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NOE-DC

Alcatel IP Touch 4038 / 4068

www.alcatel.com

US

Receiver

Adjust the tilt of the screen

Indicator light
- flashing green: incoming call
- flashing red: alarm

Socket for connecting headphones or a handsfree/speaker unit

Alphabetic keypad

Audio keys

END key to terminate a call.

Handsfree/Speaker Key: to make or answer a call without lifting the receiver.
- lit in handsfree mode or headset mode (short press).
- flashing in speaker mode (long press).

Intercom/Mute key:
- During a call: press this key so that you can automatically answer a call without lifting the receiver.
- Terminal idle: press this key so that you can automatically answer a call without lifting the receiver.

To adjust the speaker or receiver volume up or down

Extension unit

An extension unit can be fitted to your telephone. This provides additional keys which can be configured as feature keys, line keys, call keys etc.
To affix labels: push the holding strip of the unit backwards to you and lift it. Install the label under the keypad, in the housing designed for, and place the keypad back into position.

ALCATEL

Display and display keys

Contains several lines and pages providing information on calls and the features accessible via the 10 keys associated with the words on the screen.

Forward icon: pressing the key next to this icon allows you to program or change the forward feature.

Receiver connected.

Appointment programmed.

Silent mode enabled.

Telephone locked.

Display keys: pressing a display key activates the feature shown associated with it on the screen.

Navigation

OK key: used to validate your choices and options while programming or configuring.

Left-right navigator: used to move from one page to another.

Up-down navigator: used to scroll through the content of a page.

Back/Exit key: to return to previous menu (short press) or return to first screen (long press) ; during a conversation, provides access to welcome screens (Menu, Info, ...) and to return to the conversation icon screens.

Welcome screens

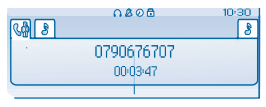
Menu page: contains all features and applications accessible via the keys associated with the words on the screen..
Perso page: contains call line keys (allowing supervision of calls) and programmable call keys.

Info page: contains information on the telephone and the status of its features: name, telephone number, number of messages, activation of forwar feature, appointment reminder, etc.

Call display

Incoming call.

Call in progress or outgoing call.



Call on hold.

If you get two calls at the same time, you can switch from one call to the other by pressing the display key associated with each call.

Left-right navigator: used to check calls.
OK key: used to answer the call checked.

Feature keys and programmable keys

Guide key: used to obtain information on features of the 'menu' page and to program key of the 'perso' page.

Messaging key to access various mail services
If the key flashes, a new voice message or a new text message has been received.

'Redial' key: To access the 'Redial' function.

Hold: the call is placed on hold.
Transfer: Transfer the call to another number.

American

Customize your terminal

The customization features of the telephone are accessed from the **Menu** page.

Modifying your personal code

Menu

reach the '**menu**' page

Password → **follow informations displayed on the screen**

Lock / unlock your telephone

Menu

reach the '**menu**' page

depending the displayed informations, enter your password or confirm

→ **your telephone is locked/unlocked**

Adjusting the audio features

Menu

reach the '**menu**' page

Ringing → **adjust ringing (melody, volume, mode,...) by following instructions displayed on the screen**

Adjusting screen brightness IP Touch 4038

Menu

reach the '**menu**' page

increase or decrease the contrast

OR

adjust the contrast by consecutive presses

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NOEADGR030-020

NOEADGR030-050

NOEADGR030-060

NOEADGR070-000

NOEADGR070-010

Using your telephone

Identifying the terminal you are on

Info

The number of your telephone is displayed on the 'Info' page.

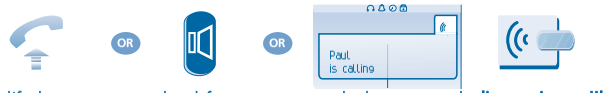
Access the **Info** page using the navigator.

Making a call

lift the receiver — OR — handsfree — OR — programmable line key — OR — dial the number for your call

To make an external call, dial the outside line access code (9) before dialing your party's number.

Answering a call



lift the receiver — OR — handsfree — OR — press the key next to the **'incoming call'** icon

Redial

→ **last number redial**

Making a callback request to a busy number

the number you are calling is busy

hang up

Voice message service

Reviewing your voice mailbox

If the key flashes, a new voice message or a new text message has been received.

press the key next to **'review voice or text message'** → **follow informations displayed on the screen**

Divert your calls to another number

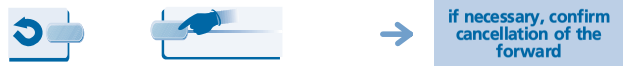
Forwarding your calls to another number

press the key associated with the type of forward required (immediate, if busy, if no reply etc.) — dial number to be called — press the ok key if programming is not automatically recorded;

Immediate forwarding to your voice mailbox

press the key associated with **'forward to voice mailbox'** — press the ok key if programming is not automatically recorded

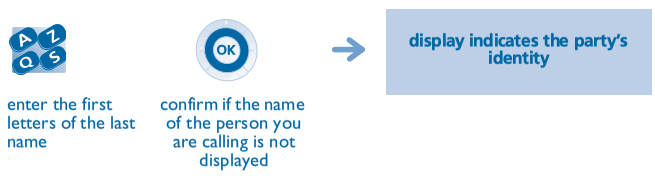
When you return, cancel all forwarding



press the key next to **'cancel or deactivate the forward'** → **if necessary, confirm cancellation of the forward**

Directory

Using dial by name



enter the first letters of the last name — confirm if the name of the person you are calling is not displayed → **display indicates the party's identity**

select the name from the displayed list — make the call

Programming your call keys

Perso

press a call key or a programmable key (f1 or f2), either directly or via the i key → **follow informations displayed on the screen**

Make calls via your programmed call keys

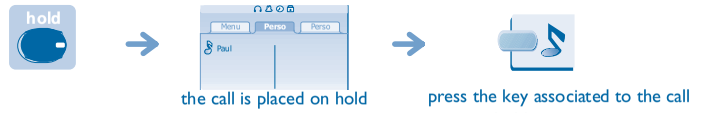
Perso

access the **perso** page using the navigator — select the party you want to call from the programmed call keys — call the selected party

During a call

Placing a call on hold (HOLD)

During a call, you may place the call on hold and recover it later, on the same telephone.



the call is placed on hold — press the key associated to the call on hold to recove it

Calling a second person during a call

During a call, you can call a second person (consultation call):

the first call is placed on hold — number of second party — OR — name of second party

This feature does not allow transfer or conference.

Transfering a call

During a call, you may transfer the call to another number.

press 'transfer' key — dial the number to be called — press to perform the transfer

Three-way conference

During a call, to establish a three-way conference:

press the "**conference**" key — number of second party — press to establish the three-way conference

Compliance

This document describes the services available on telephones in the IP Touch range connected to an Alcatel OmniPCX Office or Alcatel OmniPCX Enterprise system .
Warning: never place your telephone in contact with water. To clean your telephone, you may however use a damp soft cloth. Never use solvents (trichlorethylene, acetone, etc.) which may damage the plastic parts of your telephone. Never spray it with cleaning products.
Earpiece may retain magnetic objects.

The wording is not contractual and may be subject to change. Some functions of your telephone are controlled by a software key and the configuration of the unit.

IP Touch 4068

This device complies with Part 15 of FCC Rules and with RSS-210 of Industry Canada. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. Warning: Changes or modifications made to this equipment not expressly approved by Alcatel Business Systems may void the FCC authorization to operate this equipment.

The device is designed and manufactured not to exceed the emission limits for exposure to radio frequency energy in SAR (Specific Absorption Rate) set by the FCC.

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