: During programming, you may press the *EXIT button at any time to exit the sub-menu and return to the menu.

Language

From the Handset Setup Menu:

1. Press the CALLER ID-VOLUME (▼ or ▲) button to scroll to the SET LANGUAGE sub-menu.
2. Press MUTE/PROG button to enter the menu. ***SET LANGUAGE ▸ 1ENG 2FRA 3ESP*** shows in the display. The default setting is "1 ENG".
3. Use the touch tone pad on the handset to select 1ENG, 2FRA, 3ESP, or use the CALLER ID-VOLUME (▼ or ▲) button to scroll to the desired language.
4. Press the MUTE/PROG button to save your selection. You will hear a confirmation tone and the selected language shows in the display.

Handset Name

From the Handset Setup Menu:

1. Press the CALLER ID-VOLUME (▼ or ▲) button to scroll to the HANDSET NAME sub-menu.
2. Press MUTE/PROG button to enter the menu. ***HANDSET NAME*** shows in the display. The default setting is "HANDSET #".
3. Use the touch-tone pad to enter a name (up to 15 characters). More than one letter is stored in each of the number keys. For example, to enter Bill Smith, press the 2 key twice for the letter B. Press the 4 key 3 times for the letter I. Press the 5 key 3 times for the letter L. Press the 5 key 3 times for the second letter L, and press the 1 key to insert a space between the first and last name. Press the 7 key 4 times for the letter S; press the 6 key once for the letter M; press the 4 key 3 times for the letter I; press the 8 key for the letter T; press the 4 key twice for the letter H.

   NOTE: If you make a mistake, use the DELETE button to backspace and delete one character at a time.

4. Press the MUTE/PROG button to save your name. You will hear a confirmation tone and the handset name shows in the display.

Ringer Tone

You may choose from ten different ringer tones and ten different melodies.

From the Handset Setup Menu:

1. Press the CALLER ID-VOLUME (▼ or ▲) button to scroll to the RINGER TONE sub-menu.
2. Press MUTE/PROG button to enter the menu. ***SET RINGER TONE 01*** shows in the display. The default setting is "01".
3. Use the CALLER ID-VOLUME (▼ or ▲) button to scroll to the desired setting (1 through 20). You will hear a sample of the ringer tone/melody you select.
4. Press the MUTE/PROG button to save your selection. You will hear a confirmation tone and the selected ringer tone shows in the display.

   NOTE: You must have the Ringer Volume set to ON for ring tone to signal an incoming call.

Ringer Volume

From the Handset Setup Menu:

1. Press the CALLER ID-VOLUME (▼ or ▲) button to scroll to the RINGER VOLUME sub-menu.
2. Press MUTE/PROG button to enter the menu. ***SET RINGER ▸ 1HI 2LOW 3OFF*** shows in the display. The default setting is "HI".
3. Use the touch tone pad on the handset to select 1, 2 or 3, or use the CALLER ID-VOLUME (▼ or ▲) button to scroll to your selection. 4. Press the MUTE/PROG button to save your selection. You will hear a confirmation tone and the new volume setting shows in the display.

   NOTE: If you turn the ringer OFF, the ringer off icon shows in the display.

VIP Melody

This features allow you to assign a specific melody to someone you want to get your attention when the person calls. When a VIP melody is assigned and that person calls, the unit rings the normal ring for the first ring and then follows with VIP melody ring. You may choose from ten different polyphonic melodies and may store up to 10 VIP records.

NOTE: This feature ONLY works when the following conditions are met.
1. You have subscribed to Caller ID.
2. You have your Caller ID record previously transferred to the memory. (Refer to Storing CID Records in Internal Memory). *NO USER MEMORY* will show in the display to remind the user to do CID record transfer first.

Storing VIP Melody

From the Handset Setup Menu:

1. Press the CALLER ID-VOLUME (▼ or ▲) button to scroll to VIP MELODY sub-menu.
2. Press MUTE/PROG button to select ***VIP MELODY*** feature and then display VIP 1 record.
   - If VIP1 does NOT contain any specific number/records, it will display ****EMPTY****.
3. Press CALLER ID-VOLUME (▼ or ▲) button to select the specific VIP melody memory location (10 VIP locations) that does not contain any record.
4. Press MUTE/PROG button to display ***SELECT MEMORY***.

   NOTE: If the memory location does not contain any CID memory records and you are trying to mark a specific record as VIP MELODY, then *SELECT MEMORY* will not be displayed. Instead, *NO USER MEMORY* will display in prompt to alert the user.

5. Press CALLER ID-VOLUME (▼ or ▲) button to view the records from memory to be selected as VIP.
6. Press MUTE/PROG button to confirm and then display ***VIP MELODY 01*** to wait for the melody tone selection.
7. Press CALLER ID-VOLUME (▼ or ▲) button to select from melody 01 to melody 10 (a testing tone is generated while making melody selection)
8. Press MUTE/PROG button to confirm.

   NOTE: If the desired number/record was previously stored in any one of the ten VIP melody records, DUPLICATE NUMBER shows in the display.

Changing a Stored VIP Melody Record

Use the Storing VIP Melody procedure to change the number of a selected record and replace the old phone number with new phone number.

When ***REPLACE VIP# ?*** shows in the display, you must press MUTE/PROG button on the handset to confirm replacement.

Reviewing And Deleting Stored VIP Melody Record

1. Press the CALLER ID-VOLUME (▼ or ▲) button to scroll to VIP MELODY sub-menu.
2. Press MUTE/PROG button to select ***VIP MELODY*** feature and then display VIP 1 record.
3. Use the CALLER ID-VOLUME (▼ or ▲) button to scroll to the desired VIP Melody Record.
4. If you want to delete the information, press the DELETE button on the handset while the entry displays. The display show ***DELETE VIP# ?***.
5. Press DELETE again to confirm. You will hear a confirmation tone and ***VIP# DELETED*** shows in the display.

Key Tone

From the Handset Setup Menu:

1. Press the CALLER ID-VOLUME (▼ or ▲) button to scroll to the KEY TONE sub-menu.
2. Press MUTE/PROG button to enter the menu. ***SET KEY TONE ▸ 1ON 2 OFF*** shows in the display. The default setting is "1ON".
3. Use the touch tone pad on the handset to select 1 or 2, or use the CALLER ID-VOLUME (▼ or ▲) button to scroll to your selection.
4. Press the MUTE/PROG button to confirm and the key tone setting shows in the display.